

JMMS Minutes

Meeting Title: Instructional Council Meeting

Meeting Date: 3-27-19

Meeting Time: 7:30 AM

Meeting Location: Library

Meeting called by: Administration
Council

Type of Meeting: Instructional

Facilitator: Christin Johnson

Recorder: Christin Johnson

Attendees: Michelle Vela, Trini Gallegos, Sean Sacoman, Jose Lopez, Adam Kuhn, Sheila Barbour, Jessie Olson, Mandy Allred, Anna Galfano, Neomi Clark, Frank Parra, Christin Johnson, Suzanne Everett, Glenn McNeely

Agenda Topic: Announcements

Presenter: Michelle and Trini

Discussion: Michelle apologized about the confusion with the 8th grade promotion ceremony location and time.

Conclusions: 8th grade promotion ceremony will be Monday, May 20 at 6 PM at Cibola HS.

Action items: Michelle will get with Joyce Comer on specifics needed for the night.

Person(s) responsible:

Deadline:

Agenda Topic: Scheduling

Presenter: Trini

Discussion: We have been funded for 38 FTE. This is .5 additional FTE than last year because our student count at the 80th day warranted the additional funding. Brian is helping to enter schedule cards. April 12 the deadline for all classes which require additional funding to be entered. April 17 is the deadline for all other classes to be entered in Synergy.

Conclusions: April 17 is the deadline for all other classes to be entered in Synergy.

Action items:

Person(s) responsible: Trini and Brian

Deadline: April 17

Agenda Topic: AVID

Presenter: Neomi Clark

Discussion: End of year celebration was scheduled to be May 10 but that won't work because of EoCs. May 3 from 5-6 PM will be the AVID induction ceremony in the cafeteria. April 2nd will be the AVID interviews by Suzanne, Jose, and Neomi.

Conclusions: Need to decide on a new date for end of year celebration

Action items: Neomi will get with team and determine new date.

Person(s) responsible: Neomi Clark **Deadline:** April 10th IC meeting.

Agenda Topic: Honor Roll 3.5 or higher vote **Presenter:** Michelle Vela

Discussion: There were more than 50% of students who earned a GPA of 3.0 or higher in the 1st semester. That is high. Over 500 certificates were personally signed by each administrator. Assemblies ran very close to the bell because there were so many names that had to be read. 3.5 is the GPA in both high school and college that is needed for scholarships, etc.

Conclusions: Honor roll assemblies will recognize students with a 3.5 or higher.

We will still recognize students with a 3.0 to 3.4 GPA but not with a certificate (their names will be on a list posted in the hallway) in the future.

Action items:

Person(s) responsible: **Deadline:**

Agenda Topic: Department chairs and Goal team leaders up for renewal **Presenter:**
Christin Johnson

Discussion: Social studies department chair, Related Arts department chair, AVID goal team leader, Staff Satisfaction goal team leader, Parent Involvement goal team leader, Advocacy goal team leader, 6th grade team leader and 8th grade team leader are all up for renewal!

Conclusions: Administration will send an email out to staff asking for letters of interest from staff wishing to take on these leadership roles.

Action items: Interested teachers need to submit a letter of interest

Person(s) responsible: Administration and interested teachers **Deadline:** April 12, 2019

Agenda Topic: Budget **Presenter:** Michelle

Discussion: The Instructional Coach position has been eliminated by the district. Schools have been given an additional \$70K plus two teacher leader differentials of \$5K each (\$10K total). The instructional council must vote on how these funds will be used. There were 4 options given:

1. Current instructional coach could take on an hybrid position of 1/2 time teacher and 1/2 time teacher leader with job duties similar to that of an instructional coach.
2. Current instructional coach can go back into the classroom to teach math (placement by seniority)
3. The school could do away with the instructional coach position or anything similar to it all together and the \$70K + \$10K monies would have to be purposed elsewhere. The instructional council would have to be decide how that money would be used.

Conclusions: Instructional Council members will vote at a separate meeting after they have received a job description to share with their constituents.

Action items:

Person(s) responsible:

Deadline:

Agenda Topic:

Presenter:

Discussion:

Conclusions:

Action items:

Person(s) responsible:

Deadline: