

# Instructional Council Meeting Minutes

Date 7/25/22\_\_\_

Time \_7:30 - 8:05am\_\_\_

Location \_virtual google meet\_\_\_

Facilitator name \_Christin Johnson\_\_\_

Time Keeper name \_Suzanne Everett\_\_\_

Recorder name \_ Mandy Allred\_\_\_\_\_

## Members Present

\_\_\_ Amanda Allred

\_\_\_ Sheila Barbour

\_\_\_ Joyce Comer

\_\_\_ Janae Conaway (in place of Cara Heck)

\_\_\_ Denise Dockendorff

\_\_\_ Suzanne Everett

\_\_\_ Daniella Keller

\_\_\_ Christin Johnson

\_\_\_ Brian Laurent

\_\_\_ Jessie Olson

\_\_\_ Olivia Oyinatumba

\_\_\_ Glenn McNeely

\_\_\_ Anna Rogge

\_\_\_ David Sedillo

\_\_\_ Wendy Skeets

\_\_\_ Geoff Smith

\_\_\_ Megan Thompson

\_\_\_ Michelle Vela

\_\_\_ Samantha Warren

\_\_\_ Cristi Dunlap (parent rep)

## Agenda Topic – Announcements

Goal Teams: There was a review of the goal team outlines and numbers of teachers who will serve on each team. Teachers will sign up online in a first come first serve manner. The expectation is that all staff will attend their goal team meetings each month.

Supply list is on the school website.

If you don't have a key for your cabinets please submit a work order.

Please make sure that any changes to schedules are communicated to the SpEd department early in the year due to IEP scheduling issues.

TLF's this year are: Christin Johnson, Lillian Manfredi, Michelle Gonzales, and Cara Heck

**Agenda Topic: Cell Phone Policy**

Lots of discussion on cell phones.

**This year it is expected that students will have their cell phones checked in by their teachers at the beginning of each class.** Teachers will be able to determine how to manage the organization of phones in their class. Michelle plans on providing plastic tubs for collection, but teachers may use other modes of containment if necessary, including cell phones in backpacks along the wall or they may purchase a cell phone lock box for approximately \$20-\$30 (Mandy Allred has more information on this if you are interested).

Phones should not be visible during class unless decided by the teacher for instructional purposes. Phones should not be used for personal use during class at all. Parents will be able to communicate with their students through the front office as they have done in the past. Just like during testing, students will be expected to line up outside the classroom, turn off the phones, and turn them in before entering the classroom. The goal is consistency.

There was discussion around collecting the phones at the beginning of the day at the front door. This has been hugely problematic in other schools due to the need for cell phones during emergencies (IE in severe emergencies students may need to be able to communicate with their parents, so having the phones in their classrooms would be.). Therefore, we will NOT be doing this.

There was a discussion around how cell phones will most likely be problematic during passing period and lunch, especially if students are not able to have access to them during class. The expectation is that students will have their phones put away during the passing period. You do not need to confiscate phones during the passing period unless a student is using the phone inappropriately.

Discussion then went to possibly having cell phones at lunch as an incentive for proper cell phone behavior during the day. Allowing students to use their phones at lunch gives parents a time of the day where they can communicate with their students.

Lunch criteria includes no recording video, no cyber bullying, no inappropriate content.

**Agenda Topic: Advocacy**

We will be having Advocacy on the first day of school and discussing the information on the form below (this is still a work in progress but will be distributed to staff prior to the first day of school). The form will not be sent home until the second week of school through advocacy.

Information to be shared during Advocacy, sent home, and collected by Advocacy teachers will include:

Cell phone policy

Dress code policy

News release (students allowed to be on news, video taped, and photographed)

Parents will sign an acknowledgement form, and teachers will need to follow-up with any families that do not return the forms.

### **Agenda Topic: Dress Code Policy Changes**

The board has decided that we can't have any loss of instructional time due to dress code. So, there will be no during class consequences for dress code violations. This means we will need to have lunch detention and/or after school detention for these violations for dress code. Referrals will still be written for dress code violations.

When does breaking the dress code everyday become defiance? According to the superintendent this will not become defiance until a student is dangerous.

We can also not have out of class consequences for smoking *nicotine* or ditching. This is very frustrating for several of the teachers who feel that we are the ones receiving the consequences instead of the students. Michelle said she is really going to work as an administrative team to come up with creative consequences.

Michelle would like to continue to have a dress code. There must be a dress code meeting and must have a 65% approval of the current dress code by staff, family, and students. We are waiting for clarification on what this means exactly.

The loopholes have been addressed in our dress code. (Please see the published dress code on the school website.)

Dress down days make a good incentive, and using the money from the spirit shirt sales really helps with the ability to raise some money to use for students. Possibly we can use MLSS points to give rewards for good behaviors?

Discussion: Rips in the jeans. It is really tough to shop for clothes without rips. Also, parents have asked to be allowed to wear sweatpants on dress down days.

ID/Lanyard will not be required to be worn around the neck each day, but should be on the student's person each day.

### **Agenda Topic: Chromebook Check Out**

The logic behind using Social Studies is that this class is not tested at the state or district level. Suzanne said that she feels this makes sense.

Chromebook check out through Social Studies classes - Christin will create a schedule for this August 10 8th grade

August 11 7th grade

August 12 6th grade

**Agenda Topic: Expectation Assembly**

Assembly will be on August 12.

Assembly schedule is the same as the end of the year last year. The teachers may change a bit based on new classes and numbers of students. The schedule will come out prior to the 12th with teachers and times.

**Agenda Topic: iReady**

iReady Math Diagnostic the week of August 15-19

iReady ELA Diagnostic the week of August 22-26

The school will be getting unlimited iReady online instruction licenses.

**Agenda Topic: School Calendar**

Christin will send the link to the calendar. It will have all of the dates for all of the meetings and games etc.

**Agenda Topic: August PD Agenda**

The staff will receive copies of EduProtocols book and training on these protocols. It will give teachers autonomy to create their own materials.

There will be information about a new referral process that teachers will begin entering through Synergy as opposed to through a google form.

The August PD schedule will come out ahead of the PD days.

If you are out for specific role groups (CTE, Fine Arts training) on August 3, then you will just need to catch up with your colleagues.