

Instructional Council Notes: 10/23/19

7:30 – 8:10 AM Library

Next meeting: 11/13/19

Members Present

____ Mandy Allred
____ Debbie Ariaz
____ Sheila Barbour
____ Joyce Comer
____ Denise Dockendorff
____ Suzanne Everett
____ Frank Parra
____ Anna Galfano
____ Trini Gallegos
____ Annie Gomez
____ Brian Hendrix
____ Christin Johnson
____ Kimberly Mackey
____ Glenn McNeely
____ JD Enciso (parent)
____ Jennifer Drexler (parent)
____ Michelle Vela
____ Vincent Montoya
____ Jessie Olson
____ Eric Rearden

Item 1- Announcements:

- Info will be discussed through items within IC agenda.
- Fall Festival money that is earned from your booth will go directly back into the teacher's classroom. It was voted for the money to be held in the Parent Involvement Group account that has a ledger. This money can be requested from the PIG at any time. This allows for the use of the money from anywhere and not specific to location it can be used.
- Amount of surveys- frustrated/concerned/overwhelmed with the amount of surveys being sent out. Please know this is the quickest and easiest way for all staff to have a voice!

Item 2- AR (Accelerated Reader) Program implementation: A call has been placed for support with teacher logins. As of this moment, Ms. Clark is the only ELA teacher that has a working login and can see students. There will be a conference call with Jose Lopez, Christin Johnson, Sharon Shaw, and AR Company next week to plan January Professional Development for all ELA teachers. Please remember with new programs, it takes time to start-up and it is a process to implement. There is a lot of support needed.

Item 3- Family Fun Night: Results from the survey that was sent are as follows: 27 responses and 63% want there to be one family night for the school that will include all departments. The survey also showed the majority of the votes wanted the night to be in February. Jazz Café is the 25th of February and the night can join with this event, but know that a lot of planning and organization will have to be done prior to this event. Please ask your constituents for a date and also propose a date. If there are

other departments that want to have a curriculum night other than the one scheduled on the calendar, this is an option also!

Item 4- Flocabulary/BrainPop use: The results of the survey regarding Flocabulary and Brain Pop were discussed. 21% want and use Flocabulary. 16% use it but wouldn't mind a change. 24.3% not using Brain Pop, but want to. 27% are indifferent. Quotes were received for Brain Pop and Flocabulary. Both Flocabulary and Brain Pop have been purchased. The next steps will be training and support for staff. We will look into this for possibly January PD. If these programs are something we want to keep using, a budget can be worked on for next year for other resources that these programs offer. Data will be reviewed as to how many times these programs are being used. As for support right now, Professional Development will be offered possibly for January PD.

Item 5- Science Fair: At this time the Science Department does not want to host one. There are many reasons to this decision; most of the work will have to be done from the department, last time it was done it was a total disaster, new standards and implementation is a lot already, number of students at JMMS, Professional Development would have to be offered to the judges prior to judging due to the new standards and judging criteria. Do we want a science fair next year? Department will be asked.

Item 6: Concerns

- 7th grade door- Parents, High School students, and other visitors have been entering the school through this door. This is a huge safety concern. The decision was made to lock the door today and keep it locked. There are concerns with emergency's that arise and how students will get into the building? At this time, teachers in the 7th grade hall will give each other their phone numbers of preference and the teachers in the portables. This will allow for communication to happen when the door needs to be opened at any time during the day. Discussion and decisions need to be made as for what the next steps will be with the door being locked. Keyless entry cards are going to be installed over winter break, hopefully! There should be an option for a card to be used as a pass for students. These details will need to be worked out prior to the installation. Eric Rearden will send an email with this information to those involved.
- Instructional Round Results: The feedback will be shared at the next staff meeting. This feedback is school-wide. Please note that the feedback provided is not specific to individual classrooms that were visited. There are no scores attached to the observations either. This was a school-wide observation of the "alignment of the objective of the lesson to the activity the students were actually doing." This correlates to the 90-day plan of increased alignment.
- Bathroom/Decline in Student Behavior- the school is short custodians at this point in time. Please have students clean-up as much as possible. Student behavior: remember a lot of the behaviors the students are exhibiting are normal middle school behaviors. There is a noticeable decline in behavioral incidents at lunch with teacher duties present! ☺ The library is also open to students to have a place to read, play games (not on a computer) or use a computer for specific purposes. Possible January Professional Development could be on Classroom Management. A suggestion was offered to have a member from the Parent Group help with bathroom monitoring throughout the day. When we speak of behaviors, what are the behaviors that staff is seeing a decline in? Can we implement SWEEPS again? What are new strategies and ideas that can be implemented?
- **Extra Information:** A dress code committee will be created to discuss changes to the current dress code. Consistency needs to happen among staff, what are the current expectations? The dress code policy will be either to use APS policy or tighten the current one up. This committee will be created in Nov/Dec. There will be changes to the dress code so be patient. This is a long

process that involves many groups of people, their input and approval. Leadership goal team can start a survey for parents at Family Fun Night. This has been tabled until next IC meeting.

Item 7- Intervention Time for next year: This was tabled until next IC Meeting.

Item 8- January PD: January Professional Development Day. Proposal to have 40 minute rotations for the morning and time to work in your classroom in the afternoon. The rotations will be teachers presenting on various topics and then sign-up for what is of interest to you to fill in your rotation schedule. A survey will be sent out to ask staff needs/wants.

Item 9- Advocacy: This was tabled until next IC Meeting.

Item 10- Goal Team Reports: Time ran out! Next time!