

## Instructional Council Minutes

Date 2-10-21

Time 7:30-8:10 am

Location GoogleMeet Virtual Meeting

Facilitator name Christin Johnson

Time Keeper name Denise Dockendorff

Recorder name Racquel Leland

### Members Present

Alfred McNeely

Amanda Allred

Anna Galfano

Brian Hendrix

Christin Johnson

Denise Dockendorff

Eric Rearden

Frank Parra

Janet Reeder

Joyce Comer

Michelle Vela

Racquel Leland

Sheila Barbour

Suzanne Everett

Trini Gallegos

Brian Laurent

Jose Lopez

Debbie Ariaz

PIG rep \_\_\_\_\_

### Agenda Topic – Announcements

-Michelle said the APS Board might allow students to come back voluntarily.

Admin is already getting a lot of responses to the parent survey that JMMS sent out just a couple days ago.

-The fire marshall wants to make sure that all student desks are 6 feet apart. Extra desks will remain in the classroom, the tape admin provided is for marking & spacing seating arrangements. If you have tables, mark them 6' apart. All students need to face the same direction.

-Michelle said one of the tutors reached out to admin with concerns that they are not getting a lot of kids signing up for tutoring, so teachers please remind your students that there is 1:1 help in reading and/or math.

### **Agenda Topic: Scheduling and course card request deadlines**

- Megan is working on the 6th grade introduction video. On Feb. 26th, incoming 5th graders will watch the videos and they will request their courses at that time. All course requests will be done before Spring Break
- March 5th is when our current students will watch a registration video through their Science class and they will enter their class requests via a Google Classroom.
- Tier 2 kids will be dispersed throughout the gen ed population. Trini will make sure they are evenly distributed so no teacher is heavy with Tier 2 students.

### **Agenda Topic: Tier 2 structure**

- Math and ELA PLC's are on board with integrating Tier 2 students into the general population.
- Mandy said the Related Arts dept discussed the 'skinny' period and how that would look. They also talked about Wednesday's being a WIN time; using that time for individual intervention. Christin wanted to clarify that Wednesday's will still be Advocacy. Mandy is going to attach the Google form they used so that each dept head can take it back to their constituents for a vote.
- Trini reminded us that PD will still be necessary to prepare teachers for addressing intervention each day of the week, not just Wednesday WIN time.
- The other idea is to leave the schedule as is and teachers provide intervention during ELA and Math classes. Michelle is concerned about accountability for where students are during WIN time; if parents come to pick up their students and the office is unsure who the kid is with or if there's a fire drill...
- IC will vote on the structure (for next year) at the Feb. 24th meeting

### **Agenda Topic: Spring Conferences March 18th and 19th**

- They are not student led anymore, so IC needs to vote on how they'll work. Dept heads need to get feedback from their constituents as to how the days will go; through 2nd period or...? (but what about teachers that have 2nd period prep) Advocacy is not an option as attendance has been poor.
- While we would like to focus on the students that we have concerns for, there are parents that would like to have a check-in with their student's teacher(s).
- The union's position is that conferences should not be done during Advisory because we only see them once a week, so there is a lack of familiarity.
- A Google Form will be sent out to IC voting members after feedback is provided from departments.

**Goal Team Updates:**

-Ana Rogge said the Leadership Goal Team is willing to help with the new grading system.

-Jessie said that she heard from Suzanne last night and she is doing well, meals were sent out this week and possibly next week.

-Eric said the Advocacy Team has talked about student incentives to improve attendance during Advocacy time.

-Brian said the Family Engagement team talked about ways to encourage parents to join the PIG

**Next meeting date - February 24, 2021**