

# REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

Monday, April 24, 2023, 7:00 PM

Spring Grove Elementary, 1450 Roth's Church Road, Spring Grove, PA (in the Cafeteria)

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## VOTING MEETING AGENDA

- I. **Call To Order** RACHEL ROHRBAUGH
- Flag salute and moment of silence
  - Roll call
  - Documented or announced reasons for known absences
  - Announcements regarding executive sessions held since the last sunshine meeting:
    - April 10, 2023 – Negotiations; Personnel Matters
- II. **Welcome Visitors: Formal and Informal requests to address the Board**
- Dean Bentzel, Paradise Township – land issues
  - Clark Craumer, Paradise Township – land issues
- III. **Board and Administration Response to Public Comment**
- IV. **Superintendent's Report** DR. GEORGE IOANNIDIS
- V. **Student Representative's Report** TRENTON LEGGETT
- VI. **Correspondence** RACHEL ROHRBAUGH
- VII. **Legislative Update** DR. GEORGE IOANNIDIS
- VIII. **York County School of Technology** DAVE TRETTEL
- IX. **York Adams Academy** KAREN BAUM
- X. **Special Committee Reports (as needed)**
- XI. **Approval of Minutes: (motion and second needed, voice vote)**
- April 10, 2023 – Voting Meeting
  - April 10, 2023 – Directors' Study Forum
- XII. **Treasurer's Report (motion and second needed, roll call vote)** DOUG WHITE
- Month Ending March 31, 2023



XIII. **Departmental Reports/Board Action Requests** (*motion and second needed, roll call vote*)

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance
- Buildings and Grounds
- Transportation

DOUG WHITE  
*For Information Only*  
MICHAEL RITZ

- **MANAGEMENT REPORTS**

- Policy
- Personnel

KAREN BAUM  
DOUG STEIN

- **PROGRAM REPORTS**

- Curriculum

NICOLE WILSON

XIV. **Adjournment** (*motion and second needed, voice vote*)

XV. **Executive Session for Personnel**

**TREASURER'S REPORT FOR THE MONTH ENDING March, 2023**

**GENERAL FUND - CHECKING**

<u>Balance 2/28/2023</u>		\$ 4,416,910.33	\$ 4,416,910.33
<b>Receipts</b>			
	Total Receipts (as per attached)	\$ 3,971,622.92	
	Transfer from PSDLAF	\$ 6,000,000.00	
	Cleared Deposits (Including Prior Months)		\$ 9,972,491.18
			\$ 9,972,491.18
<b>Expenditures</b>			
	Paid bills through end of month	\$ 8,865,645.86	
	Transfer to PLGIT		
	Voided Checks	\$ (39,913.14)	
		\$ 8,825,732.72	
	Cleared Expenses (Including Prior Months)		\$ 8,444,711.32
			\$ 8,444,711.32
<u>Balance 3/31/2023</u>			\$ 5,944,690.19
	ACNB (.60%)		\$ 5,944,690.19

**GENERAL FUND - INVESTMENTS**

<u>Balance 3/31/2023</u>			
	PLGIT Prime (4.79%)	\$ 5,081,983.80	
	PLGIT Term	\$ -	
		\$ 5,081,983.80	
	PSDLAF - Max (4.534%)	\$ 8,416,586.36	
	PSDLAF - Full Flex Pool (4.750%)	\$ 1,070,333.13	
	PSDLAF - Full Flex Pool (4.830%)	\$ 4,582.32	
	PSDLAF - Treasury Bill (4.690%)	\$ 1,954,297.78	
	PSDLAF TOTAL	\$ 11,445,799.59	
	INVESTMENT TOTAL		\$ 16,527,783.39
			\$ 16,527,783.39
	<b>GENERAL FUND - TOTAL</b>		<b>\$ 22,472,473.58</b>

**NUTRITION SERVICES FUND**

<u>Balance 2/28/2023</u>		\$ 1,604,216.89	\$ 1,604,216.89
<b>Receipts</b>			
	Total Receipts (as per attached)	\$ 271,120.63	
	Cleared Deposits (Including Prior Months)		\$ 276,916.53
			\$ 276,916.53
<b>Expenditures</b>			
	Paid bills through end of month	\$ 129,863.59	
	Voided Checks	\$ -	
		\$ 129,863.59	
	Cleared Expenses (Including Prior Months)		\$ 136,493.17
			\$ 136,493.17
<u>Balance 3/31/2023</u>			\$ 1,744,640.25
	ACNB (.60%)		\$ 1,744,640.25
	<b>NUTRITION SERVICES FUND TOTAL</b>		<b>\$ 1,744,640.25</b>

