PLEASE POST

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION AGENDA

Board Room
101 W. Cochran Street
Simi Valley, CA

November 17, 2021
5:00 P.M.
Meeting # 884

Personnel Commission Members

Lori Rhoades, Chairperson
Sandy Handin, Vice Chairperson
Kathleen Hobiger, Member

Staff Members

Ginan Henson, Director of Classified Personnel Services
Kimberley Battung, Senior Administrative Assistant

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA/CONSENT AGENDA

- Agenda
- Consent Agenda

APPROVAL OF MINUTES – Regular Meeting October 13, 2021 – *Action*
– Special Meeting October 27, 2021 – *Action*

COMMENT, PRESENTATIONS AND HEARINGS

- Commission Comments
- Public Comments (Regarding items not on the agenda)

PERSONNEL ITEMS

- Personnel Director's Report – *Information; Discussion*

GENERAL ITEMS

- 2021-2022 Budget Status – *Information; Discussion*
- New Minimum Wage (Salary Ranges) – *Information; Discussion*

INFORMATION

- Calendar of Personnel Commission Meetings – *Information*
- Job Opportunities – *Information*

ITEMS FOR FUTURE CONSIDERATION

ADJOURNMENT

Pursuant to Government Code Section 54957.5, any document, that is public record, and relates to an open session agenda item of a regular meeting of the PC, is available for public review at the Educational Service Center, Classified Personnel Services, 101 W. Cochran Street, Simi Valley, CA 93065.

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SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room

October 13, 2021
5:00 P.M.
Meeting # 882

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M.
Sallie Kleingarn, Senior Administrative Assistant	5:00 P.M.
Kimberley Battung, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.1013.1

Consent Agenda
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as presented. Vote 3-0; Aye- Rhoades, Handin Hobiger; No-None; Abstained-None; Absent-None. Motion #21.1013.2

Minutes
On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Commission approved the Minutes of the Regular Meeting of September 8, 2021, as presented. Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.1013.3

Minutes
On a motion by Ms. Handin, seconded by Ms. Hobinger and carried, the Commission approved the Minutes of the Special Meeting of October 4, 2021, as presented. Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.1013.4

Commission Comments
Ms. Hobiger announced the passing of former classified employee Cheryl McGuire.

Public Comments
There were no public comments.

Personnel Items
Director's Report
Ms. Henson reported on the progress of filling vacancies; utilizing more substitutes than in the past; hiring for the new Human Resources Assistant II position; and introduced Kimberley Battung as the new Senior Administrative Assistant, Confidential. Ms. Henson stated she has been busy in her new role as Director.

General Items
2021-2022 Budget Status
Ms. Henson reported on the status of the current 2021-2022 Commission budget. She met with Carol Lovejoy to obtain an additional report for clarification of specific line items.

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved the contract of Employment for Ginan Henson, Director of Classified Personnel Services as amended.

Vote 3-0: Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None

Approval of Contract of Employment for Ginan Henson, Director of Classified Personnel Motion #21.1013.5

Ms. Henson presented the classification specification revision and title change from Database Administrator to Data Systems Administrator. Ms, Rhoades voiced concern regarding the Classified Salary Schedule Range compared to the requirements of the position. Ms. Henson pointed out that experience in the IT field is vastly different now than compared to the past when previous positions were created. Access to classes much easier than before. On a motion by Ms. Hobiger, seconded by Ms. Hardin and carried, the Personnel Commission approved the classification specification revision and title change from Database Administrator to Data Systems Administrator.

Vote 3-0: Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None

Classification Specification Revision and Title Change from Database Administrator to Data Systems Administrator Motion #21.1013.6

Ms. Henson presented a comparison of the current Classified Salary Schedule Range for Certified Educational Sign Language Interpreter to neighboring districts. We are much lower than some and slightly better or the same as others. Ms. Henson offered to complete additional research to determine if advancing step placement might increase our ability to fill vacancies. On a motion by Ms. Hardin, seconded by Ms. Hobiger and carried, the Commission approved to Table the vote to request for Advanced Step Placement at Step 5 for Certified Educational Sign Language Interpreter.

Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Request for Advanced Step Placement at Step 5 for Certified Educational Sign Language Interpreter Motion #21.1013.7

Ms. Henson presented that currently there aren't any Counseling & Guidance Technicians in the district. Two candidates interviewed and were offered a position. Both declined. One said that it was due to low salary. Ms. Henson advised our Salary Schedule Range is similar to neighboring districts, but still having difficulty filling the positions. Discussion was held about including wording "up to". On a motion by Ms. Hobiger, seconded by Ms. Hardin and carried, the Commission approved the Request for Advanced Step Placement Up to Step 5 for Counseling & Guidance Technician, as amended.

Vote 3-0: Aye – Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None.

Request for Advanced Step Placement for Counseling & Guidance Technician Motion #21.1013.8

Information

Future Commission meeting dates were announced:
November 17, 2021…December 15, 2021…January 12, 2022…5:00 p.m. Board Room

Meeting Dates

Job Opportunities were announced for: Accounting Assistant II; Administrative Assistant; Cafeteria Assistant; Construction Manager/Project Coordinator; Human Resources Assistan II; Job Developer/Coach; Library Technician; Paraeducator; Paraeducator – Spanish; Schoo Office Manager II; School Services Assistant II; Welding Program Shop Assistant

Job Opportunities

Future Consideration

Ms. Hobiger recommended the Personnel Commission meet with Ms. Henson to discuss her new role and their expectations. It was decided to hold a closed session Special Meeting on October 27, 2021 at 5:00 PM. It was also discussed that Ms. Henson would have the additional research regarding the Request for Advanced Step Placement at Step 5 for Certified Educational Sign Language Interpreter.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 5:49 P.M. Motion #21.1013.9

Vote 3-0; Aye-Hobiger, Rhoades, Handin; No-None; Abstained-None.

_____
Lori Rhoades, Chairperson

_____
Sandy Handin, Vice Chairperson

_____
Kathy Hobiger, Member

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
SPECIAL MEETING MINUTES

District Office
101 W. Cochran Street
Simi Valley, CA 93065

October 27, 2021
5:00 P.M.
Meeting # 883

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M.
Kimberley Battung, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented. Vote 3-0; Aye- Rhoades, Handin, Hobiger; No-None; Abstained-None; Absent-None. Motion #21.1027.1

There were no Commission Comments. **Commission Comments**

There were no Public Comments. **Public Comments**

The Commission went into Closed Session at 5:01 P.M., in accordance with provisions in Government Code 54957, Public Employment Matters: Employment – Director of Classified Personnel Services. **Closed Session**

Return to Open Session
The Commission returned to Open Session at 6:29 P.M. During closed session, no action was taken. Report of Action

Information
Future Personnel Commission meeting dates were announced. Meeting Dates

Adjournment
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:29 P.M. Motion #21.1013.9

Vote 3-0; Aye-Rhoades, Handin, Hobiger; No-None; Abstained-None.

