

# Instructional Council Meeting Minutes

Date 1-25-23

Time 7:15 - 8:05am

Location Library

Facilitator name Christin Johnson

Time Keeper name Suzanne Everett

Recorder name Mandy Allred

## Members Present

Amanda Allred

Sheila Barbour

Joyce Comer

Cara Heck

Denise Dockendorff

Suzanne Everett

Christin Johnson

Brian Laurent

Racquel Leland

Jessie Olson

Olivia Oyinatumba

Glenn McNeely

Anna Rogge

David Sedillo

Wendy Skeets

Geoff Smith

Megan Thompson

Michelle Vela

Samantha Warren

Cristi Dunlap (parent rep)

## Agenda Topic – Announcements

We are having the SREB visit next week M-W. Please don't feel pressured to do a "dog and pony show," but if you can bring your best self that would be great. Admin has talked to other schools who have done the visit.

They definitely want to see the lesson plans, so please make sure those are in your folder. You don't need a special five-step lesson plan, your weekly plan will be fine. They are looking for questioning strategies with pre-written questions. They are looking for collaboration and continuity throughout the school. If you have a syllabus please make that available, but curriculum maps or parent letters will work. (Please use what you have, and don't spend extra time creating things that you've never used.)

Administration will be busy starting Monday afternoon. Tuesday they will be in classrooms, and you may be visited more than once. They are traveling in groups of two. They will give feedback to the school regarding things they've seen.

Michelle has the Group Me set up. This will only be used for important information. Remember, this isn't social media for JMMS. It is for important information.

**Agenda Topic:**

6th Grade Parent Night: April 11th 5:30-7:15. Two elementary schools will come in the first 45 minutes and two will come in the second 45 minutes. Sixth grade teachers please prepare a board for this evening.

**Agenda Topic:**

Staff vs. student basketball April 21 1-3pm; staff vs. student volleyball April 28 1-3pm. Wristbands will be sold prior to the games. The schedule will be communicated in the future. The wristbands sales will not be connected to attendance, but may have an ineligible student list according to behavior policies.

Grade level teams need to prepare information for parents prior to end of year, so that it is very clear to the parents and students what the criteria/expectations are.

**Agenda Topic:**

There will be a survey for students regarding the talent show during Advocacy today.

**Agenda Topic:**

***Curriculum nights***

Science - Explora on March 1 6-8 pm in the gym

ELA - April 27 (Social Studies may join or provide a display board if they choose)

Related Arts will disperse throughout content nights

There is a little \$ available for food

**Agenda Topic:**

Testing schedule proposal. Last year there was a lot of feedback from teachers asking to shorten the testing window (number of weeks). Christin is proposing that we take Science and ELA during the same week. Which means that students will possibly take both Science and ELA in the same day. However, it would be the first week of testing, and would only affect 8th graders. If we determine that we will have this schedule we will finish testing by April 14th instead of April 20th.

Content area teachers would like to test their own students, so we need to consider the importance of this.

There will be IEP's throughout the testing window. They will have a make-up test at a later time.

There was discussion around student stamina. Would kids be okay with testing so much of the day?

There was also discussion around the fact that the Science test is a lot of reading. It might be better to take Science and Math on the same day. Christin will put out a survey to 8th grade Math, Science, and ELA teachers to help make this decision.

There are practice tests which can/should be done ahead of time.

Suzanne and Wendy are working with FIT to get snacks for testing.

**Agenda Topic: Goal Team Report Outs**

Staff Satisfaction: Breakfast Friday thanks to Family Involvement. Rachael is going to see if the staff wants to do a Val Pal (secret santa style) game. Staff Satisfaction is working on some goody bags and maybe coming up with a "What's going on with the staff?" email. So if you have anything you'd like to share please send that to Jessie.

Advocacy: There will be advocacy for the first 45 minutes of each day. So, the goal team will be working on that.

Data: School at a glance page on the website. Our number of students has really gone down a lot this year.

Student Incentives: Samantha is out today, but they have done an incredible job this year with honor roll and the incentive day.

TLF's: Going to TLF conference on Thursday January 26th.

Family Involvement: The board has been pretty quiet. Marcie is handing over duties and responsibilities. If it has been longer than a week since you've submitted a request, please let Suzanne and Wendy know.

***Next Meeting: February 8 @ 7:15am***