**CAPITAL RESERVE FUND**

<u>Balance 2/28/2023</u>		\$ 964,590.20	\$ 964,590.20
<b>Receipts</b>			
	Transfer from General Fund	\$ -	
	Interest	\$ 491.67	
	Cleared Deposits (Including Prior Months)		\$ 491.67
			\$ 491.67
<b>Expenditures</b>			
	Paid bills through end of month	\$ -	
	Voided Checks	\$ (72,580.00)	
		\$ (72,580.00)	
	Cleared Expenses (Including Prior Months)		\$ -
			\$ -
<u>Balance 3/31/2023</u>			\$ 965,081.87
	ACNB (.60%)		\$ 965,081.87
<b>CAPITAL RESERVE INVESTMENTS</b>			
	PSDLAF PSDMAX (4.534%)	\$ 565,802.59	\$ 565,802.59
	<b>CAPITAL RESERVE TOTAL</b>		<b>\$ 1,530,884.46</b>

Invoices presented for Board approval	\$ -	\$ -
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**STUDENT ACTIVITY FUNDS**

<u>Balance 3/31/2023</u>			
	Elementaries	\$ 7,026.70	
	Intermediate School	\$ 8,259.04	
	Middle School	\$ 6,730.82	
	High School	\$ 145,441.96	
	<b>STUDENT ACTIVITY FUNDS-TOTAL</b>		<b>\$ 167,458.52</b>



**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists as presented.



**BUILDINGS AND GROUNDS / FOR INFORMATION ONLY:**

**A. MANDATED BUILDING FIRE DRILLS / MARCH**

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	03/21/2023	1	39
Paradise Elementary	03/22/2023	1	30
Spring Grove Elementary	03/21/2023	1	36
Spring Grove Area Intermediate School	03/16/2023	2	5
Spring Grove Area Middle School	03/07/2023	1	48
Spring Grove Area High School	03/22/2023	5	28



**TRANSPORTATION BOARD ACTIONS REQUESTED:**

A. **2022-2023 KRISE BUS/VAN DRIVERS** – Approval of the following additional contracted Krise Bus Company Bus/Van Drivers for the 2022-2023 school year in accordance with the pupil transportation state regulations as set forth in 22 Pa Code 23.4:

- 1) Florence Beall
- 2) Amanda Bridger
- 3) John Fisher
- 4) Linda Ford
- 5) Kristina Harner
- 6) Barry Jewitt
- 7) Connie Karsteter
- 8) Shane Lawson, Sr.
- 9) Sarah Linton
- 10) Liza Mummert
- 11) Duane Noel
- 12) Allison Reynolds
- 13) Stephanie Shank
- 14) Christopher Spangler

**POLICY BOARD ACTIONS REQUESTED:**

- A. **FIRST READING** – Approval of a first reading for the following policy:
  - 1) Policy 719: Facility Dogs (*new policy*)
  - 2) Policy 831.1: Electronic Data Storage (*new policy*)
  
- B. **SECOND READING** – Approval of a second reading for the following policy:
  - 1) Policy 827: Conflict of Interest
  
- C. **DONATIONS** – Acceptance of the following donations/grants in accordance with Board Policy No. 702, Gifts, Grants and Donations:
  - 1) A monetary grant in the amount of \$6,000 from the J. William Warehime Foundation to support the Music Department organizing the 50<sup>th</sup> Anniversary of String Orchestra Program.
  - 2) A monetary donation in the amount of \$1,000 from Teresa Weaver to support the District’s Backpack Program.
  - 3) A monetary donation in the amount of \$100 from Judy Evans, in memory of Larry W. Sterner (1975 graduate of Spring Grove Area School District), to support the Future Farmers Association Program.
  - 4) Donation of a \$250 gift card from Weis Markets to benefit the 2023 Diversity Festival.

**PERSONNEL BOARD ACTIONS REQUESTED:**

A. **RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Area Intermediate School PT Nutrition Support** – Tammy Druck, effective April 12, 2023, for personal reasons and to transition to a substitute for the 2023-2024 school year.

B. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area School District Elementary Instructor** – Amanda Brady, effective at the beginning of the 2023-2024 school year. Compensation established at Step 12 on the Master’s + 60 Schedule.

***Background Information** – Amanda earned a Bachelor of Science in Elementary Education from York College of Pennsylvania, a Master of Education in Teacher Leadership from Walden University and is currently pursuing an Educational Doctorate in Educational Technology from Walden University. Amanda also earned a Principal K-12 Certification from York College. She has taught elementary classes and was a Dean of Students and Assistant Principal in a neighboring district. She is filling the position resulting from the retirement of Melinda Roy.*

- 2) **Spring Grove Area School District Elementary Instructor** – Kendra Klunk, effective at the beginning of the 2023-2024 school year, pending verification of Pennsylvania certification. Compensation established at Step 1 on the Bachelor’s Schedule.

***Background Information** – Kendra earned a Bachelor of Psychology from Wesley College and anticipates completing Elementary Education Certification from York College in May 2023. Kendra has been a long-term substitute since December following completion of student teaching in the fall. She covered Darla Eyster’s class during Darla’s leave of absence and subsequent resignation and is now filling that position.*

- 3) **Spring Grove Area High School Instructional Assistant Special Education (Personal Care)** – Denise Kline, effective April 26, 2023. Compensation established at \$15.75 per hour for 7 hours per day, 180 days per year.

***Background Information** – Denise worked for the school district previously, 2007–2020, as a special education paraeducator with students in various grade levels and buildings. She is filling the position resulting from the resignation of Heather Austin.*

C. **ATHLETICS** – Approval of the following new coach for the 2023-2024 Fall Season, with compensation determined by the Coaches’ Salary Matrix, and authorizing discretion to reduce, prorate, or cancel any appropriated payment because of a delayed, shortened, or canceled season:

<b>Job Title</b>	<b>Coach Name</b>	<b>Stipend</b>
Golf - Varsity Head Coach	Shane Grim	\$ 3,000.00



- D. **SUMMER MAINTENANCE SUPPORT** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately April 25, 2023, through August 31, 2023, and as needed throughout the 2023-2024 school year, to assist with summer painting and maintenance, with compensation established at \$12.80 per hour:
- 1) Michael Hershey
  - 2) Landen Leppo
  - 3) Lane Smith
- E. **SUMMER TECHNOLOGY SUPPORT** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately April 25, 2023, through August 31, 2023, and as needed throughout the 2023-2024 school year, to assist with summer technology projects, with compensation established at \$12.80 per hour:
- 1) Hans Livelsberger
  - 2) Alexander Larios Sanchez
  - 3) Zachary Smith
- F. **GUEST SUBSTITUTES** – Approval of the following individuals holding a bachelor’s degree and completing the District’s Guest Teacher orientation program to substitute teach in all subject areas during the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Melissa Ural
- G. **ACT 86 DAY TO DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitutes for a maximum of 20 days for the 2022-2023 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Alana Gillen
  - 2) Haley Wagman
- H. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2022-2023 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:
- 1) Addyson Wagman
  - 2) Haley Wagman



**PERSONNEL REPORT / FOR INFORMATION ONLY**

**I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS</i> <i>(approximately)</i>	<i>DATE LEAVE ENDS</i> <i>(approximately)</i>
Christopher Mundy	High School	School Counseling	02/09/2023	Intermittent

**CURRICULUM BOARD ACTIONS REQUESTED:**

- A. **CERTIFIED FACILITY DOG** – Approval to acquire a full time Certified Facility Dog through United Disabilities Services Service Dogs for use by staff with students in the school setting to support mental wellness and promote a positive school climate, in accordance with newly developed Board Policy and Administrative Guidelines.
  
- B. **MAJOR TRIP REQUEST** – Approval for Sherry Stambaugh, Middle School Gifted Teacher, and Katherine Tackett, Music Teacher, one school nurse, and four volunteers to accompany approximately thirteen middle school students to Michigan State University, Lansing, MI, for the 2023 Odyssey of the Mind World Finals Competition, May 24-28, 2023.
  
- C. **SPECIAL OLYMPICS UNIFIED BOCCE PROGRAM** – Approval to participate in the Special Olympics Unified Bocce Program within York County and offer a competitive bocce team.