SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

The Board Room
101 W. Cochran Street
Simi Valley, CA 93065

May 8, 2019
6:00 P.M.
Meeting # 846

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	Absent
Kathleen Hobiger, Vice Chairperson	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant	6:00 P.M.

The meeting was called to order at 6:01 P.M. by Kathleen Hobiger, Vice Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as amended. Vote 2-0; Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. **Agenda** Motion #19.0508.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented. Vote 2-0; Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. **Consent Agenda** Motion #19.0508.2

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of April 10 2019.
Vote 2-0: Aye – Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. **Minutes** April 10, 2019 Motion #19.0508.3

The Minutes of the Regular Meeting of March 13, 2019 will be considered for approval at the next meeting. Minutes March 13, 2019 Tabled

The Commission acknowledged the recent passing of Kathy Santiago, retired Director of Food Services.
Ms. Hobiger read a resolution in honor of Classified School Employees Week, May 19-25, 2019. Commission Comments

There were no Public Comments. Public Comments

Public Hearing and Final Reading of the proposed 2019-2020 Personnel Commission Budget. Members of the public were provided the opportunity to comment on the proposed budget. Hearing 2019-2020 Budget

Personnel Items

Ms. Crocker reported that (1) The MOU pertaining to wages, health & welfare benefits, and the retirement program was approved by CSEA and the Board of Education. Regarding wages: Employees will receive a 2.75% salary increase retroactive to July 1, 2018. The District and CSEA will develop a plan to offer up to 12 hours of paid professional development each year which will be offered during non-work hours, are non-mandatory and not affiliated with AB1808. Regarding Health & Welfare Benefits: The "high cost" tier only will increase in 2020 (summarized from the MOU); and Director's Report

Married Employees (summarized from the MOU). Regarding the Retirement Program: Retroactive to July 1, 2018, an increase from $200 to $500 per month will be provided to eligible retirees who retire at 61.5 years until the age of 65 or eligible for Medicare. Eligible retirees who retire before the age of 61.5 will continue to receive $200 until age 65 or eligible for medicare. (2) The H.R. Assistant II position previously occupied by Joanne Missoul has been filled by Erin Ware who was substituting in the position.

Director's Report continued

General Items

Ms. Crocker reported on the status of the current 2018-2019 Commission budget.

2018-2019 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the budget for fiscal year 2019-2020, as presented. Vote 2-0: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

2019-2020 Budget Approval Motion #19.0508.4

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved revising minimum qualifications and title change from Director, Food Services to Director, Child Nutrition. Vote 2-0: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Revise Minimum Qualification & Title Change – Director, Child Nutrition Motion #19.0508.5

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved revising the minimum qualifications for Human Resources Representative-Planning & Recruitment. Vote 2-0: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Revise Minimum Qualifications H.R. Rep-Planning & Recruitment Motion # 19.0508.6

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved changing the length of the eligibility list for Instructional Support Specialist-IBI to six-months. Vote 2-0: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Inst Support Spec-IBI Change to 6-Month Eligibility List Motion # 19.0505.7

Ms. Crocker reported on the status of the classification studies

Classification Study Update

Information

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Adult Education Instructional Assistant-Business & Computer Technology; Custodian II; Paraeducator; Paraeducator-Deaf or Hard of Hearing; Paraeducator-Visually Impaired; School Services Assistant III.

Job Opportunities

Future Consideration

There were no items for consideration at a future meeting.

Adjournment

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:34 P.M. Vote 3-0; Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Motion #19.0508.8

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

Lori Rhoades, Member