SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Remote (via Zoom)

March, 10, 2021
5:00 P.M.
Meeting # 872

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	5:00 P.M.
Sallie Kleingarn, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.0310.1

Consent Agenda

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.0310.2

Minutes

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of February 10, 2021, as amended. Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.0310.3

Commission Comments

Ms. Hobiger reported the passing of retired employee Marian Turenne.

Public Comments

There were no public comments.

Personnel Items

Director's Report

Ms. Crocker reported Covid updates: The Pfizer Covid-19 vaccine was rolled out to SVUSD, CLU & Moorpark Unified employees on February 27 & 28 through Simi Adventist Health. The clinic was held at the SVUSD District Office. 2,400 doses were administered; 2nd dose vaccines will be administered on March 20 & 21; classified staff assisted and the clinic was very successful. The 2021-2022 Summer Assistance Program received 215 forms; currently there are 14 recruitments in progress; there are no new classification studies for the current fiscal year.

General Items

2020-2021 Budget Status

Ms. Crocker reported on the status of the current 2020-2021 Commission budget.

Custodial and Grounds Classification Specification Revisions Update

Ms. Crocker provided updates on the custodial and grounds classification specification revisions; Commissioners had requested revisions to the minimum qualifications of all classifications within the series be presented together; Ms. Crocker is conducting a full revision of all classifications in the custodial and grounds series and will bring back as a full package.

Information

Future Commission meeting dates were announced: Meeting Dates
April 14, 2021……May 12, 2021……..June 9, 2021…..5:00p.m...via Zoom until further notice.

Job Opportunities were announced for: Certified Educational Sign Language Interpreter; Library Assistant; Paraeducator, Deaf or Hard of Hearing — Job Opportunities

Future Consideration

There were no items for future consideration.

Adjournment

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission adjourned the meeting at 5:14 P.M. Vote 3-0: Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None — Motion #21.0310.4

L Rhoades

Lori Rhoades, Chairperson

Sandy Handin, Vice Chairperson

Kathleen Hobiger

Kathleen Hobiger, Member