

REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

Monday, February 27, 2023, 7:00 PM

Spring Grove Area Middle School, 244 Old Hanover Road, Spring Grove, PA

VOTING MEETING AGENDA

- I. **Call To Order** RACHEL ROHRBAUGH
- Flag salute and moment of silence
 - Roll call
 - Documented or announced reasons for known absences
 - Announcements regarding executive sessions held since the last sunshine meeting:
 - February 13, 2023, to discuss negotiations and personnel matters
- II. **Welcome Visitors: Formal and Informal requests to address the Board**
- III. **Board and Administration Response to Public Comment**
- IV. **Superintendent's Report** DR. GEORGE IOANNIDIS
- V. **Student Representative's Report** TRENTON LEGGETT
- VI. **Correspondence** RACHEL ROHRBAUGH
- VII. **Legislative Update** DR. GEORGE IOANNIDIS
- VIII. **York County School of Technology** DAVE TRETTEL
- IX. **York Adams Academy** KAREN BAUM
- X. **Special Committee Reports** *(as needed)*
- XI. **Approval of Minutes:** *(motion and second needed, voice vote)*
- January 23, 2022 – Regular Voting Meeting
 - February 13, 2023 – Voting Meeting
 - February 13, 2023 – Directors' Study Forum
- XII. **Treasurer's Reports** *(motion and second needed, roll call vote)* DOUG WHITE
- Month Ending January 31, 2023



XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

• **BUSINESS/FINANCE REPORTS**

- Budget and Finance DOUG WHITE
- Buildings and Grounds BEN RAMSAY
- Transportation *Information Only (Presentation)* MICHAEL RITZ

• **MANAGEMENT REPORTS**

- Policy KAREN BAUM
- Personnel DOUG STEIN

• **PROGRAM REPORTS**

- Athletics and Music DAVE TRETTEL
- Curriculum NICOLE WILSON

XIV. **Adjournment** (*motion and second needed, voice vote*)

XV. **Executive Session for Personnel and Real Estate**

TREASURER'S REPORT FOR THE MONTH ENDING January 31, 2023

GENERAL FUND - CHECKING

<u>Balance 12/31/2022</u>		\$ 4,752,201.14		\$ 4,752,201.14
<u>Receipts</u>				
	Total Receipts (as per attached)	\$ 2,923,098.88		
	Cleared Deposits (Including Prior Months)		\$ 2,923,148.88	\$ 2,923,148.88
<u>Expenditures</u>				
	Paid bills through end of month	\$ 5,197,207.70		
	Transfer to PLGIT	\$ -		
	Voided Checks	\$ (10,902.23)		
		\$ 5,186,305.47		
	Cleared Expenses (Including Prior Months)		\$ 5,238,466.01	\$ 5,238,466.01
<u>Balance 1/31/2023</u>				
	ACNB (.60%)			\$ 2,436,884.01

GENERAL FUND - INVESTMENTS

<u>Balance 1/31/2023</u>				
	PLGIT Plus (4.28%)	\$ 3,923.06		
	PLGIT Term (4.56%)	\$ 5,000,000.00		
		\$ 5,003,923.06		
	PSDLAF - Max (4.148%)	\$ 4,317,442.80		
	PSDLAF - Full Flex Pool (4.330%)	\$ 3,057,169.52		
	PSDLAF - Full Flex Pool (4.250%)	\$ 3,059,379.19		
	PSDLAF - Treasury Bill (3.431%)	\$ 4,932,312.78		
	PSDLAF - Treasury Bill (3.781%)	\$ 4,907,966.53		
	PSDLAF - Treasury Bill (4.690%)	\$ 1,954,297.78		
	PSDLAF TOTAL	\$ 22,228,568.60		
	INVESTMENT TOTAL		\$ 27,232,491.66	\$ 27,232,491.66
	GENERAL FUND - TOTAL			\$ 29,669,375.67

NUTRITION SERVICES FUND

<u>Balance 12/31/2022</u>		\$ 1,645,597.36		\$ 1,645,597.36
<u>Receipts</u>				
	Total Receipts (as per attached)	\$ 101,299.25		
	Cleared Deposits (Including Prior Months)		\$ 105,987.85	\$ 105,987.85
<u>Expenditures</u>				
	Paid bills through end of month	\$ 409,009.85		
	Voided Checks	\$ (711.72)		
		\$ 408,298.13		
	Cleared Expenses (Including Prior Months)		\$ 413,398.70	\$ 413,398.70
<u>Balance 1/31/2023</u>				
	ACNB (.60%)			\$ 1,338,186.51
	NUTRITION SERVICES FUND TOTAL			\$ 1,338,186.51

