

Instructional Council Meeting Minutes

Date 2-23-22

Time 7:30 - 8:05am

Location virtual google meet

Facilitator name Christin Johnson

Time Keeper name Suzanne Everett

Recorder name Mandy Allred

Members Present

Amanda Allred

Sheila Barbour

Joyce Comer

Denise Dockendorff

Suzanne Everett

Trini Gallegos

Brian Hendrix

Christin Johnson

Brian Laurent

Racquel Leland

Jose Lopez

Glenn McNeely

Monica Molina

Jessie Olson

David Sedillo

Geoff Smith

Megan Thompson

Samantha Warren

Janet Reeder

Michelle Vela

PIG rep Christy Dunlap

Addy Olalade (student)

Agenda Topic – Announcements

Today will be Trini's last day at JMMS for the time being. Budgets are supposed to come out on March 1st. This will give us more information regarding what we will be purchasing next year.

Chromebooks, please do your best to make sure that your students are keeping their Chromebooks up to date and in good condition. Related Arts and Social Studies teachers are currently checking, but it would be really helpful for teachers to check these during Advocacy. Then, enter the information on this [Chromebook Repair List](#). Luke will work with the district to

get Chromebooks for the students who have Chromebooks missing keys, severely cracked screens, etc.

Agenda Topic: Dress Code Committee

The teachers who came had good input. Teachers are feeling like the dress code is becoming overwhelming. The frustration is that students aren't following the dress code. Lanyard wearing is about 85% of dress code violations. There are issues with students losing class time due to dress code. Some teachers feel the dress code could be altered to accommodate that. The 90 Day Plan showed that all grade levels had an increase in reading and math on iReady. So the admin thought they would offer the students a day where they could wear sweats and tee shirts as long as they are wearing their ids. With Trini being gone, there will be some changes in the amount of discipline admin is dealing with.

Agenda Topic: Raptor Reminders

Do we need both paper and digital Raptor Reminders? At this time the digital Raptor Reminders are required. Teachers should be doing both types of Raptor Reminders because it is too difficult for teachers to later know if kids actually received the Raptor Reminder.

Agenda Topic: Google Chat with Teacher During Class

This is a classroom management issue. Teachers should be managing students on Google Chat during their class time. If the chats are appropriate, then it is up to the classroom teacher to determine if this is an okay time to chat. Sometimes teachers have to chat with students regarding content if they are at home etc. Please watch for Google Chats with the students in your class, and contact parents if the chats are causing issues. Especially contact parents if the chats are inappropriate. You can always screenshot chats using GoGuardian.

APS cannot turn off Google Chat. Denise brought up the issue of Federal Laws regarding the district not turning off Google Chat. Christin pointed out that at the school level we can't control this.

Megan mentioned that Google Chat can be blocked during class by using scenes on GoGuardian.

Agenda Topic: Data Goal Team Addition

PLC structure next year will not be content, so there will be limited time for data analysis for the 90 Day Plan. iReady data analysis will not go away next year, it needs to be analyzed to help make instructional decisions. It was suggested that we add this as an extra goal team to help with this data analysis piece. This goal team could look at strategies and help with data dives. This might also help with MLSS documents to look at individual students vs. the rest of the school.

Are we looking at eliminating a goal team or just adding another one? Chat with the constituency group about this. Advocacy Goal Team is important, this year there may not have been much to do, but if we don't purchase Habitudes, then we'll need that team next year. Chat with the Goal Teams and see if they are absolutely necessary.

Agenda Topic: Testing Schedule

The links to the testing schedule are linked below.

[Testing Schedule](#)

[Testing schedule in Calendar View](#)

Agenda Topic: School Beautification during April

Several years ago we had the students all assigned to the different areas of the school, and we cleaned up the school. Could we use some of the Advocacy time during the testing blocks? It would be nice to let the kids get up and move around during testing weeks. This will be accomplished during the 30 minute advocacy time at the beginning of the day.

Mandy will look for the old lists from when we did this in the past. There will be more focus on the outside. Michelle would like to see small groups go out over the weeks as opposed to all students on one day.

Agenda Topic: Thematic Unit Day

We aren't sure there is enough time to organize the thematic day this year with the entire month of April set aside for testing.

Michelle loved that we do thematic unit day. We want to look at doing it earlier in the year for next year. Maybe something similar without all of the actors and extra work we have done in the past. We often have to plan all of this so far in advance (as early as Sept./Oct) that we probably can't make it all happen this year, but definitely want to keep doing Thematic Day in the future.

Agenda Topic:

Staff Satisfaction: Card for Trini in the lounge; card for Cindy Ganshert in the lounge, we will put together a meal train for Chris Smith whose father recently passed away. Please contact Jessie Olson if you'd like to help out.

Health and Safety: Need 6 safety buckets for classrooms. Also working to help with the campus clean-up. The testing time would work well. Teachers need to keep disinfecting their classrooms. Keep on air filters at night when we leave. This team is providing lunch on Friday.

Family Engagement: Working to make sure there are snacks for students during testing. There will be snacks for the future. Brian and Suzanne have sent some questions for admin. as well. FIT meeting tomorrow night at 7pm.

Student Incentives: Q3 will finish and there will be prizes. Honor Roll went out.

Advocacy: There will be lessons for all the days during the testing windows. He will help with the campus beautification.

C-Team: Please contact the front office if you ever have a student in crisis. We won't make an announcement over the intercom.

Next meeting date - March 9, 2022