SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

The Board Room
101 W. Cochran Street
Simi Valley, CA 93065

August 12, 2020
5:00 P.M.
Meeting # 865

| Personnel Commission Members | Arrived |
|---|---|
| Kathleen Hobiger, Chairperson | 5:00 P.M. |
| Lori Rhoades, Vice Chairperson | 5:00 P.M. |
| Sandy Handin, Member | 5:00 P.M. |

| Staff Members | |
|---|---|
| Sophia Crocker, Director, Classified Personnel Services | 5:00 P.M. |
| Sallie Kleingarn, Senior Administrative Assistant | 5:00 P.M. |

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

**Agenda**
On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None. Motion #20.0812.1

**Consent Agenda**
On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None. Motion #20.0812.2

**Minutes**
On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Commission approved the Minutes of the Regular Meeting of July 8, 2020. Vote 3-0:
Aye – Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None. Motion #20.0812.3

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Commission approved the Minutes of the Special Meeting of July 22, 2020. Vote 3-0:
Aye – Hobiger, Rhoades, Handin; No-None; Abstained-None; Absent-None. Motion #20.0812.4

Ms. Hobiger announced the passing of former employee Lois Gress. She worked as a Campus Supervisor at RHS. Commission Comments

There were no public comments. Public Comments

**Personnel Items**

Ms. Crocker provided COVID-19 updates: The first day of instruction is 8/17; instructional support, child nutrition, and transportation staff return for a training/prep day on 8/14; the format of instruction is virtual for at least the first 6 weeks of school; District employees may bring their own children (TK-8th grade) to a district-provided day care, or they may choose to have them in their work area; the District and CSEA are still working on the COVID-19 MOU. Ms. Crocker reported that there are currently 7 recruitments in progress; Ms. Crocker reported that there are no position classification studies in progress and two completed for the 2020-21 fiscal year. Director's Report

**General Items**

Ms. Crocker reported on the status of the current 2020-2021 Commission budget. — 2020-2021 Budget Status

Ms. Crocker opened the discussion regarding the Commission's inquiry into including a standing closed session item on each meeting agenda. Ms. Crocker shared an opinion obtained from the Commission's attorney stating that she does not recommend a standing closed session agenda item. After further discussion, the Commission agreed not to move forward with including a standing closed session item on each meeting agenda. — Information & Discussion on Personnel Commission Agenda Format

**Information**

Future Commission meeting dates were announced:
September 9, 2020……October 14, 2020…..November 18, 2020….5:00p.m...Board Room — Meeting Dates

**Future Consideration**

There were no items for future consideration.

**Adjournment**

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission adjourned the meeting at 5:29 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None. — Motion #20.0708.5

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice-Chairperson

Sandy Handin, Member