SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

March 8, 2017
6:00 P.M.
Meeting # 816

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	6:00 P.M.
Lori Rhoades, Vice Chairperson	6:00 P.M.
Sherida Simmons, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant	6:00 P.M.

Call to Order

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Chairperson.

Flag Salute

The flag salute was led by Ms. Hobiger.

Agenda
Motion #17.308.1

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the agenda, as amended, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent: None

Consent Agenda
Motion #17.308.2

On a motion by Ms. Rhoades, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent: None.

Minutes
Motion #17.308.3

On a motion by Ms. Rhoades, seconded by Ms. Simmons and carried, the Personnel Commission approved the Minutes of the Regular Meeting of February 8, 2017, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained- None; Absent-None.

Commission Comments

The Commission acknowledged the recent passing of two retired employees, Gary Hoffman and Bonny Hanlin.

Public Comments

There were no public comments.

Hearings

There were no public hearings.

Personnel Items

Director's Report

Dr. Spencer reported that (1) Three companies made final presentations to a District Evaluation Committee comprised of two representatives each from District Administration, CSEA Leadership, and the Personnel Commission Office. The three finalists were Ewing Consulting, Reward Strategy Group, and Educational Management Solutions. The Commission will consider the options of the Evaluation Committee at the April, 2017 meeting, at which time the Director will make a recommendation relative to the study. (2) Recruitment for the Director of Classified Personnel Services is now posted, and the H.R. Representative position will be posted soon, in order to fill the vacancies created by retirements.

General Items

Dr. Spencer reported on the status of the 2016-2017 Commission Budget.

2016-2017 Budget Status

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the revision to the class description for Stock Clerk, as amended, and changed the title to Stock Clerk-Food Services; by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Revision to Class Description for Stock Clerk) Motion #17.308.4

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Custodial Supervisor; Director of Classified Personnel Services; and Risk Management Technician.

Job Opportunities

There were no items for consideration at a future meeting.

Future Consideration

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 6:15 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades; Simmons; No-none; Abstained-none.

Adjournment Motion #17.308.5

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice-Chairperson

Sherida Simmons, Member