

Instructional Council Minutes

Date 4-28-21

Time 7:30-8:10 am

Location GoogleMeet Virtual Meeting

Facilitator name Christin Johnson

Time Keeper name Suzanne Everett

Recorder name Racquel Leland

Members Present

Alfred McNeely

Amanda Allred

Anna Galfano

Brian Hendrix

Christin Johnson

Denise Dockendorff

Eric Rearden

Frank Parra

Janet Reeder

Joyce Comer

Michelle Vela

Racquel Leland

Sheila Barbour

Suzanne Everett

Trini Gallegos

Brian Laurent

Jose Lopez

Debbie Ariaz

David Bradford

PIG rep _____

Agenda Topic – Announcements

-Michelle said that they are going to start working on the ELTP tomorrow after school with the TLF's. They will present the 10 extra days plan at the next IC meeting. It is still unclear if it's going to happen or not, but we have to be ready.

-Yearbooks will be passed out May 17th. They cannot be sold in person, so teachers please encourage your students to go online and buy one on the JMMS website.

-May 19th Staff Meeting has been cancelled.

-The last day of school (May 25th) is a half-day and the schedule is on the APS website (it is a full-day for staff). Here is the school's bell schedule.

[May 25 Bell Schedule](#)

-An [Instructional Council Feedback Form](#) has been created for staff to complete and send to their Contingency Group Leader/Dept Head if they have instructional concerns/issues or other feedback so it can be addressed at a future IC meeting (if a staff member is part of more than one group, they should send it to the topic; e.g., if it has to do with IEP meetings, it goes to Denise, if it's a math issue it should go to Janet).

Agenda Topic: Advocacy Structure

-The 11 voting members need to vote for their majority constituent group by Friday, April 30th.

Agenda Topic: Extended School Year Update

- The [APS Calendars](#) on the APS website has dates for returning early/ending late and for a regular schedule (190 days vs. 180 days)
- Schools have to come up with an ELTP (extended learning time plan) to address the “learning continuation”.
- Las Cruces Public Schools voted it down, but the APS Board hasn’t voted yet.
- The extra PD hours will include the days we come back before kids, as well as our PLC time (which is 25 hours/year)
- The 80 hours is still being negotiated by the Union

Agenda Topic: End of Year Activities May 21st

- Grade level chairs need to give an agenda (activities, times and locations) to administration, Miranda, Vanessa, and Savannah by May 14th (so if a parent comes looking for their student they can be easily located).
- APS has said absolutely no food unless it’s provided by the school cafeteria (we can’t even have a “pizza party” as a class reward--no outside food whatsoever unless it’s provided by the cafeteria).

Agenda Topic: 8th grade promotion

- The date is May 24th from 6-8 p.m., if teachers want to attend (outside of 8th grade teacher duty stations) they can fill out the [8th Grade Promotion May 24](#) form and get paid \$22/hr. More information to come.

Agenda Topic: PD Days on July 28th of August 4th

- Admin is considering splitting the 6.5 hour teacher work day, so that we have 2 half days to work in our classroom instead of one full day.
- IC members need to take the proposed agenda to their constituents to get feedback so it can be discussed at the next IC meeting.

Next meeting date - May 12, 2021