

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

February 22, 2023
5:00 P.M.
Meeting # 904

Personnel Commission Members

Kathleen Hobiger, Chairperson
Lori Rhoades, Vice Chairperson
Sandy Handin, Member

Arrived

5:00 P.M.
5:00 P.M.
5:00 P.M.

Staff Members

Ginan Henson, Director, Classified Personnel Services
Irma Flynn, Senior Administrative Assistant

5:00 P.M
5:00 P.M

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson.

Call to Order

The flag salute was led by Ms. Hobiger.

Flag Salute

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Agenda, as amended.

Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Agenda
Motion #23.0222.1

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Consent Agenda, as amended.

Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #23.0222.2

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of January 18, 2023, as presented.

Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Minutes
Motion #23.0222.3

Ms. Hobiger announced the passing of former Berylwood Elementary aide Nancy Mabery. Personnel Commission discussed Classified In Service dates from the past where service pins were presented.

Commission
Comments

Lynn Wood mentioned how beneficial CSPCA Conference was.

Public Comments

Ms. Henson reported that the CSPCA Conference is the best training we get offered and is great for networking. Also Classified Personnel has signed up for Simi Valley Chamber of Commerce Job Fair on 2/28/23 and careers expos at Moorpark College and CLU, 3/7/23 and 3/8/23 respectively. Ms. Henson discussed the new laws pertaining to probationary period changes and state version of FMLA Act. Recruitment for ESY will start in a few weeks and Classified Personnel is setting up their recruitment calendar with upcoming retirement vacancies as well.

Personnel Items
Director's Report

General Items

The 2022-2023 Budget was reviewed and discussed.

2022-2023 Budget
Status

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved Classification Specification Benefit Plans Coordinator Revision, as amended.

Classification
Specification
Benefit Plans
Coordinator
Revision
Motion #23.0222.4

Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Information

Future Commission meeting dates were announced:

Meeting Dates

March 15, 2023..... April 12, 2023 May 3, 2023 5:00 p.m. Board Room

Job Opportunities were announced for: Adult Education Instructional Assistant, ESL; Cafeteria Services Specialist; Delegated Behind the Wheel Trainer; Job Developer/Coach; Mechanic Supervisor; Payroll Specialist.

Job Opportunities

No items for future consideration.

**Future
Consideration**

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 6:13 p.m.

Adjournment
Motion #23.0222.5

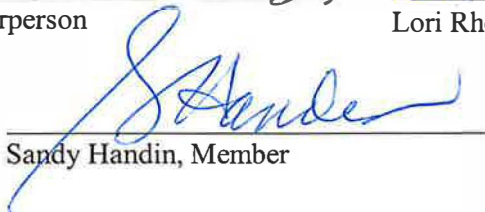
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.



Kathleen Hobiger, Chairperson



Lori Rhoades, Vice Chairperson



Sandy Handin, Member