_____
Lori Rhoades, Chairperson

_____
Sandy Handin, Vice Chairperson

_____
Kathleen Hobiger, Member

SVUSD Classified Personnel Services

PERSONNEL COMMISION REPORT

2021-2022 P.C. BUDGET

521, 530, and 540 Accounts

(shortcut) fund-obj.-resrc-gl-func- loc-mgmt-psuedo	Description	2021-2022 Approved Budget	Revised Budget	Current Budget Status as of 10/31/21		
				Encumbered	Expensed	Balance
530-0RET	**RETIREE BENS**					
(176766) 010-3902-0000-0-0000-7490-165-530-0RET-0	OTH BENS Cls, Undistrib, Un	2,400.00	2,400.00		2,097.30	302.70
		2,400.00	**2,400.00**	**0.00**	**2,097.30**	**302.70**
530-0257	**PERSONNEL COMISSIONERS SALARIES**					
(084564) 010-2302-0000-0-0000-7490-165-530-0257-0	Cls Supv HR	2,700.00	3,150.00		600.00	2,550.00
(087481) 010-3302-0000-0-0000-7490-165-530-0257-0	OASDI/Clas	207.00	222.00		21.13	200.87
(089153) 010-3402-0000-0-0000-7490-165-530-0257-0	H&W Clas	30,653.00	30,653.00	14,862.00	7,431.00	8,360.00
(090825) 010-3502-0000-0-0000-7490-165-530-0257-0	SUI Clas	34.00	36.00		3.00	33.00
(092497) 010-3602-0000-0-0000-7490-165-530-0257-0	WrkComp Clas	75.00	88.00		16.53	71.47
Total for Optional 0257		**33,669.00**	**34,149.00**	**14,862.00**	**8,071.66**	**11,215.34**
530-0270	**PERSONNEL COMISSION STAFF OT**					
(084798) 010-2403-0000-0-0000-7490-165-530-0270-0	Off Sal OT	2,049.00	2,049.00		174.71	1,874.29
(087482) 010-3302-0000-0-0000-7490-165-530-0270-0	OASDI/Clas	157.00	157.00		13.37	143.63
(090826) 010-3502-0000-0-0000-7490-165-530-0270-0	SUI Class	26.00	26.00		.87	25.13
(092498) 010-3602-0000-0-0000-7490-165-530-0270-0	WrkComp Clas	57.00	57.00		4.80	52.20
Total for Optional 0270		**2,289.00**	**2,289.00**	**.00**	**193.75**	**2,095.25**
530-0271	**OFFICE SUPPLIES**					
(095154) 010-4300-0000-0-0000-7490-165-530-0271-0	MATLS/SUPPS (includes equip <$500)	1,200.00	1,200.00			1,200.00
Total for Optional 0271		**1,200.00**	**1,200.00**	**.00**	**.00**	**1,200.00**
530-0276	**CONTRACTED PERSONNEL SERVICES**					
(096913) 010-5800-0000-0-0000-7490-165-530-0276-0	PROF SRV	2,500.00	2,500.00		2,500.00	.00
(146152) 010-5897-0000-0-0000-7490-165-530-0276-0	ROYALTY/LICENSE	18,699.00	18,699.00		17,170.81	1,528.19
Total for Optional 0276		**21,199.00**	**21,199.00**	**.00**	**19,670.81**	**1,528.19**
530-0278	**STAFF MILEAGE**					
(096542) 010-5200-0000-0-0000-7490-165-530-0278-0	TRAVEL/CONF	160.00	160.00		115.14	44.86
Total for Optional 0278		**160.00**	**160.00**	**.00**	**115.14**	**44.86**
530-0279	**ADVERTISING**					
(096914) 010-5800-0000-0-0000-7490-165-530-0279-0	PROF SRV	1,767.00	1,767.00		1,309.83	457.17
Total for Optional 0279		**1,767.00**	**1,767.00**	**.00**	**1,309.83**	**457.17**
530-0284	**DUES & MEMBERSHIP**					
(096696) 010-5300-0000-0-0000-7490-165-530-0284-0	DUES/MEMB	3,007.00	3,007.00		1,100.00	1,907.00
Total for Optional 0284		**3,007.00**	**3,007.00**	**.00**	**1,100.00**	**1,907.00**

