



AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, February 13, 2023, Start Time 7:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

VOTING MEETING

- I. **Call To Order** RACHEL ROHRBAUGH
 - A. Flag salute and moment of silence
 - B. Roll call
 - C. Documented or announced reasons for known absences
 - D. Announcements regarding Executive Sessions held since last sunshine meeting: N/A
- II. **Formal and Informal Requests to Address the Board**
- III. **Possible Board and/or Administration Response to Public Comment**
- IV. **Correspondence** RACHEL ROHRBAUGH
- V. **Action Voting Items** (*Motion and second needed, roll call vote*)
 - A. Personnel DOUG STEIN
 - B. Curriculum NICOLE WILSON
- VI. **Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)

DIRECTORS' STUDY FORUM MEETING

- I. **Call To Order** RACHEL ROHRBAUGH
- II. **Formal and Informal Requests to Address the Board**
- III. **Possible Board and/or Administration Response to Public Comment**
- IV. **Business and Finance Committee**
 - A. Budget and Finance DOUG WHITE
 - 1) Proposed 2023-2024 General Fund Budget Presentation – *M. Czapp*
 - 2) York Adams Academy 2023-2024 Proposed General Fund Budget – *M Czapp*
 - 3) Addition to List of Approved Fundraising Organizations – *S. Kennedy*

Business and Finance Committee, Continued

B. Buildings and Grounds

BEN RAMSAY

- 1) Continued Discussion re. Proposed Facilities Projects – *G. Ioannidis, M. Czapp, B. Stiles*
 - a. Proposed Action with Paradise Township
 - b. YMCA Agreement Addendum
 - c. High School Stadium Scoreboard
 - d. Informational Update – Rocket Wellness Center Opening
 - e. Informational Update – Sale of Tract of Land, East College Avenue
 - f. Proposed Agreement with Crabtree, Rohrbaugh & Associates

V. Management Committee

A. Policy

KAREN BAUM

- 1) Proposed Changes to Policy #218: Student Discipline

B. Personnel

DOUG STEIN

- 1) Proposed Voting Action Items / February 27, 2023, Regular Voting Meeting

VI. Program Committee

A. Curriculum

NICOLE WILSON

- 1) Instructional Time Summary / 2018-2023 – *S. Guadagnino*
- 2) Major Trip Requests – *S. Guadagnino*
 - a. PMEA District 7 – Information Only, February 9-11, 2023
 - b. Battle of the Rockets – Culpeper, VA, April 13-16, 2023
 - c. History Club – New York City, April 27, 2023
 - d. Senior Class Trip 2023 – Pocono Valley, May 31, 2023
 - e. Europe Trip – June 19-27, 2023
- 3) Overnight Conference Requests
 - a. LAC (Nutrition Services Manager) – March 4-7, 2023 – *M. Czapp*
 - b. PASNAP (School Nurses) – March 31 – April 2, 2023 – *M. Ludwig*
 - c. PAFPC (Federal Programs Coordinator) – April 16-19, 2023 – *S. Guadagnino*
- 4) Informational Memo, 2023 Summer School / Summer Camp – *S. Guadagnino*

B. Athletics and Music

DAVE TRETTEL

- 1) Overnight Trip Request – Wrestling Tournament, March 9-11, 2023

VII. Planning (Items to be considered for future agendas)

VIII. Adjournment (Motion and second needed, voice vote)

IX. Executive Session for Personnel and Negotiations

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **RESIGNATION** – Approval of the following resignation:
- 1) **Paradise Elementary School Administrative Assistant – Attendance** – Leah Harrold, effective February 16, 2023, to accept a full-time position outside of the district.
- B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **New Salem Elementary School Nutrition Support (PT)** – Erin Olphin, effective February 14, 2023. Compensation established at \$12.00 per hour for 3.5 hours per day, 180 days per year.

***Background Information** – Erin has been a substitute for two months and is filling the position resulting from the transfer of Ms. Brenda Searle in 2021.*
 - 2) **Spring Grove Area Intermediate School Instructional Assistant Special Education (Autistic Support)** – Kaitlyn Peake, effective March 1, 2023. Compensation established at \$15.50 per hour for 7 hours per day, 180 days per year.

***Background Information** – Kaitlyn earned a Bachelor of Science in Exercise Science degree from Lebanon Valley College. Kaitlyn has been a substitute in the district since August 2022 and is filling the position resulting from the internal transfer of Carol Bortner to the Middle School.*
- C. **STUDENT EMPLOYEES** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.75 per hour.
- 1) Brady McMaster, Student Custodian
 - 2) Brandon Wolfe, Student Custodian
- D. **ATHLETICS** – Approval of the following coaches for the 2022-2023 Spring Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, prorate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Baseball - Varsity Assistant Coach	Joshua Fishel	\$ 3,059.00
Baseball - Varsity Assistant Coach	Nathan Wertz	\$ 3,256.00
Baseball - Varsity Head Coach	Kevin Stiffler	\$ 5,221.00
Boys Lacrosse - Varsity Assistant Coach	Hunter Sterner	\$ 2,909.00
Boys Lacrosse - Varsity Head Coach	Shay Stremmel	\$ 4,154.00
Boys Tennis - Varsity Head Coach	Thomas Hunt	\$ 3,000.00
Boys Track and Field - Varsity Head Coach	Brian Campbell Sr.	\$ 4,404.00
Boys Volleyball - Varsity Assistant Coach	To be determined	
Boys Volleyball - Varsity Head Coach	Samantha Strausbaugh	\$ 4,454.00
Girls Lacrosse - Varsity Assistant Coach	Erin Burkett	\$ 2,909.00
Girls Track and Field - Varsity Head Coach	Eric Baumgardner	\$ 4,454.00
Girls Volleyball – Junior High Assistant Coach	Autumn Leese	\$ 2,493.00
Girls Volleyball - Junior High Head Coach	Elizabeth Zeigler	\$ 2,950.00

