

Instructional Council Minutes

Date 11-18-20

Time 7:30-8:10 am

Location GoogleMeet Virtual Meeting

Facilitator name Christin Johnson

Time Keeper name Suzanne Everett

Recorder name Racquel Leland

Members Present

- Alfred McNeely
- Amanda Allred
- Anna Galfano
- Brian Hendrix
- Christin Johnson
- Denise Dockendorff
- Eric Rearden
- Frank Parra
- Janet Reeder
- Joyce Comer
- Michelle Vela
- Racquel Leland
- Sheila Barbour
- Suzanne Everett
- Trini Gallegos
- Brian Laurent
- Jose Lopez
- Debbie Ariaz
- PIG rep (Marci)

Agenda Topic – Announcements

- Michelle said a new survey will go out to students on Friday after announcements. The link will be sent to teachers to share with students.
- If anyone needs something for Parent/Teacher conferences, let Michelle know she'll be available next Mon & Tuesday.
- Trini said the office will be recarpeted next week so she and Miranda will be getting the phone calls redirected to them. They need our meeting schedule so they can answer questions when parents call wondering what to do/where to "go"
- Michelle will send a 'how to' on how to upload our schedules in the JMMS shared drive PTC folder

Agenda Topic: After School Tutoring

- Brian said they're getting about 3-5 kids a week signing up for math. Please remind students about the service (for specific questions, not just "I need help")
- Link is in the schoolwide GC
- Samantha suggested we remind parents about the service during our P/T meetings

Agenda Topic: Asynchronous Wednesdays

- Michelle has received good feedback from parents, but she has heard from the APS cabinet to not change our 5 day a week classes...there has been a suggestion to have kids log on for 5-10 minutes through Advocacy and then they have the rest of the day to do their work rather than having to check in with every class, every hour. Students like the idea because they've felt like they get going on something and then have to stop just to check in.
- Several teachers like the asynchronous day the way it is because they can check in with students throughout the period.
- There was a question about how effective the day has been; are kids turning in work more often now? Not clear at this point, but Michelle has heard from parents that their kids are relieved and have found the day helpful all around. A question about Wed.'s will be in the survey.
- The PIG rep said her student has to be provided with specific due dates for assignments. She said her daughter has used the time wisely for the most part.

Agenda Topic: Staff Survey on School Culture

- It's different from the survey Michelle was referring to, it's for the 90 Day plan meeting on Dec. 7th.
- IC members were asked to check out the survey and send suggestions or questions to Christin in regards to items to add to it.

Agenda Topic: Goal Team Meetings

- Jessie shared that the Staff Satisfaction Team has put together a Meal Train to organize food being delivered to Anna Mondragon whose father is very ill. An email will be sent out later today to have people sign up to help

Anna's family. Also in lieu of Secret Santa, Staff Satisfaction (Support) Team asks that the money be put towards the Giving Tree the counselors organize every year.

-Eric says that the Advocacy Team has been meeting to talk about scheduling for the rest of the year, and today they have one about starting conversations with each other in order to navigate social situations. They really appreciate the feedback they're getting about how the lessons are going. They are scheduled through January and would love to have suggestions for the following months.

-Family Engagement Team has a PIG meeting scheduled for tomorrow night, they're discussing ways to get the PIG to help teachers out in some way. They've had the highest number of people attend the PIG meetings since the Virtual Open House!

-Student Incentive Team says they've been looking for a restaurant to give some sort of treat for a student of the month. The 7th grade team has donated their funds from last year to go towards a gift card for students.

-Health and Safety Team has been reviewing ways to make 'back to school' safer if we can come back in January. They would like to have some extra tissue and wipes to help keep us a little more clean.

Next meeting date - December 9, 2020