SVUSD Classified Personnel Services

PERSONNEL COMMISION REPORT

2021-2022 P.C. BUDGET

521, 530, and 540 Accounts

(shortcut) fund-obj.-resrc-gl-func- loc-mgmt-psuedo	Description	2021-2022 Approved Budget	Revised Budget	Current Budget Status as of 10/31/21 Encumbered	Expensed	Balance
530-0286	**EQUIPMENT > $500**					
(105916) 010-4300-0000-0-0000-7490-165-530-0286-0	MATLS/SUPP	1,266.00	1,266.00			1,266.00
Total for Optional 0286		**1,266.00**	**1,266.00**	**.00**	**.00**	**1,266.00**
530-0669	**TRAVEL & CONFERENCE**					
(096544) 010-5200-0000-0-0000-7490-165-530-0669-0	TRAVEL/CONF	2,500.00	2,500.00			2,500.00
(188580) 010-5800-0000-0-0000-7490-165-530-0669-0	PROF SRV,UNDISTRIB,UNREST	2,500.00	2,500.00	578.00		1,922.00
Total for Optional 0669		**5,000.00**	**5,000.00**	**578.00**	**.00**	**4,422.00**
530-0BV5	**POSTAGE**					
(100280) 010-5710-0000-0-0000-7490-165-530-0BV5-0	DIR COST TFRS, UNDISTRIB,	500.00	500.00			500.00
Total for Optional 0BV5		**500.00**	**500.00**	**.00**	**.00**	**500.00**
530-0DER	**CONSULTANTS**					
(096916) 010-5800-0000-0-0000-7490-165-530-0DER-0	PROF SRV, UNDISTRIB, UNRE	6,484.00	6,484.00			6,484.00
Total for Optional 0DER and Expense accounts		**6,484.00**	**6,484.00**	**.00**	**.00**	**6,484.00**
530-0E92	**DIRECTOR'S SALARY**					
(084552) 010-2301-0000-0-0000-7490-165-530-0E92-0	CLS SUPV/ADM MO, UNDISTRI	137,736.00	28,523.00	74,266.40	34,269.36	-80,012.76
(190845) 010-2305-0000-0-0000-7490-165-530-0E92-0	CLS SUPB SUB, UNDISTRIB, UN		5,914.00		9,432.34	-3,518.34
(111823) 010-3202-0000-0-0000-7490-165-530-0E92-0	PERS/CLAS, UNDISTRIB, UNR	1.00	28,327.00-	17,014.40	4,543.83	-49,885.23
(087486) 010-3302-0000-0-0000-7490-165-530-0E92-0	OASDI/CLS, UNDISTRIB, UNR		7,902.00-	5,681.36	3,343.16	-16,926.52
(089158) 010-3402-0000-0-0000-7490-165-530-0E92-0	H&W CLASS, UNDISTRIB, UNR	25,340.00	13,820.00	17,612.96	5,920.66	-9,713.62
(090830) 010-3502-0000-0-0000-7490-165-530-0E92-0	SUI CLASS, UNDISTRIB, UNR	1.00	1,593.00-	371.36	146.31	-2,110.67
(092502) 010-3602-0000-0-0000-7490-165-530-0E92-0	WRK COMP CLS, UNDISTRIB,		2,840.00-	2,042.32	1,201.78	-6,084.10
(133554) 010-3752-0000-0-0000-7490-165-530-0E92-0	OPEB CLAS, UNDISTRIB, UNR	120.00	20.00	80.00	7.16	-67.16
		163,198.00	**7,615.00**	**117,068.80**	**58,864.60**	**168,318.40-**
530-0MWW	**EMPLOYEE RECOGNITION**					
(095157) 010-4300-0000-0-0000-7490-165-530-0MWW-	MATLS/SUPPS	212.00	212.00			212.00
Total for Optional 0MWW		**212.00**	**212.00**	**.00**	**.00**	**212.00**
530-0N55	**PRINTING & XEROX USAGE**					
(105602) 010-5710-0000-0-0000-7490-165-530-0N55-0	PRINT SHOP	750.00	750.00			750.00
Total for Optional 0N55		**750.00**	**750.00**	**.00**	**.00**	**750.00**
530-0RFN	**ATTORNEY FEES**					
(096917) 010-5899-0000-0-0000-7490-165-530-0RFN-0	ATTY FEES	50,000.00	50,000.00	20,000.00		30,000.00
Total for Optional 0RFN		**50,000.00**	**50,000.00**	**20,000.00**	**.00**	**30,000.00**
530-0W95	**INTERVIEW PANEL EXPENSES**					
(105457) 010-4300-0000-0-0000-7490-165-530-0W95-0	MATLS/SUPPS	590.00	590.00		213.52	376.48
(096918) 010-5800-0000-0-0000-7490-165-530-0W95-0	PROF SRV - CONTRACTED SERV.	2,000.00	2,000.00		510.86	1,489.14
Total for Optional 0W95		**2,590.00**	**2,590.00**	**.00**	**724.38**	**1,865.62**

