

JMMS Minutes

Meeting Title: Instructional Council

Meeting Date: 9/12/18

Meeting Time: 7:30 AM

Meeting Location: Library

Meeting called by: Jane Sichler

Type of Meeting: Instructional Council

Facilitator: Christin Johnson

Recorder: Neomi

Attendees:

Amanda Allred

Brian Hendrix

Frank Parra

Sheila Barbour

Christin Johnson

Jessie Olson

Neomi Clark

Anna Galfano

Sean Sacoman

Joyce Comer

Adam Kuhn

Jane Sichler

Suzanne Everett

Kimberly Mackey

Denise Dockendorff

Trini Gallegos

Jose Lopez

Other

Angelynn Gomez

Glenn McNeely

Other

Agenda Topic: Announcements

Presenter: Jane

Discussion: Mrs. Sichler's supervisor will visit during next IC meeting, this is only for her and not an observation for us.

Conclusions: ALICE training hour won't work use 2hrs for staff meetings 3:15 to 5:15 probably Oct 2nd
Snacks will be provided.

Action items: NA

Person(s) responsible: NA **Deadline:** NA

Agenda Topic: Upcoming Events

Presenter: Tanya

Discussion: Fall calendar events are already posted for student council. Proposal or dress down day in October. December Spirit week suggestion. Staff student Volleyball game on the calendar. Finals week for December 17th -20th.

Conclusions: October is bullying prevention month Blue shirt day. AVID will provide a dress down ticket for clothing collection for goodwill. Kindness counts will start in October.

Action items: Please review calendar dates!

Person(s) responsible: ALL **Deadline:** Next meeting

Agenda Topic: WIN Advocacy and Khan Academy

Presenter: Adam

Discussion: Khan academy is free to setup and use and it is not too much work to add a class. We could possibly have Math and Language Arts teachers share an area of concern and we can share iPad carts amongst grades each week in order to have Advocacy kids use the site. There are points per class and student can earn incentives when they gain these points. Students can log in with google and can do this at home too.

Conclusions: We can survey Advocacy kids and ask how many iPads will be needed and start thinking about adding this in maybe slowly at first.

Action items: Binder Checks in Advocacy are also needed possibly every Friday.

Person(s) responsible: ALL **Deadline:** Next meeting

Agenda Topic: Field Trip Procedures

Presenter: Denise

Discussion: There should be a 2 week notice for teachers who are going on field trips and a calendar update per class as well. We need to make sure everyone is aware of the field trip especially the nurse.

Conclusions: No field trips during finals weeks and be mindful of kids with high absent rates being allowed on trips.

Action items: NA

Person(s) responsible: IC need to share this with their constituents

Deadline: NA

Agenda Topic: Goal team report outs

Presenter: Goal team leads

Discussion: Staff incentives looking to recognize Bruce for IT week and we will send a list or make a list of the special weeks that are upcoming like EA week. Parent Involvement had 25 parents come to their meeting and some parents are willing to run for a position on the team. Student incentives will have a weekly competition for attendance and reward kids the week of the incentive with something like electronics at lunch. There will be Quarterly rewards through Advocacy which we will need to change the schedule for. Possibly using an assembly schedule. We want to bring back GPA certificates or honor roll and we want to reward attendance with certificates as well. AVID goal team we made \$1100 from the dance and we shared that with

student council. We have staff scheduled for one staff PD per month to present an AVID strategy. We have somethings to bring to IC next meeting.

Conclusions: Neomi needs to get AVID info on next meeting agenda.

Action items: NA

Person(s) responsible: NA **Deadline:** next meeting

Agenda Topic: **Presenter:**

Discussion:

Conclusions:

Action items:

Person(s) responsible: **Deadline:**

Agenda Topic: **Presenter:**

Discussion:

Conclusions:

Action items:

Person(s) responsible: **Deadline:**

Agenda Topic: **Presenter:**

Discussion:

Conclusions:

Action items:

Person(s) responsible: **Deadline:**

Next IC Meeting will be on: 