

Instructional Council Minutes

Date 9/9/2020

Time 7:30

Location GoogleMeet Virtual Meeting

Facilitator name Christin Johnson

Time Keeper name Suzanne Everett

Recorder name Racquel Leland

Members Present

- Alfred McNeely
- Amanda Allred
- Anna Galfano
- Brian Hendrix
- Christin Johnson
- Denise Dockendorff
- Eric Rearden
- Frank Parra
- Janet Reeder
- Joyce Comer
- Michelle Vela
- Racquel Leland
- Sheila Barbour
- Suzanne Everett
- Trini Gallegos
- x Brian Laurent
- x Jose Garcia

Agenda Topic – Announcements

Discussion notes

- Only 2 people responded to tutoring after school (math teachers), Michelle would like to have at least 2 people from each content area. There is a stipend via Title 1.
- Michelle is still waiting for PLC facilitators and there is a \$2,000 stipend for a MESA person
- Electives 1st period, ELA 3rd period, and SpEd 5th period still need PLC facilitators
- Schedule changes are being made as necessary, but only after family discussions and not just because a parent doesn't want their student to work with a sub
- Michelle says parents are very concerned about their students catching up, they feel like they are too far behind in order to start new material

Agenda Topic – Behavior Contracts

Discussion notes

Form 1:

- a digital contract of “Making Smart Choices” (same as last year’s) is available and teachers should use them for minor infractions during class time, prior to writing an office referral
- every teacher should make a copy of the form to have for themselves
- Mandy suggested that Christin show everyone how to make a copy at the next staff meeting
- at the bottom of this form, students are told their teacher will document the contract in Synergy and how it came about

Form 2:

- the next step is for more disruptive behavior; typing in the chat when you told them not to, speaking out when you told them to stop (use your discretion)
- at this point, parents should be contacted and informed about the situation, a phone call can be time-consuming so maybe take a screenshot of this form to send home

*for both forms, students will have to type their name instead of physically signing it

*the contracts will be available to use next week after next Wednesday’s staff meeting

Agenda Topic – Nearpod

Discussion notes

- teachers will get a \$22 stipend for attending two Nearpod trainings, which will be after school for about an hour
- it seems Tuesdays and Thursdays are the best for after school training--so Sept. 15th and 17th are going to be looked at for availability

Agenda Topic – IC Bylaws

Discussion notes

- IC members looked at changing or adding to the bylaws, but it needs to be done with the full staff
- Denise thinks a 10% increase in standardized testing is too high, but Christin said that is part of our 90 Day Plan
- the goal was adjusted for special education (to a 5% increase or less)
- right now we don’t have the data to look at an increase or decrease
- we are supposed to have a parent attend IC, but that has been difficult in year’s past
- Suzanne is going to reach out to PIG to see if someone from that group will participate

Agenda Topic -Virtual Open House

Discussion notes

Open House date will be Oct. 1, 2020.

-Anna and Michelle have been looking at how other schools are doing this and here are some options:

- we can do a Google Meet with scheduled times, like we do for every day classes
- we can do a live-stream through YouTube

-Dept Heads should take it to their departments to get some feedback before next Wednesday's meeting so it can be voted on

-having them prerecorded (YouTube) is beneficial so we don't have to say the same thing over and over

-Michelle wants to set a date to decide on how we are going to do this, so Anna is going to send a link for all of us to vote.

Agenda Topic -

Discussion notes

Next meeting topics to cover –

Next meeting date -