

REQUEST FOR PROPOSALS

The Raytown C2 School District is soliciting Request for Proposals (RFP's) for:

Water Safety Lessons

To be eligible for consideration, RFP's must meet all requirements contained in the Request for Proposal (RFP). It shall be the sole responsibility of the company submitting an RFP to assure receipt of the RFP prior to the published time.

Requests for Proposals (RFP's) will be received by Steve Shelton at 6608 Raytown Road, Raytown, MO 64133 until: 5:00 p.m., on April 5, 2021.

Raytown C2 School District reserves the right to accept or reject any or all RFP's and to waive technical errors if, in the Raytown C2 School District judgment, the best interests of the Raytown C2 School District will thereby be promoted.

Raytown C2 School District

Request for Proposals

Water Safety

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Purpose of Request

The Raytown C2 School District invites qualified parties to submit a proposal to conduct water safety lessons to eligible students (ages 4-17) of the Raytown C2 School District.

Background

The Raytown C2 School District is located in Raytown, MO and serves 8000 students. The district has provided summer water safety lessons to students over the past five years.

Scope of Services

An outline of the requested basic services includes, but is not limited to, the following activities:

1. Manage, direct, and lead Swim Lesson program/ water safety
2. Promote water safety and the Raytown Schools Wellness Center
3. Promote community water safety awareness
4. Train Swim Instructor Staff
5. Have a program for continued water safety development

Proposal and Submission Requirements

1. The proposal and all executed forms must be submitted in a sealed envelope by the date indicated in the RFP. All proposals must be signed by an authorized representative of the Company. The face of the envelope shall be plainly marked identifying the RFP and the submission deadline, date and time. It shall be the sole responsibility of the submitter to assure receipt of the proposal at the destination indicated prior to the published deadline date and time. No proposal will be opened that is received after closing time for receipt of proposals, nor will any offers by telephone, fax, or any electronic means be accepted.
2. The proposal shall be signed by a representative who is authorized to contractually bind the proposer. Each proposal shall be prepared simply and economically, providing a straightforward, concise delineation of the proposer's capabilities to satisfy the requirements of the RFP. The emphasis in each proposal must be on completeness and clarity of content.
3. If the proposer wishes, the proposal may be accompanied with brochures, promotional materials, or displays properly identified.
4. Provide a Certificate of Insurance of \$1,000,000 liability coverage must be provided.
5. Provide proof of workers comp coverage must be provided.
6. Ensure swim Instructors and leads are certified in water safety, cpr, first aid, and aed
7. Provide an approved event plan from the Jackson County Health Department.

Information or Clarification

For questions relating to this Request for Proposals, contact Steve Shelton.

steve.shelton@raytownschool.org or 816-268-7000