SVUSD Classified Personnel Services						
PERSONNEL COMMISION REPORT						
2021-2022 P.C. BUDGET						
521, 530, and 540 Accounts						
		2021-2022 Approved Budget	**Revised Budget**	**Current Budget Status as of 10/31/21**		
(shortcut) fund-obj.-resrc-gl-func- loc-mgmt-psuedo	**Description**			**Encumbered**	**Expensed**	**Balance**
530 - 0242	**CONFIDENTIAL PC STAFF SALARIES**					
(084651) 010-2401-0000-0-0000-7490-165-530-0242-0	Off Sal Mo	69,198.00	133,800.00	88,415.28	47,800.33	2,415.61-
(111821) 010-3202-0000-0-0000-7490-165-530-0242-0	PERS/Clas	30,537.00	45,297.00	20,255.76	10,951.03	14,090.21
(087484) 010-3302-0000-0-0000-7490-165-530-0242-0	OASDI/Clas	10,197.00	15,110.00	6,763.68	3,647.15	4,699.17
(089156) 010-3402-0000-0-0000-7490-165-530-0242-0	H&W Clas	48,850.00	35,254.00	17,372.96	11,797.88	6,083.16
(090828) 010-3502-0000-0-0000-7490-165-530-0242-0	SUI Clas	1,640.00	1,456.00	442.16	238.38	775.46
(092500) 010-3602-0000-0-0000-7490-165-530-0242-0	Wrk Comp Clas	3,666.00	5,443.00	2,431.36	1,314.53	1,697.11
(133552) 010-3752-0000-0-0000-7490-165-530-0242-0	OPEB Clas (Oth Post Empl Benefits)	340.00	240.00	160.00	50.00	30.00
Total for Optional 0242 and Expense accounts		**164,428.00**	**236,600.00**	**135,841.20**	**75,799.30**	**24,959.50**
530-0353	**NON-CONFIDENTIAL PC STAFF SALARIES**					
(084652) 010-2401-0000-0-0000-7490-165-530-0353-0	OFF SAL MO, UNDISTRIB, UN	58,959.00	86,167.00	14,013.97	6,810.56	65,342.47
(111822) 010-3202-0000-0-0000-7490-165-530-0353-0	PERS/CLAS, UNDISTRIB, UNR	13,508.00	19,742.00	3,210.56	1,560.28	14,971.16
(087485) 010-3302-0000-0-0000-7490-165-530-0353-0	OASDI/CLS, UNDISTRIB, UNR	4,511.00	6,593.00	1,062.53	516.24	5,014.23
(089157) 010-3402-0000-0-0000-7490-165-530-0353-0	H&W CLASS, UNDISTRIB, UNR	13,052.00	23,249.00	3,051.76	1,525.88	18,671.36
(090829) 010-3502-0000-0-0000-7490-165-530-0353-0	SUI CLASS, UNDISTRIB, UNR	726.00	711.00	69.47	33.76	607.77
(092501) 010-3602-0000-0-0000-7490-165-530-0353-0	WRK COMP CLS, UNDISTRIB,	1,622.00	2,370.00	385.44	187.32	1,797.24
(133553) 010 3702 0000-0-0000-7490-165-530-0353-0	OPEB CLAS, UNDISTRIB, UNRES	180.00	180.00	40.00	10.00	130.00
Total for Optional 0353 and Expense accounts		**92,558.00**	**139,012.00**	**21,833.73**	**10,644.04**	**106,534.23**
TOTAL		**552,677.00**	**516,200.00**	**310,183.73**	**178,590.81**	**27,425.46**

