SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Board Room
875 E. Cochran Street
Simi Valley, CA 93065

March 14, 2018
6:00 P.M.
Meeting # 831

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	6:00 P.M.
Sherida Simmons, Vice Chairperson	6:00 P.M.
Kathleen Hobiger, Member	6:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant	6:00 P.M.

The meeting was called to order at 6:00 P.M. by Lori Rhoades, Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as presented, by a vote of 3-0. (Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.) **Agenda** Motion #18.314.1

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0. (Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.) **Consent Agenda** Motion #18.314.2

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of February 14, 2018, as presented, by a vote of 3-0. (Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Minutes** Motion #18.314.3

The Commission acknowledged the passing of retired employee, Trish Garretson. Commission Comments

Ms. Hobiger commented on the passing of Sandra Livio who was a cafeteria worker many years ago. Public Comments

There were no public hearings. Hearings

Personnel Items

Ms. Crocker (1) welcomed everyone to the first Personnel Commission meeting at 101 W. Cochran; (2) commented on Karen Burnside's 20-year anniversary with the District; (3) reported that the Board approved the new CSEA contract, a 2% raise as well as a $200 bonus for classified employees, and a retirement incentive, at their meeting on February 20; (4) provided an update on the classification study. Specifically, there has been a delay in the timeline due to lack of communication from EMS. Ms. Crocker has scheduled a meeting with the project director for tomorrow, March 15, to discuss the delay and revised timeline. Director's Report

General Items

Ms. Crocker reported on the status of the 2017-2018 Commission Budget.

2017-2018 Budget Status

There was discussion but no action taken on the request to revise the job description and title of Job Developer to Job Developer/Coach. The Commission asked Ms. Crocker to investigate the title change, and the item will be brought back for consideration at the April 18, 2018 meeting.

Job Developer Revision/Title Change
No Action

There was discussion regarding a request to start Personnel Commission meetings at an earlier time. No action was taken on this item.

Personnel Commission Meeting Time
No Action

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Paraeducator I, Special Education; and Paraeducator II, Special Education.

Job Opportunities

There were no items for consideration at a future meeting.

Future Consideration

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission adjourned the meeting at 6:30 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Adjournment
Motion #18.314.4

Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member