CAPITAL RESERVE FUND

<u>Balance 12/31/2022</u>		\$ 1,311,310.42		\$ 1,311,310.42
<u>Receipts</u>				
	Transfer from General Fund	\$ -		
	Interest	\$ 627.57		
	Cleared Deposits (Including Prior Months)		\$ 627.57	\$ 627.57
<u>Expenditures</u>				
	Paid bills through end of month	\$ 177,073.15		
	Voided Checks			
		\$ 177,073.15		
	Cleared Expenses (Including Prior Months)		\$ 177,073.15	\$ 177,073.15
<u>Balance 1/31/2023</u>				
	ACNB (.60%)			\$ 1,134,864.84
CAPITAL RESERVE INVESTMENTS				
	PSDLAF PSDMAX (4.148%)	\$ 561,739.93		\$ 561,739.93
	CAPITAL RESERVE TOTAL			\$ 1,696,604.77

Invoices presented for Board approval

				\$ 177,073.15
	J. Miller's Electric, Inc.	\$ 4,400.00		
	Lobar Associates, Inc.	\$ 167,815.47		
	Lobar Associates, Inc.	\$ 4,857.68		

STUDENT ACTIVITY FUNDS

<u>Balance 1/31/2023</u>				
	Elementaries	\$ 6,444.89		
	Intermediate School	\$ 9,263.52		
	Middle School	\$ 6,265.21		
	High School	\$ 102,684.50		
	STUDENT ACTIVITY FUNDS-TOTAL			\$ 124,658.12



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists as presented.
- B. **2023-2024 YORK ADAMS ACADEMY GENERAL FUND BUDGET** – Approval of the proposed 2023-2024 General Fund Budget for York Adams Academy, with a total expenditure amount of \$783,175 representing an increase of \$3,879 compared to 2022-2023 and no increase to per seat tuition cost for member districts, maintaining Spring Grove Area School District’s portion at \$55,800 from the previous year.
- C. **2022-2023 ADDITIONAL FUND-RAISING ORGANIZATION** – Approval to add Autism York, a not-for-profit 501c3 organization, to the 2022-2023 list of fund-raising organizations approved for students and/or staff to raise funds during the 2022-2023 school year, in accordance with Board Policy #229.
- D. **YORK COUNTY TAX CLAIM BUREAU ACCOUNTS** – Approval to turn the following listed delinquent Real Estate tax accounts over to the York County Tax Claim Bureau:

MUNICIPALITY	TAX YEAR	AMOUNT
Heidelberg Township	2022 – 2023	\$78,809.15
Jackson Township	2022 – 2023	\$199,816.11
Jackson Township	2021 – 2022	\$7,746.19
Jefferson Borough	2022 – 2023	\$15,532.06
Jefferson Borough	2021 – 2022	\$3,403.05
Jefferson Borough	2020 – 2021	\$278.58
New Salem Borough	2022 – 2023	\$17,900.17
North Codorus Township	2022 – 2023	\$202,671.59
North Codorus Township	2021 – 2022	\$14,498.93
North Codorus Township	2020 – 2021	\$353.55
Paradise Township	2022 – 2023	\$152,195.32
Seven Valleys Borough	2022 – 2023	\$11,391.63
Seven Valleys Borough	2021 – 2022	\$1,120.79
Spring Grove Borough	2022 – 2023	\$55,400.31
Total:		\$761,117.43



BUILDINGS AND GROUNDS / FOR INFORMATION ONLY:

A. MANDATED BUILDING FIRE DRILLS / JANUARY

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	01/18/2023	2	28
Paradise Elementary	01/24/2023	1	20
Spring Grove Elementary	01/30/2023	2	24
Spring Grove Area Intermediate School	01/24/2023	2	06
Spring Grove Area Middle School	01/05/2023	2	14
Spring Grove Area High School	01/27/2023	4	13

B. PRESENTATION – By Larry Richardson, Executive Director of YMCA of the Roses



TRANSPORTATION BOARD ACTIONS REQUESTED:

- A. **2022-2023 KRISE BUS/VAN DRIVER** – Approval of the following additional contracted Krise Bus Company Bus/Van Driver for the 2022-2023 school year in accordance with the pupil transportation state regulations as set forth in 22 Pa Code 23.4:
 - 1) Jessmin Ramirez Pichardo



POLICY BOARD ACTIONS REQUESTED:

A. **STUDENT DISCIPLINE:**

- 1) Approval of the High School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2022-2023, #003, and ratified on February 23, 2023, be approved as documented.

