SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

November 9, 2022
5:00 P.M.
Meeting # 901

Personnel Commission Members	Arrived
Sandy Handin, Chairperson	5:00 P.M.
Kathleen Hobiger, Vice Chairperson	5:00 P.M.
Lori Rhoades, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:00 P.M. by Sandy Handin, Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda
On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Agenda, as presented. Motion #22.1109.1
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Consent Agenda
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as amended. Motion #22.1109.2
Vote 3-0; Aye- Handin, Hobiger,and Rhoades; No-None; Abstained-None; Absent-None.

Minutes
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of October 19, 2022, as presented. Motion #22.1109.3
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

No comments. Commission Comments

No comments. Public Comments

Personnel Items
Director's Report

Ms. Henson reported that the Simi Valley Street Fair was really packed and people visiting the booth were very inquisitive about available positions and took the QR code pamphlets. All were gone by the end of the day. There has been an uptick in applications but it is not clear whether that was related to the fair attendance or the news of the 11% raise. Classified Personnel staff is scheduled for quite a few trainings, one of the pertaining to new disability and leave laws, and booked solid with testing and interviews. Ms. Henson congratulated Ms. Handin on being reelected the Board appointee.

General Items

The 2022-2023 Budget was reviewed and discussed.

2022-2023 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved Classificaiton Specificatin Systems Engineer Revision, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Classification Specification Systems Engineer Revision
Motion #22.1109.4

Information

Future Commission meeting dates were announced:
December 14, 2022..... January 18, 2023…. February 8, 2023 ….. 5:00 p.m. Board Room

Meeting Dates

Job Opportunities were announced for: Assistant Dispatcher, Human Resources Specialist, Paraeducator Program Coordinator, School Office Manager I, School Office Manager II.

Job Opportunities

Future Consideration

No items for future consideration.

Adjournment

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 5:45 p.m.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Motion #22.1109.5

Sandy Handin, Chairperson

Kathleen Hobiger, Vice Chairperson

Lori Rhoades, Member