

Instructional Council Meeting Minutes

Date _10-13-21__

Time _7:30 - 8:05am__

Location _virtual google meet__

Facilitator name _Christin Johnson__

Time Keeper name _Suzanne Everett__

Recorder name _Mandy Allred__

Members Present

___ Amanda Allred
___ Sheila Barbour
___ Joyce Comer
___ Denise Dockendorff
___ Suzanne Everett
___ Trini Gallegos
___ Brian Hendrix
___ Christin Johnson
___ Brian Laurent
___ Racquel Leland
___ Jose Lopez
___ Glenn McNeely
___ Monica Molina
___ Jessie Olson
___ Geoff Smith
___ Megan Thompson
___ Samantha Warren
___ Janet Reeder
___ Michelle Vela
___ PIG rep - Christy Dunlap
___ Abby Gatewood (Student Representative)

Agenda Topic – Announcements

*Reminder to turn on announcements for Google Classroom.

*Some money has been set aside for tutoring. We are needing more math tutoring than ELA, but looking for both. Teachers don't have to necessarily teach those subjects to tutor those subjects. Please let Michelle know if you'd like to become a tutor. We are looking for someone 2x per week.

*October 26th is the Instructional Walk-Around. The district reps and our administration will be coming around that day.

*Thank you for using the checklist for dress code all day. (Kids sometimes change throughout the day.) There has been a positive change.

*We received a COVID positive on Friday, and seating charts are difficult to pull. So, the Admin would like each class to have their seating chart posted in Synergy so that it is easier for the

admin to know who sits near the COVID positive students. (Counselors and Administrators need to chat with Christin on how to create the seating chart.) This information will be announced to the staff, it is not currently noted as a requirement.

Agenda Topic: Student Council Representative

Abby Gatewood will be representing the student body on IC, but this position may rotate through Student Council members.

Agenda Topic: Student Behavior

*There was a survey which went out about Fall Festival asking the teachers if we should have it this year. There was an overwhelming response of “no.” The teachers did not want to have Fall Festival this year. There have been a lot of issues with students not following the rules this year, and teachers felt students hadn’t earned a Fall Festival. Also, not many teacher said they would like to come to the Fall Festival this year, **so we WILL NOT be having Fall Festival this year.** 72.7% voted that they would not like to have a Fall Festival this year.

*There are some goals to have incentives in place for increasing positive behaviors. The administration is thinking about having the TLF’s work to create some mini lessons about citizenship, respectful behavior, and the pillars of character counts. The idea is to have a school-wide initiative so that similar lessons are happening in each class.

*The issue with Raptor Reminders is that students are not carrying anything to show they have the Raptor Reminder. A suggestion is to have a hybrid model where students have a hard copy and the digital version. There is an issue with some teachers not doing their part to follow up with Raptor Reminders, hall duty, etc. Some teachers are burning out because they feel they are doing the bulk of the work. The admin will post the Google Sheet with all of the Raptors in the Schoolwide Google Classroom.

*Consistency is important. Everyone needs to do their part. Admin understands that they will need to follow-up with teachers who aren’t being diligent.

Agenda Topic: WICOR

*Right now the school is focusing on writing. There are a lot of ways to incorporate writing in our everyday classes. Right now, please make sure to chat with the students about their writing.

Agenda Topic: Staff Results on 13 Hours of Professional Development

*Trini was trying to figure out if this was optional, but nobody from the district has responded about whether or not the 13 hours is optional.

*64.7% no 35.3% yes

*The extra PD and hours will have to be voluntary now. So, if extra information is needed to be disseminated it will have to be

Agenda Topic: Heater

*The heat will be turned on when the district decides. It is not up to the individual schools.

Agenda Topic: iReady

*We purchased math licenses which will be turned on this week so that teachers can begin using the intervention.

Agenda Topic: Honor Roll Certificates

- How will we handle the Honor Roll? We are allowed to do an assembly. We have chosen not to in the past because we don't want to put that many people together. We will be sorting these certificates by advocacy teacher. The lists of honor roll students will not be ready until after the grading window closes and SIS does all they need to do on their end. So, we are looking at mid November. Our student representative said that she didn't think the students would mind not having an assembly. She thinks kids would be okay with just getting their certificates. A list of students who made the honor roll will be posted in the hallway and recognized on the Raptor news.

Agenda Topic: January 3rd PD

*We will have PD in the morning, but then work time in the afternoon. We are looking at next steps for restorative practices. We will also create a menu of sessions for teachers to attend presented by TLF's based on the survey which was just sent out.

Goal Team Reports:

*Staff Satisfaction- working on birthday notifications. Advocacy Goal Team is signed up for lunch on the 29th. Teachers still need to fill out the favorite things questionnaire. The goal is so that the team doesn't waste money on things people don't even like/use.

*Student Incentives: The goal is to help with behavior. Grade to Grade character challenge. A meter each grade level is trying to fill. When teachers see something good in the hall, the teacher asks for grade level, fill out a Google Form, and points will be rewarded. (Think Hogwarts House Cup.) Raptor Rewards through the counselors.

*Health and Safety: Revamping the lockdown buckets. There are several missing. The nurse is getting scheduled for a hands-on CPR training to renew training for some teachers.

*Family Engagement: The staff let Marci know that Fall Festival will not be happening. The PIG was wondering if there will be a possibility of another month to have a different event. The parents were wondering if something could happen later? Michelle said that she is not opposed to something happening if there is enough supervision. It is too tough if there is not enough supervision for students. Michelle talked to Marci about possibly doing something during the day, similar to the candy grams. The parents are going to come up with some more ideas. The PIG meeting is virtual on the 21st at 7 pm if you'd like to join.

*Advocacy- Door decorating has been extended for another week. The Habitudes lessons will continue. Geoff sent an e-mail to his team to come up with ideas and sign-ups to provide lunch.

Next meeting date - October 27, 2021