SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Training Room
101 W. Cochran Street
Simi Valley, CA 93065

October 10, 2018
6:00 P.M.
Meeting # 830

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	6:00 P.M.
Sherida Simmons, Vice Chairperson	6:00 P.M.
Kathleen Hobiger, Member	6:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	Absent
Karen Burnside, Senior Administrative Assistant	6:00 P.M.

Call to Order

The meeting was called to order at 6:01 P.M. by Lori Rhoades, Chairperson.

Flag Salute

The flag salute was led by Ms. Rhoades.

Agenda
Motion #18.1010.1

On a motion by Ms. Simmons seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #18.1010.2

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades Simmons; No-None; Abstained-None; Absent-None.

Minutes
Motion #18.1010.3

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of August 8, 2018.
Vote 3-0: Aye – Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Commission Comments

The Commission acknowledged the passing of Joanna Morse, retired SVUSD employee.

Public Comments

There were no public comments.

Hearings

There were no public hearings.

Personnel Items

Director's Report

Karen Burnside reported that (1) CSEA nominated Lori Rhoades for another three-year term commencing December 1, 2018; (2) The office has a limited term position through December to assist with the additional work load, and a second limited term position has been approved; and (3) Ginan Henson and Karen Burnside met with other Districts for a round-table discussion regarding the change in campus supervisor status from exempt to the classified service.

General Items

2018-2019 Budget Status

Personnel Commission budget status will be presented at the next meeting.

Revision
Paraeducator, DHH
Motion #18.1010.4

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved a revision to remove the section entitled, Distinguishing Career Features from the job description for Paraeducator, Deaf or Hard of Hearing. Vote: 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

The Commission discussed new legislation and answered questions relating to part-time exempt campus supervisor positions becoming part of the classified service. New job descriptions for elementary and secondary campus supervisor positions will be presented to the Personnel Commission as soon as possible. A special meeting for this purpose may be scheduled.

Campus Supervisor Positions
Motion #18.1010.5

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Adult Education Instructional Assistant-Business & Computer Tech; Cafeteria Services Specialist; Community Liaison; Custodian I; Emergency Services and Safety Coordinator; Groundskeeper I; Human Resources Assistant II; Paraeducator-Spanish; Paraeducator-Visually Impaired; Payroll Supervisor; School Services Assistant II.

Job Opportunities

Items for consideration at a future meeting include campus supervisor job descriptions.

Future Consideration

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:55 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Adjournment
Motion #18.1010.6

L Rhoades
Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member