Job Title	Coach Name	Stipend
Softball - Varsity Assistant Coach	To be determined	
Softball - Varsity Assistant Coach	Abigail Hursh	\$ 2,909.00
Softball - Varsity Head Coach	Larry Colbert	\$ 4,154.00
Track and Field – Junior High Assistant Coach	Ashton Ball	\$ 2,493.00
Track and Field - Junior High Assistant Coach	To be determined	
Track and Field - Junior High Assistant Coach	Paxton Drumheller	\$ 2,493.00
Track and Field - Junior High Head Coach	Daniel Jones	\$ 2,900.00
Track and Field - Varsity Assistant Coach	To be determined	
Track and Field - Varsity Assistant Coach	Tony Jones	\$ 2,909.00
Track and Field - Varsity Assistant Coach	Kathleen Krall	\$ 3,211.00
Track and Field - Varsity Assistant Coach	Stephen Perago	\$ 3,100.00
Unified Track and Field Coach	Michaela Landis	\$ 750.00
Unified Track and Field Coach	Abbie Sechrist	\$ 750.00

- E. **STRENGTH AND CONDITIONING COACH AND SUBSTITUTE** – Approval of the following coach for the 2022-2023 school year to provide coverage for strength and conditioning activities, at \$20.00 per hour:
- 1) Shay Stremmel
- F. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individual, pending receipt of updated clearances, for the 2022-2023 school year to work athletic events at the established event rate in the matrix:
- 1) Ryan Miller
- G. **PROFESSIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Nikki Hozella
- H. **ACT 86 DAY-TO-DAY STUDENT SUBSTITUTE** – Approval of the following Act 86 substitute for a maximum of 20 days for the 2022-2023 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Lindsay Boritz
- I. **CLASSIFIED SUBSTITUTE** – Approval of the following classified substitute for the 2022-2023 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:
- 1) Charles Morris



PERSONNEL REPORT / FOR INFORMATION ONLY

I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Holly Senft	Intermediate School	Custodial Services	01/11/2023	04/28/2023
Heidi Bortner	High School	Special Education	02/10/2023	02/27/2023
Lindsay Alley	New Salem	First Grade	03/22/2023	06/01/2023
Michele Soroko	Intermediate School	Pupil Health Services	05/05/2023	06/02/2023

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **TRIP REQUEST:** Approval for Abigail Kirkpatrick, High School Music Department Teacher, to accompany two high school students to Mountain View Middle School, Mechanicsburg, PA, for the PMEA Region V Chorus Festival, February 24-25, 2023.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors
FROM: Dr. George W. Ioannidis, Superintendent
PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent
DATE: February 8, 2023
SUBJECT: Proposal for Major Trip / Request Expedited

The enclosed "Proposal for Major Trip" request is being presented for the board's consideration of approval at the February 13th Directors' Study Forum due to time constraints:

2023 Pennsylvania Music Educators Association (PMEA) Region V Chorus Festival at Mountain View Middle School, Mechanicsburg, PA, on February 24 - 25, 2023.

Please see information included with your packet. If you have any questions, please contact Dr. Guadagnino or me prior to the meeting so any concerns may be addressed at the meeting. Thank you.



Proposal for Major Trip

TITLE of TRIP: PMEA Region V Chorus Festival

DESTINATION: Mountain View Middle School, Mechanicsburg, PA

PROPOSED TRIP DATES): Friday, February 24 - Saturday, February 25, 2023

Lucas Buhrman and Ashlyn Tyson will leave at 7:45 a.m. on Friday, February 24th. They will be absent from school all day on Friday, February 24th. The students' parents will pick them up from the 6:00 p.m. concert on Saturday, February 25th.

TRIP SUPERVISION:

Who will be in charge?

Abigail Kirkpatrick, High School Music Teacher, will drive the students to the festival and be with them most of the day on Friday. The students will be under the supervision of the host director, Eric Griffith, as is the case in every PMEA music festival.

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Abigail Kirkpatrick, High School Music Teacher, will chaperone this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The PMEA Region V Chorus Festival features qualifying student performers from PMEA Districts 7 and 10. The students participating in the festival will have the opportunity to work with a college level ensemble director as well as experience what it is like to perform with an advanced choir.

Who will be eligible to attend this trip?

