SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

January 17, 2018
6:00 P.M.
Meeting # 829

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	Absent
Sherida Simmons, Vice Chairperson	6:00 P.M.
Kathleen Hobiger, Member	6:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant	Absent

Call to Order

The meeting was called to order at 6:00 P.M. by Sherida Simmons, Vice Chairperson.

Flag Salute

The flag salute was led by Ms. Simmons.

Agenda
Motion #18.117.1

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

Consent Agenda
Motion #18.117.2

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

Minutes
Motion #18.117.3

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the Minutes of the Regular Meeting of December 12, 2017, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

Commission Comments

There were no Commission Comments.

Public Comments

There were no public comments.

Hearings

There were no public hearings.

Personnel Items

Director's Report

Ms. Crocker gave a PowerPoint presentation on competency modeling.

General Items

Maintenance Specialist, Plumber – Revise Job Description
Motion #18.117.4

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved a revision to the job description for Maintenance Specialist-Plumber, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

2017-2018 Budget Status

Ms. Crocker reported on the status of the 2017-2018 Commission Budget.

General Items, cont.

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the 2018-2019 Meeting Calendar, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

2018-2019 Meeting Calendar
Motion #18.117.5

The item regarding Merit System Rule 5.20.1.B was tabled until a future meeting.

Merit System 5.20.1.B Tabled

Discussion took place regarding retention of eligibility lists.

Retention of Eligibility Lists

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Custodian I; Maintenance Specialist-Plumber.

Job Opportunities

Items for consideration at a future meeting include discussion of Merit System Rule 5.20.1.B.

Future Consideration

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission adjourned the meeting at 6:27 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

Adjournment
Motion #18.117.6

Absent
Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member