SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Remote (via Zoom)

June 9, 2021
5:00 P.M.
Meeting # 876

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Sophia Crocker, Director, Classified Personnel Services	5:00 P.M.
Sallie Kleingarn, Senior Administrative Assistant	5:00 P.M.

Call to Order

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson.

Flag Salute

The flag salute was led by Ms. Rhoades.

Agenda
Motion #21.0609.1

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #21.0609.2

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Minutes
Motion #21.0609.3

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of May 12, 2021, as presented.
Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Commission Comments

There were no commission comments.

Public Comments

There were no public comments.

Personnel Items
Director's Report

Ms. Crocker congratulated all employees for successfully making it through the challenging school year; the Board approved the 2% salary schedule increase and the 4% off-schedule payment; currently there are 13 recruitments in progress; there are no new classification studies for the current fiscal year.

General Items
2020-2021 Budget Status

Ms. Crocker reported on the status of the current 2020-2021 Commission budget.

Classifications to Evaluate for Consideration of Removal of High School Diploma Requirement

At the request of the Personnel Commission, Ms. Crocker presented a preliminary list of represented classifications to be evaluated for consideration of removal of high school diploma requirement. Ms. Crocker will begin the evaluation process for future recommendations to the commission.

Ms. Crocker requested authorization to delete uncollectible accounts receivables from the General Fund. The $2,687.50 remains uncollectible and future attempts to recover the funds are unlikely to be successful.

Authorization to Delete Uncollectible Accounts Receivables Motion #21.0609.4

Vote 3-0: Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None

Due to scheduling conflicts within the commission, Ms. Crocker requested the August Personnel Commission meeting date be changed. The commissioners agreed to change the meeting date from August 11, 2021 to August 18, 2021.

Rescheduling of August Meeting Motion #21.0609.5

Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

At 5:21 p.m. the Personnel Commission met in Closed Session in accordance with provisions in Government Code Section 54957: Public Employment Matters – Performance Evaluation, Director of Classified Personnel Services. At 6:03 p.m. they returned to Open Session with no action taken in Closed Session.

Closed Session

Information
Future Commission meeting dates were announced:
July 14, 2021….August 18, 2021…5:00 p.m...at the District Office.

Meeting Dates

Job Opportunities were announced for: Adult Education Instructional Assistant, Academic Skills; Adult Education Instructional Assistant, ESL; Adult Education Instructional Assistant, Welding; School Office Manager I; School Services Assistant III

Job Opportunities

Future Consideration

There were no items for future consideration.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:08 P.M.

Motion #21.0609.6

Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None.

L Rhoades
Lori Rhoades, Chairperson

Handin
Sandy Handin, Vice Chairperson

Kathleen Hobiger
Kathleen Hobiger, Member