

Instructional Council Notes 2/26/20

7:30 – 8:10 AM Library

Next meeting 3/11/20

Members Present

Mandy Allred

Debbie Ariaz

Sheila Barbour

Joyce Comer

Denise Dockendorff

Suzanne Everett

Frank Parra

Anna Galfano

Trini Gallegos

Annie Gomez

Brian Hendrix

Christin Johnson

Kimberly Mackey

Glenn McNeely

JD Enciso (parent)

Jennifer Drexler (parent)

Michelle Vela

Eric Reardon

Annie Gomez

Jose Lopez

Jessie Olson

Luke Barbian

- 1) **Computer Lab use procedures:** Binder with seating chart, updated poster made by Sarah Williams and updated use procedures by Vincent Montoya. There have still been issues with the computer labs being left unlocked when teachers are not using them. Please make sure to lock the lab. The user agreement will be in the agenda next year for parents to sign.
 - a) How will this be enforced? How will teachers be held accountable? Michelle said that administration will be addressing these issues with an individual teacher/student. The teachers will be the ones who are held accountable to check the computer lab when they first check it out in the morning and as each class leaves.
 - b) iPad cart. There is work happening to make sure there are procedures in place to make sure that the same kids use the same iPads each time.
 - c) The voting members of IC voted unanimously to put the procedures into place. There is discussion on creating an easier to use numbered seating chart.
- 2) **Student Data Sheet-** Very few people responded to which sheet people liked- Vote tabled because not enough data was collected.
- 3) **Advocacy Purpose Lessons-** Tight and loose. The union and district put out information about Advocacy. The directive is middle schools should not have Advocacy longer than 20 minutes more than two times per week. The IC can vote for something different. No grades can be attached at all.

No P or N. No interventions, no study hall. No more than 15 students. (This may be difficult due to the number of teachers vs. number of students.)

- a) Michelle feels that twice a week at 20 minutes is a bit too short. She feels that 30 minutes is a bit better. We could vote for once a week at 30 minutes. Everyone on a teacher's contract should have an advisory. Discussion on how to organize the counselor's advocacy. Should they pull kids which the staff worries about? Or, should they have full Advocacy classes.
 - b) This needs to go to the staff to vote with their thoughts on either once a week for 30 minutes or twice a week for 20 minutes. We also need to talk about time of day and day of the week.
- 4) Tardies- After 4 tardies, write a referral. After 3 tardies call parent. Is there anyway we can do tardy sweeps? Issues with keeping kids out of class. Suggestion to have a tardy slip? During a sweep, have the kids call right away.
- a) Brian says that the struggle is the consequence is first 3 days of lunch detention, 5 days of lunch detention, then Saturday school. Right now there are issues with lunch detention is full. Tons of kids in there for minor infractions.
 - b) Is there a possibility to create a reward kids actually want in order to encourage them to be on time? This might go with attendance as well.
 - c) It might be better to have a one pager for the agenda for passes.
- 5) Agenda Use Policy-
- a) One pager in agenda for accountability.