Only students who successfully auditioned for the festival at the PMEA District 7 Chorus Auditions are allowed to participate. We were fortunate enough to have two successful auditions:

Lucas Buhrman- Bass II
Ashlyn Tyson- Soprano II

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Friday, February 24, 2023

7:45 a.m. – Depart from high school
8:45 a.m. – 9:30 a.m. – Registration at Mountain View Middle School
9:45 a.m. – Rehearsal
1:15 p.m. – Lunch
2:00 p.m. – Rehearsal
6:30 p.m. – Dinner
7:15 p.m. – Rehearsal
9:30 p.m. – Board busses for hotel
10:00 p.m. – Bed check / Lights Out

Saturday, February 25, 2023

7:30 a.m. – Breakfast at hotel
8:30 a.m. – Depart hotel for Mountain View Middle School
9:00 a.m. – Rehearsal
1:00 p.m. – Lunch
1:30 p.m. – Rehearsal
6:00 p.m. – Concert
7:00 p.m. – Depart for home

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

PMEA has a nurse on site for any health issues that may arise. The students will be chaperoned by local music directors (teachers) during their stay in hotel rooms. This is set-up and supervised by PMEA. All chaperones have proper state and federal clearances.

In addition, PMEA collects medical and insurance information on every festival participant in the event a medical emergency arises.

TRAVEL AGENCY CONTACT *(if Agency is being used):* N/A

COSTS:

****Cost to student:**

\$0.00

****Cost to finance trip / Methods to assist students:**

\$0.00

****District costs:**

\$230.00 – Festival Fee (\$115/student)

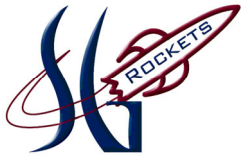
\$120.00 – Housing Fee (\$60/student)

\$ 52.40 – Transportation (Mrs. Kirkpatrick will drive the students in her personal vehicle)

\$402.40 - TOTAL

Chaperones: The district will be responsible for the cost of a full-day substitute teacher for Mrs. Kirkpatrick on Friday, February 24th, as she is required to attend the director's meetings and auditions on that date in order for her students to be eligible to participate in the festival.

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Stephanie Kennedy, Community Relations Coordinator

DATE: February 8, 2023

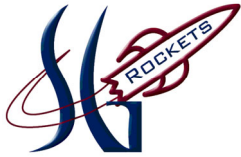
SUBJECT: Additional Fundraising Organization for 2022-2023

In accordance with Policy No. 229, a list of organizations from outside the schools is annually presented to the School Board for approval so students may collect money via fundraisers during the school year. Board members approved the 2022-2023 list of organizations at the August 22, 2022, regular voting meeting.

Students and volunteers taking part in the Diversity Inclusion Club would like to add the following organization to the approved list to conduct a fundraiser in conjunction with this year's Diversity Festival, among other events and activities promoting awareness about Autism:

- Autism York – a 501c3 non-profit group operated by a board of volunteers dedicated to supporting the local autism community. The group exists for the sole purpose of providing support in a safe and friendly environment. Autism York's events and programs are offered at low or no cost to families and individuals living with autism spectrum disorder in York and surrounding counties. The organization offers opportunities for families and individuals on the autism spectrum to learn, grow and develop relationships that help guide one another through their personal journeys.

Autism York will be presented for consideration as an approved fundraising organization with February 27, 2023, regular voting meeting action items. Feel free to contact me prior to the February 13th Directors' Study Forum if you have any questions.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark A. Czapp, Director of Business Operations
Mr. Bill Stiles, Buildings and Grounds Manager

DATE: February 13, 2023

SUBJECT: Paradise Land Acquisition

Following up the from discussion during the January 9th Directors' Study Forum related to the proposed Paradise Land Acquisition by Paradise Township, Mr. Stiles and Mr. Czapp spoke with Paradise Township officials to discuss the concerns and questions raised by board members. The following is a summary to that conversation:

- The primary use of the requested land by Paradise Township would be for a recreational park (ball fields and open land).
- The School District would be granted use of the land and the ball fields.
- Installation of a secondary access road from Paradise Elementary to Church Road would be considered as an in-kind contribution in lieu of payment for land.
 - Additional considerations included as an in-kind contribution with the installation of the road include excavating, paving, lighting, curbing, line-painting, and gating.
- Paradise Township officials are interested only in the purchase of the land rather than a long-term lease.
- The School District would have first right of refusal if the Township would decide to sell the land in the future.
- If the land was sold to Paradise Township, and the access road was not installed, a right-of-way would be added to the land deed for access to Church Road from the elementary building in consideration of a future road.

Additionally, the portion of our property under consideration (22.55 acres) was appraised at \$115,000 in a report dated 2019. An updated appraisal to better reflect the value of the land in consideration of the costs of the installation of the road will be considered following the Board's decision to move forward.

This summary is provided for board members' review and consideration in advance of the February 13th Directors' Study Forum when the administration will present for further discussion. Following discussion, a recommendation to approve a Resolution to sell the 22.55 acres of land to Paradise Township will be presented to the School Board at the February 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark Czapp, Director of Business Operations
Mr. Bill Stiles, Facilities Services Manager
Mr. Chris Enck, District Technology Coordinator
Mr. Jeff Laux, Athletic Director

DATE: February 8, 2023

SUBJECT: Papermaker Stadium Scoreboard

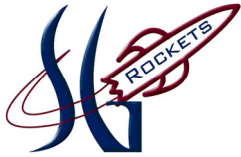
The status of the scoreboard at Papermaker Stadium has been an agenda item included with the 2021 and 2022 School Board Capital Facilities Walkthroughs. Following up to those discussions regarding consideration of purchasing a new scoreboard, leadership team members Bill Stiles, Chris Enck, and Jeff Laux, (*the team*) are in the process of gathering quotes from five vendors and requesting pricing for the scope of work indicated in the following three options:

1. 1:1 replacement of the existing traditional display.
2. Replacement with all-digital panel/board, with options of 16mm and 10mm resolution.
3. Replacement with a combination of partial traditional display and partial digital panel/board.

