

SPECIAL DAY CLASS TEACHER

Basic function

To act as a Special Day Class Teacher for the Santa Barbara County Education Office, Special Education Program. Responsibilities include assessment, instruction and evaluation of Special Education students, and consultation with parents.

Supervision

Directly responsible to a Coordinator of Special Education.

Representative duties

- Conduct a Special Day Class as established by State and Federal regulations and the Santa Barbara County Education Office.
- Plan, develop, write and implement individualized educational programs (IEPs) to meet pupil needs, with the active participation, coordination and/or consultation of parents and/or guardians, physicians, therapists, outside agencies and support staff.
- Instruct or direct the instruction of individuals with exceptional needs; work with students individually or in small groups on goals described in written instructional plans; and identify activities and materials needed to achieve these goals.
- Plan and implement a program of evaluation to determine academic, social and/or emotional growth; maintain up-to-date cumulative, specialized student records on individual pupil progress; adjust objectives as needed; and revise individualized education program as appropriate.
- Work closely with other Special Education staff, support personnel, regular teaching staff, and pupil study team, in the assessment and program planning process.
- Supervise, plan responsibilities, and evaluate performance of instructional assistants and assigned volunteers.
- Attend scheduled meetings; participate and involve parents in program planning; confer frequently with parents and professional staff members on each pupil's progress.
- Assume responsibility for the safety and welfare of pupils.
- Develop and maintain professional relationships with school and staff where program is located.
- Plan and implement program of maximum integration in school and community settings; interface with core curriculum when appropriate.
- Attend in-service programs to facilitate continued professional growth.
- Develop vocational and community training sites, and implement instruction in these sites as appropriate.
- Provide in-service training for staff and parents regarding instructional programs, as appropriate. Coordinate parent counseling, training and other services through direct communication with parents and other agencies (TCRC, Mental Health, etc.).
- May provide specialized health care services to medically fragile students as outlined in the student's Individualized Education Plan and under the supervision of the school nurse.
- Perform other related duties as assigned.

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Qualifications

Possession of a valid California Specialist Instruction Credential authorizing service in a Special Day Class. Experience and/or training appropriate to fulfill requirements of the position

Possession of a valid California Driver's License if required by the duties of the assignment.

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