SimiValleySchools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Simi Valley Unified School District Personnel Commission

Current Classified Recruitments as of 11-12-21

Classification Title	Number of Vacancies	Vacancy Locations	Open Date	Closing Date	Type of Exam	T&E Completed By	Test Date	Structured Interview Date	Eligibility List Established By	Comments
Accounting Assistant II	1	Fiscal	11/8/2021	12/2/2021	Multiple Choice Test; Structured Interview; 10-Key; Online App. Test	N/A	week of 12/6	week of 12/13	12/17/2021	
Adult Education Instructional Assistant, Academic Skills	1	SICE	11/8/2021	12/2/2021	Multiple Choice Test; Structured Interview; Online App. Test	N/A	week of 12/6	week of 12/13	12/17/2021	
Bus Driver	Multiple	Student Safety & Transit	Continuous	One week prior to test date	Structured Interview	N/A	N/A	N/A	N/A	
Cafeteria Assistant	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Bi-Weekly (approximately)	N/A	On-Going	Processing Provisional Substitutes
Cafeteria Services Specialist	2	Various	11/8/2021	12/2/2021	Multiple Choice; Structured Interview	N/A	week of 12/6	week of 12/13	12/17/2021	
Certified Educational Sign Language Interpreter	2	Royal & MV	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	
Community Liaison	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	Processing Provisional Substitutes
Custodian	1	Maintenance & Operations	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	Processing Provisional Substitutes
Elementary Campus Supervisor	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Weekly (approximately)	N/A	On-going	Processing Provisional Substitutes
Groundskeeper	0	N/A	Continuous	One week prior to test date	Multiple Choice Test	N/A	N/A	N/A	On-going	
Human Resources Assistant II	1	Classified Personnel	10/8/2021	10/29/2021	Multiple Choice Test; Structured Interview; Online App. Test	N/A	week of 11/8	week of 11/15	11/19/2021	
Human Resources Representative, HR Systems and Information	1	Classified Personnel	10/22/2021	11/15/2021	T&E & Structured Interview	11/17/2021	11/22/2021	N/A	11/29/2021	
Instructional Support Specialist, IBI	Multiple	Various	Continuous	One week prior to test date	Structured Interview	N/A	N/A	N/A	N/A	
Job Developer/Coach	1	SICE	11/8/2021	12/2/2021	T&E & Structured Interview	12/6/2021	N/A	week of 12/13	12/17/2021	
Library Technician	1	Monte Vista	9/28/2021	10/19/2021	Multiple Choice Test; Structured Interview	N/A	week of 9/25	week of 11/1	11/5/2021	
Paraeducator	Multiple	Various	9/29/2021	10/20/2021	Multiple Choice Test; Structured Interview	N/A	week of 9/25	week of 11/1	11/5/2021	
Paraeducator Spanish	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	week of 11/15	week of 11/22	11/29/2021	Processing Provisional Substitutes
Paraeducator I, Special Education	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Weekly (approximately)	N/A	On-going	Processing Provisional Substitutes
Paraeducator II, Special Education	1	SVHS	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	11/8/2021	week of 11/15	11/19/2021	
Passenger Vehicle Driver	1	Student Safety & Transit	Continuous	One week prior to the structured interview	Structured Interview	N/A	TBD	TBD	TBD	
School Services Assistant III	1	SSHS	11/8/2021	12/2/2021	Multiple Choice Test; Structured Interview; Online App. Test	N/A	week of 12/6	week of 12/13	12/17/2021	
Secondary Campus Supervisor	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Weekly (approximately)	N/A	Ongoing	Processing Provisional Substitutes
Senior Mechanic	1	M&O	11/8/2021	12/2/2021	T&E & Structured Interview	12/3/2021	N/A	week of 12/6	12/10/2021	
Welding Program Shop Assistant	1	SICE	11/8/2021	12/2/2021	Structured Interview	N/A	N/A	week of 12/6	12/10/2021	

Upcoming recruitments

Classification	Location