The team will continue to compile and process all the information received and consult with the High School Live Stream advisors to consider listed options' compatibility with the district's existing equipment. The team will also collaborate with Steph Kennedy, Community Relations Coordinator, to consider each option's advertising capability.

At present, a presentation to the School Board of the team's findings is tentatively scheduled for the March 13th Directors Study Forum, with a recommendation of the most appropriate option for consideration of approval anticipated with March 27th Regular Voting Meeting agenda items. As indicated during the 2021 and 2022 facilities walkthrough conversations, the scoreboard will be funded from the Capital Reserve account, with the project scheduled for completion prior to the beginning of the Fall athletic season.

Should you have any questions concerning this information, please contact Mr. Czapp or me prior to the DSF meeting so that any concerns may be addressed at the meeting. Thank you.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark A. Czapp, Director of Business Operations

DATE: February 8, 2023

SUBJECT: Agreement for Architect Services

At the scheduled Directors' Study Forum meeting of the Board of School Directors on Monday, February 13, 2023, the Board will be asked to consider an agreement with Crabtree, Rohrbaugh and Associates as District Architect for the upcoming access road and maintenance building projects. The attached agreement was received from Crabtree, Rohrbaugh and Associates (CRA), vetted through our Solicitor, Stock and Leader, and outlines specific details concerning the scope of services and the proposed fee schedule for the proposed projects.

Since the January 9th Directors' Study Forum meeting, and as requested by board members, we have reached out to schools in the area and asked for feedback and fee structures from those that have engaged CRA. Reports and information received from responding districts (Southwestern, Dover, Hanover, Bermudian Springs, and Mechanicsburg) that are currently using CRA were positive. All indicated that they would continue to use the Firm. Fee structures were in the range of 5.75-6%, based upon the size of the project.

We also requested the same information from schools in the area that contract with other architectural firms. Districts that did not use CRA (Dallastown, York Suburban, Littlestown) commented on their respective firms and fee structures, indicating that fees also ranged between 5.75-6%, based upon the size of the project.

Lastly, we reached out to architectural firms in the York area asking for fee structures and experience working with public school districts. Results from the inquiries and additional information will be part of the discussion when the proposal from CRA is presented for review at the February 13th meeting.

If you have any questions or concerns, please feel free to contact Mark Czapp or me prior to the DSF meeting so they may be discussed at the meeting. Following review and discussion, board members will be asked to consider approval of the proposed agreement with CRA at the February 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

DATE: February 8, 2023

SUBJECT: Board Policy #218 Consideration / Revisited

During the August 8, 2022, Directors' Study Forum, board members reviewed proposed changes to Board Policy #218 based upon suggested language from PSBA resulting from updated legislation. Stock and Leader reviewed the proposed revisions and provided appropriate guidance before presenting suggested changes to the Board.

All proposed revisions were approved for a first reading at the August 22, 2022, Regular Voting Meeting; however, the policy was tabled during the September 26, 2022, Regular Voting Meeting, so that the Board Policy Committee could review the anti-discrimination language in greater detail. Board members acted at the January 23rd Regular Voting Meeting to approve anti-discrimination language included in Policy #218, among others, and are now asked to consider the remainder of revisions originally presented in August 2022. Rationale for the proposed changes is indicated below. Revisions are noted in bold, colored font, strikethrough, or a combination in the attached.

1) ***Policy No. 218: Student Discipline**

Language regarding off-campus activities was revised to clarify the circumstances under which the Code of Student Conduct and board policy apply to student behavior that occurs on and off-campus. In addition to revisions to the off-campus activities language, Policy 218 was updated to include language on reports to the threat assessment team, as well as the option of including restorative practices to address violations of the Code of Student Conduct. SGASD Board Policy 218 had last been updated in 2007 (excluding recent changes to anti-discrimination language).

Following review and discussion at the February 13th Directors' Study Forum, the Board will be asked to consider a first reading at the February 27th Regular Voting Meeting, with a second reading tentative with March 27th action items.

Your support is appreciated as we make every effort to remain consistent with changes and legal recommendations. If you have any questions, please feel free to contact me prior to the meeting so that we may address those concerns at the meeting and maintain our anticipated timeline for approval.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors
FROM: Dr. George W. Ioannidis, Superintendent
PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent
DATE: February 8, 2023
SUBJECT: Instructional Time (2018-2023)

During a recent School Board meeting, questions were raised concerning how the amount of available instructional time has evolved over the years. As a result of this inquiry, the following data was collected for each level (numbers are reported in minutes/day):

	2018-2019	2019-2020	2020-2021*	2021-2022**	2022-2023***
HS	350	350	338	348	343
MS	375	375	337	346	359
SGI	361	365	355	334	345
K-4	360	360	385	380	355

Currently all buildings/levels are significantly above the levels required by PDE (at least 900 hours/year for elementary & at least 990 hours/year for secondary).

