

## RESOURCE SPECIALIST

### Basic function

To act as Resource Specialist at one or more school sites for the Santa Barbara County Education Office, Special Education Program. Responsibilities include assessment, instruction, and evaluation of identified students with a variety of learning disabilities/problems.

### Supervision

Directly responsible to a Coordinator of Special Education.

### Representative duties

- Conduct the Resource Specialist Program as established by State and Federal Regulations and the Santa Barbara County Education Office.
- Serve as a permanent member of the school's Pupil Study Team.
- Conduct specific educational assessment of students in regular school programs who have been referred for special education by the Pupil Study Team.
- As a key member of the Individualized Education Program (IEP) Team, coordinate writing of individualized education programs, establish individualized educational goals and objectives, and identify activities and materials needed to achieve goals and objectives.
- Coordinate and collaborate on regular basis with regular classroom teachers, parents, and support staff regarding instructional planning for individuals with exceptional needs.
- Direct and supervise instructional assistant(s).
- Instruct and direct the instruction of individuals with exceptional needs; work with students individually or in small groups, for regularly scheduled periods of time, on written Individualized Education Program (IEP) goals and objectives in any appropriate setting, including the regular classroom.
- Participate in regularly scheduled Resource Specialist staff meetings and planned staff development and/or professional growth activities.
- Develop and maintain a professional relationship with the school and staff where the program is located.
- Assume responsibility for the safety and welfare of pupils plus personnel. Develop a full awareness of the site school's regular curriculum and interact and participate in curriculum-related issues as appropriate.
- Attend in-service programs to facilitate continued professional growth.
- Perform other related duties as assigned.

### Qualifications

Possession of a valid California Specialist Instruction Credential authorizing service in Resource Specialist program; verification of CBEST clearance. Experience and/or training appropriate to fulfill requirements of the position.

### Licenses and certificates

Possession of a valid California Driver's License if required by the duties of the assignment.