

JMMS Minutes

Meeting Title: Instructional Council

Meeting Date: 4-10-19

Meeting Time: 7:30 AM

Meeting Location: Library

Meeting called by: Jane Sichler

Type of Meeting: Instructional Council

Facilitator: Christin Johnson

Recorder: Christin Johnson

Attendees:

Amanda Allred

Brian Hendrix

Frank Parra

Sheila Barbour

Christin Johnson

Jessie Olson

Neomi Clark

Anna Galfano

Sean Sacoman

Joyce Comer

Adam Kuhn

Michelle Vela

Suzanne Everett

Kimberly Mackey

Denise Dockendorff

Trini Gallegos

Jose Lopez

Other

Angelynn Gomez

Glenn McNeely

Other

Agenda Topic: Announcements

Presenter: Michelle Vela

Discussion: The budget is due on Friday to the district analyst. The budget will be presented to IC next meeting when it is finalized. The master schedule is coming together and scheduling has been worked on. Teachers should get their teaching assignments for next year by the middle of May. Read180 will likely be replaced with iReady online instruction because the cost of Read180 is exorbitant (\$24k for 60 licenses).

Conclusions: NA

Action items: NA

Person(s) responsible: NA

Deadline: NA

Agenda Topic: Scheduling

Presenter: Trini Gallegos

Discussion: The five additional FTE allocations from the district will be used completely, there is a plan to increase math, science, and elective teachers. This will lower class sizes. Admin is trying to keep class sizes around 30 in most classes and no more than 27 in ELA.

Conclusions: More information to come as the schedule board is created.

Action items: NA

Person(s) responsible:NA **Deadline:** NA

Agenda Topic: AVID

Presenter: Neomi Clark

Discussion: Neomi sent an e-mail. AVID will now be done through Advocacy, but we will still be using AVID strategies to better our teaching.

Conclusions: No AVID celebration out of class time.

Action items: NA

Person(s) responsible:NA **Deadline:** NA

Agenda Topic: Student Aide Rubric

Presenter: Mandy Allred

Discussion: There was quite a bit of discussion on creating a P/N grading system for student aides. There was a rubric created several years ago which will be used to guide the P/N grade. This rubric will be attached to the student aide application next year for students to review. A letter grade is not possible due to the way the course is described and the student would count to the teacher's student achievement points.

Conclusions: Rubric will be attached to student aide applications. Teachers will give a P (pass) NP (no pass) same as advocacy next year.

Action items:

Person(s) responsible: **Deadline:**

Agenda Topic: Supply Lists for next year

Presenter: Christin Johnson

Discussion: The grade level supply lists will be reviewed in your grade level meetings. Elective classes will have a separate supply list, including class fees. The elective supply list will be posted on the school's website before school starts so that students can come prepared.

Conclusions: Teachers need to review and update supply lists

Action items: Supply list changes due to Christin by May 3rd.

Person(s) responsible:department chairs **Deadline:** May 3rd

Agenda Topic: Goal Team Leaders and Department Chair Elections

Presenter: Christin Johnson

Discussion: Social Studies and related arts department chair, staff satisfaction, and parent involvement, and Leadership goal team leaders letters of interest are due to administration April 18th.

Conclusions: Letters of interest due to administration April 18

Action items: Letters of interest due to administration April 18

Person(s) responsible: anyone interested in positions **Deadline:** April 18