2020-2021* - Major schedule changes occurred due to COVID protocols including changing transportation (SGI students moved from secondary buses to elementary buses), lunch times, and reducing transitions.

2021-2022** - Returning to a moderately normal instructional setting, secondary schedules were adjusted slightly from 2020-2021. SGI kept 2020-2021 schedule but lost more time due to increased class transitions. K-4 had minor adjustments due to transportation.

2022-2023*** - HS adjusted transition time. MS changed schedule to increase instructional time for core subject areas. SGI adjusted schedule and increased time for class transitions. K-4 schedule had major adjustment to include common professional development time before the school day.

This is an informational item shared with board members, and no action will be requested. Please feel free to reach out to Dr. Guadagnino or me if you have any questions prior to the February 13th meeting so they may be addressed at the meeting.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: PMEA District 7 Band Festival

DESTINATION: Warwick High School (rehearsal and concert site)

PROPOSED TRIP DATES (*specify student instructional days missed*):
Thursday, February 9, 2023 – Saturday, February 11, 2023 (2 instructional days missed)

TRIP SUPERVISION:
Who will be in charge?

Kyle Showalter, High School Band Instructor, will drive the students to the festival and be with them until 3:30 p.m. on Thursday, February 9, 2023. The students will then be under the supervision of the host director, Matt Tenaglia, from Warwick High School, as is the case in every PMEA music festival.

How many adults will be required to attend this trip to ensure safety and to act as chaperones?
Kyle Showalter will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The PMEA District 7 Band Festival features qualifying student performers from PMEA District 7. The students participating in the festival will have successfully auditioned to be a part of this festival. This festival provides students with the opportunity to work with collegiate music directors as well as experience what it is like to perform with an advanced Concert Band ensemble.

Who will be eligible to attend this trip?

Students who successfully auditioned for the festival at the District 7 Band Auditions are allowed to participate. Spring Grove is fortunate enough to have two successful auditions:

Eli Hoke, 12th grade
Bryan Myers, 8th grade

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Thursday, February 9, 2023

7:30 a.m. – Depart from Spring Grove Area High School
9:15 a.m. – Registration
9:30 a.m. – Rehearsal Block #1
1:00 p.m. – Lunch in cafeteria
1:30 p.m. – Rehearsal Block #2
5:30 p.m. – Dinner in cafeteria
6:15 p.m. – Rehearsal Block #3
9:15 p.m. – Board buses to hotel

Friday, February 10, 2023

7:15 a.m. – Breakfast at hotel
8:15 a.m. – Board buses to Warwick High School
9:00 a.m. – Rehearsal Block #1
12:45 p.m. – Lunch in cafeteria
1:15 p.m. – Rehearsal Block #2
5:30 p.m. – Dinner in cafeteria
6:15 p.m. – Rehearsal Block #3
9:15 p.m. – Board buses to hotel

Saturday, February 11, 2023

7:30 a.m. – Breakfast at hotel
8:15 a.m. – Board buses to Warwick High School
9:00 a.m. – Rehearsal Block #1
12:30 p.m. – Lunch in cafeteria
2:00 p.m. – Concert
1:15 p.m. – Rehearsal Block #2
5:00 p.m. – Concert
6:15 p.m. – Depart for home

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

PMEA has a nurse on site for any health issues that may arise. The students will be chaperoned by local public school music directors (teachers) who volunteer to chaperone during the students' stay at the hotel. This is set-up and supervised by PMEA. All chaperones have proper state and federal clearances. In addition, PMEA collects medical and insurance information on every festival participant in the event a medical emergency arises.

TRAVEL AGENCY CONTACT (if Agency is being used): N/A

COSTS:

****Cost to student:**

\$0.00

****Cost to finance trip / Methods to assist students:**

\$0.00

****District costs:**

\$600.00 – Festival Fee (\$300/student)

\$ 55.81 – Transportation (Kyle Showalter's personal vehicle)

\$655.81 - TOTAL

Chaperones:

A substitute teacher will be needed for Mr. Showalter on Thursday, February 9, 2023.

**** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip**



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Battle of the Rockets

DESTINATION: Culpeper, VA

PROPOSED TRIP DATES:

Thursday, April 13 – Sunday, April 16, 2023
April 14 will be the only instructional day missed.

TRIP SUPERVISION:

Who will be in charge? Jill Trimmer, Middle School World Language Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Jill Trimmer, Middle School World Language Teacher, and spouse, Eric Trimmer, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for competition. The students will have an opportunity to work with other team members on a common goal. Students will be required to submit a detailed proposal, complete several design reviews, and educate middle school students in a STEM area.

Who will be eligible to attend this trip?

