SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

The Board Room
101 W. Cochran Street
Simi Valley, CA 93065

June 10, 2020
5:00 P.M.
Meeting # 862

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	5:00 P.M.
Sallie Kleingarn, Senior Administrative Assistant – VIA REMOTE ACCESS	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson.

Call to Order

The flag salute was led by Ms. Hobiger.

Flag Salute

Agenda
Motion #20.0610.1

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #20.0610.2

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None.

Minutes
Motion #20.610.3

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Commission approved the Minutes of the Regular Meeting of May 13, 2020. Vote 3-0: Aye – Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None.

Commission Comments

Ms. Hobiger recognized the passing of former adult school classified employee Marilyn "Lynn" Steinberg. Ms. Handin attended a virtual Merit Academy class that covered EEOC and Fair Employment Laws.

Public Comments

There were no public comments.

Personnel Items
Director's Report

Ms. Crocker provided COVID-19 updates: schools are planned to reopen in August; per Dr. Peplinski, the format of instruction is still to be determined; ESY is being held remotely; employees are still working from home to the extent possible through June 30; for qualifying COVID-19-related reasons, employees are permitted to stay home from work with pay without leave time being deducted through June 30. Ms. Crocker reported on the current recruitment status: 7 in process, several upcoming. Positions in certain classifications are not being filled at this time. Ms. Crocker reported no change in status of position classification studies for 2019-2020.

General Items

2019-2020 Budget Status

Ms. Crocker reported on the status of the current 2019-2020 Commission budget.

Request to Approve a New Classification of Preschool Teacher Motion #20.0610.4

Ms. Crocker presented the basis of the establishment of the new classification of Preschool Teacher and proposed salary. Discussion ensued among the Commissioners and Ms. Crocker regarding the proposed classification and salary. On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the request to approve a new classification of Preschool Teacher at Classified Salary Schedule Range 95.
Vote 3-0: Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None.

Information & Discussion on Attorney Review of Personnel Commission Rules and Personnel Commission Legal Counsel

Ms. Crocker presented information for discussion regarding various options for attorney review of Personnel Commission rules and Personnel Commission legal representation. Discussion ensued among the Commissioners and Ms. Crocker regarding the presented information. The Commission requested that Ms. Crocker obtain information regarding the possibility of retaining Kristine Kwong of Musick, Peeler & Garrett LLP as the Commission's legal counsel.

Information

Meeting Dates

Future Commission meeting dates were announced:
July 8, 2020…August 12, 2020…..September 9, 2020……5:00p.m……..Board Room

Future Consideration

The Commission requested to discuss the topic of Attorney Review of Personnel Commission Rules and Personnel Commission Legal Counsel.

Adjournment
Motion #20.0610.5

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 5:48 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None.

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice-Chairperson

Sandy Handin, Member