SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room

September 8, 2021
5:00 P.M.
Meeting # 880

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Interim Director, Classified Personnel Services	5:00 P.M.
Sallie Kleingarn, Senior Administrative Assistant	5:00 P.M.

Call to Order

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson.

Flag Salute

The flag salute was led by Ms. Rhoades.

Agenda
Motion #21.0908.1

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the agenda, as amended.
Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #21.0908.2

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the consent agenda, as amended.
Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Minutes
Motion #21.0908.3

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of August 18, 2021, as presented.
Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Commission Comments

There were no commission comments.

Public Comments

There were no public comments.

Personnel Items
Director's Report

Ms. Henson reported the statistics on current recruitments, newly hired employees and promoted employees; ideas were presented on new ways to achieve more successful recruitments for classified employees.

General Items
2021-2022 Budget Status

Ms. Henson reported on the status of the current 2021-2022 Commission budget.

Classification Specification Revision and Title Change from Database Administrator to Data Systems Administrator

Ms. Henson presented a draft of a revised classification specification revision and title change from Database Administrator to Data Systems Administrator. She presented the reasoning behind the change; this draft was completed by Ms. Crocker prior to her departure; the commission agreed to table the item until further revisions can be completed.

Closed Session

At 5:21 p.m. the Personnel Commission met in Closed Session in accordance with provisions in Government Code Section 54957: Public Employment Matters – Appointment, Employment. At 7:04 p.m. they returned to Open Session with no action taken in Closed Session.

Information
Meeting Dates

Future Commission meeting dates were announced:
October 13, 2021…November 17, 2021….December 15, 2021…5:00 p.m. at the District Office.

Job Opportunities

Job Opportunities were announced for: Food Services Delivery Specialist

Future Consideration

There were no items for future consideration.

Adjournment
Motion #21.0908.4

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 7:09 P.M.
Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None.

L Rhoades
Lori Rhoades, Chairperson

Sandy Handin, Vice Chairperson

Kathleen Hobiger
Kathleen Hobiger, Member