Approximately 5 high school student rocket team members are eligible for this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Thursday, April 13, 2023

3:00 p.m. - Depart from Spring Grove Area High School
5:00 p.m. - Dinner
7:30 p.m. - Arrive in Culpeper, VA

Friday April 14, 2023

7:30 a.m. - Breakfast at hotel
8:30 a.m. - Depart the hotel
9:00 a.m. - 4:00 p.m. - Launch
5:00 p.m. - Dinner
6:30 p.m. - Arrive back at hotel for the night

Saturday, April 15, 2023

9:00 a.m. - Breakfast at hotel
10:00 a.m. - Depart for launch field
10:30 a.m. - 5:00 p.m. - Launch
5:30 p.m. - Depart for hotel
6:00 p.m. - Arrive back at hotel for the night

Sunday, April 16, 2023

9:00 a.m. - Breakfast at hotel
10:00 a.m. - Depart Culpeper, VA
12:00 p.m. - 1:00 p.m. - Lunch
3:30 p.m. – Arrive back at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, Epi Pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs. Many parents will be meeting the group there on Saturday to watch the competition.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$ 500.00 – Transportation (1 van rental)

\$ 900.00 – Hotel

\$ 728.00 - Meals

\$2,128.00 – TOTAL (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

Cost to district:

Substitute for Jill Trimmer on April 14, 2023.

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. Many fundraisers have been planned. Corporate sponsors from last year have already pledged their support, but no exact dollar figures have been determined.



Proposal for Major Trip

TITLE of TRIP: The Annual History Club Experience To New York City

DESTINATION: New York City, New York

PROPOSED TRIP DATES: Thursday, April 27, 2023

TRIP SUPERVISION:

Who will be in charge? Jason Baker, High School Social Studies Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Mr. Jason Baker, High School Social Studies Teacher, Mr. Stephen Richards, Integrated Arts Center Coordinator, and Ms. Nicole Harlacher, High School World Language Teacher, will chaperone this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

This trip aligns to PA State Standards for Social Studies – Original Learning Experience to Experience New York Culture.

Who will be eligible to attend this trip?

Approximately 50 high school students who are involved with History Club will be eligible for this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

5:30 a.m. – Depart from Spring Grove Area High School
10:00 a.m. – Arrive in New York City to tour the American Museum of Natural History
1:00 p.m. – Experience Central Park and the Central Park Zoo
3:00 p.m. – Experience Time Square area Rockefeller Center, and the Theater District
7:00 p.m. – Depart from New York City
11:45 p.m. – Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

Students will have permission slips from the nurse for any health concerns that need to be addressed. If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

TRAVEL AGENCY CONTACT (if Agency is being used):

Brenda Shue, Agent at Bailey Coach, will arrange a coach for transportation. (717-718-0490)

COSTS:

Cost to student:

\$ 0

Cost to finance trip / Methods to assist students:

\$3231.58//transportation for 1 Charter Bus

\$951.00/admissions

\$4182.58 - TOTAL (History Club will pay for the trip through fundraising)

Cost to District:

Chaperones:

Mr. Baker, Mr. Stephen Richards, and Ms. Nicole Harlacher will require a substitute for Thursday, April 27, 2023.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Senior Class Trip

DESTINATION: Pocono Valley, Reeders, PA

PROPOSED TRIP DATES: Wednesday, May 31, 2023

TRIP SUPERVISION:

Who will be in charge? Sarah Caplan, High School Communication Arts Teacher, and one Administrator

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Approximately one teacher for every fifteen students and nurse (if needed) will chaperone this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

This is the traditional senior class trip.

Who will be eligible to attend this trip?

Any senior eligible for graduation will be eligible to go on this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

All times are tentative – To be determined by park schedule when published

7:00 a.m. – Depart from Spring Grove Area High School

10:00 a.m. – Arrive at Pocono Valley

8:00 p.m. – Depart Pocono Valley

11:00 p.m. – Arrive at Spring Grove Area High School

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

The school nurse will provide chaperones with necessary medical information and will attend as a chaperone if needed. Emergency contact numbers will be provided to all chaperones. On-site first aid will be available. If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

TRAVEL AGENCY CONTACT (if Agency is being used):

Howard Gordon, Team Pocono Valley

Pocono Valley

300 Camp Akiba Road

Reeders, PA 18352

hgordon@poconovalley.com

1-800-648-4386, ext. 220

Brenda Shue, General Manager

Bailey Coach

1708 Route 116

Spring Grove, PA 17362

brenda@baileycoach.com

717-718-0490

COSTS:

Transportation:

\$TBA (2 – 55 passenger coaches) plus driver gratuity and parking
This may be amended depending on response from students

Cost to student:

TBD - Not to exceed \$150 per student

Cost to finance trip / Methods to assist students:

TBD /Class of 2023 Treasury (profits from fundraising)

Cost to District:

Chaperones:

Substitutes will be needed as per the ratio of approximately one teacher for every fifteen students.
Approximately 100 students attend the senior trip



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent

DATE: February 8, 2023

SUBJECT: Europe Trip – Summer 2023

Kathleen Krall, High School Social Studies Teacher, Abbie Sechrist, High School World Language Teacher, and Thomas Hunt, High School Math Teacher are requesting approval to accompany approximately 15 high school students to Germany and the Czech Republic in the summer of 2023. This trip was previously approved by seated School Board members in April 2019 with anticipated travel in July 2020; however, due to the COVID 19 Pandemic, the trip was canceled. The trip is being resubmitted with updated itinerary and travel dates and is now scheduled for June 2023.

Outlined in the attached Major Trip Proposal, cities to visit while abroad include Berlin, Prague, and Munich, with scheduled stops at museums and memorials guided by local experts to share the history and culture of the area.

