

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

The Board Room
101 W. Cochran Street
Simi Valley, CA 93065

April 10, 2019
6:00 P.M.
Meeting # 845

Personnel Commission Members

Sherida Simmons, Chairperson
Kathleen Hobiger, Vice Chairperson
Lori Rhoades, Member

Arrived

Absent
6:00 P.M.
6:00 P.M.

Staff Members

Sophia Crocker, Director, Classified Personnel Services
Karen Burnside, Senior Administrative Assistant

6:00 P.M.
6:00 P.M.

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Vice Chairperson.

Call to Order

The flag salute was led by Ms. Hobiger.

Flag Salute

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda as presented. Vote 2-0; Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Agenda
Motion #19.0410.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda as presented. Vote 2-0; Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Consent Agenda
Motion #19.0410.2

The Minutes for March 13, 2019, will be considered for approval at a future meeting.

Minutes
Tabled

The Commission acknowledged the passing retired SVUSD employees, Daisy Sherwood and Marcia Watts.

Commission
Comments

There were no public comments.

Public Comments

There were no public hearings.

Hearings

Personnel Items

Ms. Crocker reported that (1) Elementary and Secondary Campus Supervisors are in place with a start date of April 1. (2) The MOU, pending approval by CSEA, includes provisions regarding (A) Wages – A 2.75% salary increase, to be retroactive to July 1, 2018. The District and CSEA will develop a plan to offer up to 12 hours of paid professional development each year, to be offered during non-work hours, are non-mandatory, and are not affiliated with AB 1808. (B) Health & Welfare benefits - The “high cost” tier only will increase in 2020. (C) Retirement Program - Also retroactive to July 1, 2018, an increase from \$200 to \$500 per month will be provided to eligible retirees who retire at 61.5 years until the age of 65 or eligible for Medicare. Eligible retirees who retire before the age of 61.5 will continue to receive \$200 until age 65 or eligible for Medicare.

Director’s Report

General Items

Ms. Crocker reported on the status of the 2018-2019 budget.

2018-2019
Budget Status

First reading of the 2018-2019 Commission Budget. Ms. Crocker provided a review of the preliminary budget, answered questions, and clarified increases/decreases to the accounts. Vote 2-0; Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None.

First Reading of the
2019-2020 Budget
Motion # 19.0410.3

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission scheduled a Public Hearing for the 2019-2020 Commission Budget to be held in conjunction with the Regular Meeting of the Personnel Commission on May 8, 2019. Vote 2-0; Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Schedule
Public Hearing for
2018-2019 Budget
Motion # 19.0410.4

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved a request to abolish the following unused job classifications: Applications Analyst; Benefits Technician; Communications Systems Technician I & II; Director, Risk Management; Emergency Services Technician; Instructional Computing Technician; Network Technical Specialist I & II; Network Telecommunications Specialist; Payroll Coordinator; Purchasing Supervisor; User Support Assistant; and User Support Coordinator. Vote: 2-0; Aye-Hobiger, Rhoades, Absent-Simmons; No-None; Abstained-None.

Abolish Unused Job
Classifications
Motion #19.0410.5

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved re-establishment of a classification and title change from Personnel Analyst, Confidential, to Human Resources Analyst, Confidential, at Salary Range 122. Vote: 2-0; Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None

Re-establish
Classification & Title
Change
Motion #19.0410.6

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Administrative Services Assistant I; Student Store Clerk II; Systems Administrator; Warehouse and Distribution Specialist.


Job Opportunities

Items for consideration at a future meeting include Classification Study status.

Future
Consideration

On a motion by Ms Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:26 P.M. Vote 2-0; Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None.

Adjournment
Motion #19.0410.7


Lori Rhoades, Chairperson

Absent
Sherida Simmons, Vice-Chairperson


Kathleen Hobiger, Member