B. **FIRST READING** – Approval of a first reading for the following policy:

- 1) Revisions to Policy 218: Student Discipline

C. **DONATIONS** – Acceptance of the following donations/grants in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) A monetary grant in the amount of \$5,000.00 from the PA Space Grant Consortium in support of District NASA SLI, TARC, and Battle of the Rockets teams.
- 2) A monetary donation in the amount of \$100.00 from Margaret Schlichter in support of the District's Weekend Backpack Program.
- 3) A monetary donation in the amount of \$200.00 from York Twinning Association in support of the High School Music Department.
- 4) A monetary donation in the amount of \$200.00 from the Spring Grove Area Historical Preservation Society to support travel costs associated with the summer 2023 overseas trip to Europe.

PERSONNEL BOARD ACTIONS REQUESTED:

A. **RETIREMENT RESIGNATION** – Approval of the following retirement resignation, with regret:

- 1) **Spring Grove Elementary School Head Cook – Nutrition Supervisor** – Ruth Wentz, effective August 1, 2023, for the purpose of retirement following 27 years of service with the school district.

B. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Area Middle School Health Care Assistant Nurse – Licensed** – Laura Triantafyllou, effective March 2, 2023, for personal reasons.
- 2) **Varsity Assistant Track Coach** – Tony Jones, Sr., effective February 8, 2023, for personal reasons.

C. **ATHLETICS** – Approval of the following additional coaches for the 2022-2023 Spring Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Girls Lacrosse - Varsity Head Coach	Lauren Grove	\$ 4,154.00
Track and Field - Varsity Assistant Coach	Delaney Flaherty	\$ 2,909.00

D. **ATHLETICS** – Approval of the following new coach for the 2023-2024 Fall Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled season:

Job Title	Coach Name	Stipend
Football - Varsity Head Coach	Thomas Trone	\$ 6,500.00

E. **PROFESSIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Pamela Kimber

F. **ACT 86 DAY TO DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitutes for a maximum of 20 days for the 2022-2023 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Samuel Biesecker
- 2) Megan Daugherty
- 3) Kirsten Lane



PERSONNEL REPORT / FOR INFORMATION ONLY

A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Lucinda Peterson	SGE	High School	02/14/2023	05/09/2023
Barbara Meckley	Paradise	Special Education	03/02/2023	05/25/2023
Donna Caulfield	Paradise	Nutrition Services	03/02/2023	05/25/2023

ATHLETICS AND MUSIC BOARD ACTIONS REQUESTED:

A. OVERNIGHT ATHLETIC TRIP REQUESTS:

- 1) Approval for eligible Varsity Wrestling Team members and designated chaperones to travel to and participate in the PIAA State Wrestling Championships at The Giant Center in Hershey, Pennsylvania, March 9-11, 2023, dependent upon qualifying for the event.

- 2) Approval for eligible Varsity Bowling Team members and designated chaperones to travel to and participate in the PA State Bowling Championships at Eastway Lanes in Erie, Pennsylvania, March 16-18, 2023, contingent upon qualifying for the event.

CURRICULUM BOARD ACTIONS REQUESTED:**A. OVERNIGHT CONFERENCE REQUESTS –**

- 1) Approval for Melissa Freestone, Nutrition Services Manager, to attend the 2023 Legislative Action Conference (LAC) at JW Marriott, Washington, DC, March 4-7, 2023.
- 2) Approval for Lisa Bahn, Wendi Bulgarelli, and Wendy Speir, Certified School Nurses, to attend the Pennsylvania Association of School Nurses and Practitioners (PASNAP), 2023 Annual Education Conference, Hershey Lodge, PA, March 31-April 2, 2023.
- 3) Approval for Julie Janusz, Federal Programs Coordinator, to attend the Pennsylvania Association of Federal Programs Coordinators (PAFPC) conference at Kalahari Resorts and Convention Center, Pocono Mountains, PA, April 16-19, 2023.

B. MAJOR TRIP REQUESTS –

- 1) Approval for Jill Trimmer, Middle School World Language Teacher, and Eric Trimmer, spouse of Jill Trimmer, to accompany approximately five high school student rocket team members to Culpeper, VA, for Battle of the Rockets April 13-16, 2023.
- 2) Approval for Jason Baker, High School Social Studies Teacher, Stephen Richards, Integrated Arts Center Coordinator, and Nicole Harlacher, High School World Language Teacher, to travel to New York City on Thursday, April 27, 2023, with approximately 50 high school students who are involved with History Club.
- 3) Approval for Sarah Caplan, Senior Class Advisor, and one administrator, to accompany graduating seniors to Pocono Valley, PA, on the senior class trip, Wednesday, May 31, 2023. Additional chaperones will also attend at a ratio of approximately one teacher/chaperone per every fifteen students.
- 4) Approval for Kathleen Krall, Abbie Sechrist, and Thomas Hunt, High School Teachers, to accompany approximately 15 high school students to Germany and Czech Republic in the summer of 2023.