The trip is presented for review at the February 13th Directors' Study Forum, with a recommendation for approval anticipated with February 27th Regular Voting Meeting agenda items. If you have any questions, please contact Dr. Guadagnino or me in advance of the February 13th DSF meeting so that an appropriate response can be shared during the meeting.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Prussia, Bohemia and Bavaria

DESTINATION: Germany and Czech Republic

PROPOSED TRIP DATES (*specify student instructional days missed*):

Monday, June 19, 2023 – Tuesday, June 27, 2023

TRIP SUPERVISION:

Who will be in charge? Abbie Sechrist, High School World Language Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Abbie Sechrist, High School World Language Teacher; Kathleen Krall, High School Social Studies Teacher; and Thomas Hunt, High School Math Teacher will chaperone this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

This trip will cover the history of Germany, Czech Republic, and the Holocaust during World War II. Students will have the chance to study history first-hand as well as use their language and cultural acquisition skills. The trip covers the following Pennsylvania State and National Academic Standards as well as mandated Pennsylvania Act 70 (Holocaust and Genocide Studies).

Pennsylvania Standards

- Historical Analysis and Skills Development 8.1, 8.12C
- United States History 8.3, 8.12A,B,C,D
- World History 8.4, 8.12A, B,C,D

National Academic Standards for World Language

- Communication 1.1, 1.2, 1.3
- Cultures 2.1, 2.2
- Connections 3.1, 3.2
- Comparisons 4.1, 4.2
- Communities 5.1, 5.2

Who will be eligible to attend this trip?

Current Freshman, Sophomore and Junior students in good academic and behavior standing who have a particular interest in European history and World Languages will be eligible to attend this trip.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Monday, June 19, 2023

Depart from Philadelphia, PA Airport

Tuesday, June 20, 2023

Arrive in Berlin, Germany and explore the historical city

Wednesday, June 21, 2023

Sightseeing in Berlin, Germany

Thursday, June 22, 2023

Sightseeing in Prague, Czech Republic

Friday, June 23, 2023

Sightseeing in Prague, Czech Republic

Saturday, June 24, 2023

Sightseeing in Munich, Germany

Sunday, June 25, 2023

Sightseeing in Munich, Germany

Monday, June 26, 2023

Sightseeing in Munich, Germany

Tuesday, June 27, 2023

Depart for Home

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

Students are required to complete a medical information sheet. Students will be responsible for their own medication. Students are covered under ACIS insurance basic protection plan. If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

TRAVEL AGENCY CONTACT *(if Agency is being used):*

American Council for International Studies (ACIS)

343 Congress St., Suite 3100

Boston, MA 02210

617-236-2051

COSTS:

Cost to Student:

\$4069/student

Cost to finance trip / Methods to assist students:

Students will be provided with many fundraising activities throughout the year.

Cost to District:

Transportation: \$0

Chaperones: \$0

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*

Travel Agency incentives:

1. Student received \$200 off trip if registered by certain date (TBD)
2. The group leader and assistant travel free by voucher (6 students per group leader, 6 per each assistant.)
3. Any monetary compensation given by ACIS beyond the group leader and assistants will be used towards transportation costs to and from the airport of departure (Philadelphia.)



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark Czapp, Director of Business Operations
Mrs. Melissa Freestone, Nutrition Services Manager

DATE: February 8, 2023

SUBJECT: 2023 LAC Conference

This overnight conference request will be presented for discussion at the February 13th Directors' Study Forum meeting. Participation in this overnight conference is being requested by Mrs. Melissa Freestone, Nutrition Services Manager.

Conference Title: 2023 Legislative Action Conference (LAC)

Conference Location: JW Marriott, Washington, DC

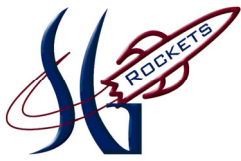
Conference Dates: Saturday, March 4 – Tuesday, March 7, 2023

The Legislative Action Conference (LAC) is one of the School Nutrition Association's most highly anticipated and informative conferences. LAC allows attendees to experience firsthand the inner workings of the democratic process, learn about current legislative and regulatory challenges facing school nutrition, and advocate directly with their legislators.

Melissa Freestone, District Nutrition Services Manager, applied for the School Nutrition Association of Pennsylvania (SNAPA) LAC scholarship, and was selected to attend on scholarship. As a scholarship recipient, Mrs. Freestone will receive one full paid LAC registration (valued at \$555) and up to a \$350 award after the conference to help defray the costs of travel, hotel, and meals. Following Board approval, Mrs. Freestone will complete the necessary steps to attend this valuable conference.

Estimated total costs of approximately \$540.00 include hotel accommodations, mileage and tolls, and meals not covered by the conference, and will be paid from budgeted nutrition services funds designated for this purpose. The \$350 scholarship award will be credited to the account following reimbursement from SNAPA.

