

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

May 10, 2017
6:00 P.M.
Meeting # 819

Personnel Commission Members

Kathleen Hobiger, Chairperson
Lori Rhoades, Vice Chairperson
Sherida Simmons, Member

Arrived

6:00 P.M.
6:00 P.M.
6:00 P.M.

Staff Members

Matt Spencer, Director, Classified Personnel Services
Karen Burnside, Senior Administrative Assistant

6:00 P.M.
6:00 P.M.

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Chairperson.

Call to Order

The flag salute was led by Ms. Hobiger.

Flag Salute

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the agenda, as amended, by a vote of 3-0 as follows:

Agenda
Motion #17.510.1

Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0 as follows:
Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #17.510.2

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of April 19, 2017, as amended, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Minutes
Motion #17.510.3

Ms. Rhoades commented that Kimberley Richins will receive CSEA Member of the Year award at the their Conference in August, 2017.

Commission
Comments

There were no public comments.

Public Comments

There were no public hearings.

Hearings

Personnel Items

Dr. Spencer provided the Personnel Commission with his letter of resignation; and shared that the selection interviews for H.R. Representative, HR Systems & Information will be held May 18, 2017.

Director's Report

General Items

Dr. Spencer reported on the status of the 2016-2017 Commission Budget.

2016-2017
Budget Status

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Annual Budget for the Fiscal Year 2017-2018, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

2017-2018
Budget Approval
Motion # 17.510.4

Personnel Commission – Minutes 5/10/17

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Educational Management Solutions (EMS) proposal to complete 100% of the classification studies within one year (2017-2018), at a cost of \$55,995.00; by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Class Studies
EMS Proposal
Approval
Motion #17.510.5

The Personnel Commission requested that Dr. Spencer schedule a Special Meeting for May 17, 2017, for the purpose of holding selection interviews for the position of Director of Classified Personnel Services.

Consensus Item
Special Meeting
Selection Interviews
Director, Classified

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunity was announced for: Custodian I


Job Opportunities


There were no items for consideration at a future meeting.

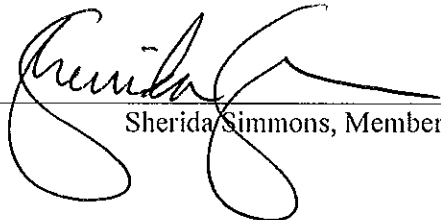
**Future
Consideration**

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 6:50 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Adjournment
Motion #17.510.6


Kathleen Hobiger, Chairperson


Lori Rhoades, Vice-Chairperson


Sherida Simmons, Member