If you have any questions, please contact Mr. Czapp or me in advance of the February 13th DSF meeting so that an appropriate response can be shared during the meeting. The Board will be asked to act on a recommendation for approval of the overnight conference at the February 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors
FROM: Dr. George W. Ioannidis, Superintendent
PREPARED BY: Dr. Michelle Ludwig, Director of Pupil Services
DATE: February 8, 2023
SUBJECT: Overnight Conference Request

Conference Title: Pennsylvania Association of School Nurses and Practitioners (PASNAP), 2023 Annual Education Conference, *“Moving Forward”*
Participants: Certified School Nurses (CSN): Lisa Bahn, Wendi Bulgarelli, Wendy Speir
Location: The Hershey Lodge, Hershey, PA
Dates: Friday, March 31, 2023, to Sunday, April 2, 2023

Mrs. Lisa Bahn, CSN, became a member of the PASNAP Board in October 2019. In addition to her responsibilities as a board member, attendance at the annual PASNAP conference is a requirement. Mrs. Bahn, Mrs. Bulgarelli, and Mrs. Spear were in attendance during one of the three days offered at the 2019 annual conference and found the itinerary and material of such value that the request has been extended to include the entire three-day conference in 2023.

This annual PASNAP conference provides the rare opportunity for District Certified School Nurses to network among other nurses throughout the state in addition to participation in valuable educational offerings. As in other years, PA Department of Health representatives are expected to be among other presenters who will share critical updates in legislation and requirements, current school health issues, and chronic health conditions and trends that school nurses face today in the school setting.

Costs associated with this request are estimated at \$ 2,534, and include registration for each school nurse, lodging, mileage, and meals throughout the conference. This request will be funded through money appropriated in the 2022-2023 Pupil Services Department budget.

This request will be presented for discussion at the February 13th Directors’ Study Forum, with recommendation for board approval anticipated with February 27th Regular Voting Meeting Agenda items. Should you have any questions regarding this conference, please contact Dr. Ludwig or me prior to the February 13th DSF.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent

DATE: February 8, 2023

SUBJECT: 2023 PAFPC Annual Conference

This overnight conference request will be presented for discussion at the February 13th Directors' Study Forum meeting. Participation in this overnight conference is being requested by Ms. Julie Janusz, Federal Programs Coordinator.

Conference Title: 2023 Pennsylvania Association of Federal Program Coordinators (PAFPC)

Conference Location: Kalahari Resorts & Conventions, Pocono Mountains, Pennsylvania

Conference Dates: Sunday, April 16 – Wednesday, April 19, 2023

Attendance at this 2023 Pennsylvania Association of Federal Program Coordinators (PAFPC) conference is an expectation of the Pennsylvania Department of Education's Division of Federal Programs as updated procedures and guidelines are presented and analyzed for the various programs, the largest being Title I. All regional coordinators from PDE's Division of Federal Programs meet with district representatives to review information and respond to questions. The conference rotates locations annually.

Following Board approval, Ms. Julie Janusz will attend this overnight conference as District Federal Programs Coordinator. Estimated total cost of \$1,800 to attend and participate in this conference will be paid from Title I funds designated for this purpose, and includes the registration fee of \$400, lodging and meals of approximately \$1,200, and mileage and tolls estimated at \$200.

If you have any questions, please contact Dr. Guadagnino or me in advance of the February 13th DSF meeting so that an appropriate response can be shared during the meeting. The Board will be asked to take action on a recommendation for approval of the overnight conference at the February 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent

DATE: February 8, 2023

SUBJECT: SGASD Summer School/Summer Camp 2023

The teachers and administration at all levels have determined that there are students who will benefit from additional instructional time past the last day of this school year. As a result, the administration is again proposing additional learning opportunities for interested and eligible students in grades K-12 during the months of June/July 2023.

The goal of the proposed Summer School/Summer Camp offered to Spring Grove students is to provide additional support to students who have been identified by the teachers and administrators as experiencing difficulty in core content areas during the 2022-2023 school year.

Spring Grove Area School District focuses on the “whole child.” We are dedicated to continuing the mindset of “*Learning Without Limits*” that supports our mission and vision for all students K-12. By creating a bridge of learning that extends beyond the traditional school year, we will be enabling our students, particularly those experiencing a need for greater assistance, to continue their school-based learning throughout the year.

The method and delivery of summer support to our students will vary based upon developmental levels, age, and content areas. Incorporating this opportunity for our students will not only focus on learning gaps that may have occurred since March 2020 but will also assist in minimizing the loss of learning that occurs during the summer months when students are often less engaged in structured educational activities.

The District will once again use ESSER funding to support the planning and implementation of the Summer School/Summer Camp project. Brief updates will be shared with the School Board throughout the planning process. Additionally, a summary presentation and analysis of the program will be included during an August or September Board meeting.

This is an informational item, with no action required by board members. Please feel free to reach out to Dr. Guadagnino or me if you have any questions prior to the meeting so they may be addressed at the meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Jeff Laux, Student Athletic Coordinator

DATE: February 8, 2023

SUBJECT: Athletic & Music – State Wrestling Tournament Request

The following request is being presented to the Board of School Directors for review at the February 13th Directors' Study Forum, with the intent to include as an action item for consideration of approval tentative with Regular Voting Meeting items on February 27, 2023:

- Approval for eligible Varsity Wrestling Team members and designated chaperones to travel to and participate in the PIAA State Wrestling Championships at The Giant Center in Hershey, Pennsylvania, March 9-11, 2023, dependent upon qualifying for the event.

Background Information: *This tournament will provide an opportunity for our Spring Grove Varsity wrestlers to compete against other wrestlers from across the State. Individual wrestlers must qualify for participation at the District III tournament scheduled for February 24-25, 2023. There is no registration cost for the event. Transportation fees are estimated at \$300 and are a budgeted item for the 2022-2023 academic school year.*