

VISTA UNIFIED SCHOOL DISTRICT
Mission Meadows Elementary School:
2018/2019 TITLE 1, SCHOOL-LEVEL PARENTAL INVOLVEMENT POLICY

The purpose of Vista Unified School District is to inspire each and every student to persevere as critical-thinking individuals who collaborate to solve real-world problems.

Mission Meadows Elementary School recognizes the value in shared responsibility of student achievement. Parental involvement in a child's education is the most consistent indicator of whether the child is successful in school.

Mission Meadows Elementary School is committed to a quality educational program that values parental involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school, parent, and child. **Mission Meadows Elementary School** prides itself in our dedication to our students, families, community, and to lifelong learning.

PART I. GENERAL EXPECTATIONS:

Mission Meadows Elementary School agrees to implement the following requirements:

- The school will ensure that the required school-level parental involvement policy meets the requirements of section 1118 of the Elementary Secondary Education Act (ESEA).
- The school will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and reviewed and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent involvement activities. The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide parental involvement activities in the areas of improving student achievement, child development, and additional topics parents may request.
- The school will be governed by the following definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education at school;

- that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. SCHOOL-PARENT COMPACT

Mission Meadows Elementary School shall develop jointly with parents a school-parent compact that specifies how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. The compact will describe how the school and parents will develop a partnership to help students achieve proficiency in the content standards. The compact will be periodically updated.

PART III. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School Parental Involvement Policy shall include a description of how the school will implement or accomplish each of the following components.

1. Mission Meadows Elementary School shall take the following actions to involve parents in the joint development and review of its school parental involvement policy:

- School Site Council (SSC) will review and approve the policy
- PTA will review and approve the policy
- ELAC will review and approve the policy
- The approved policy is shared with parents at the Title 1 Parent Information Meeting during the fall semester

2. Mission Meadows Elementary School shall take the following actions to involve parents in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA :

- School Site Council (SSC) subcommittee develops the policy
- SSC approves the policy
- PTA reviews the policy
- ELAC reviews the policy
- Policy is shared with parents at the Title 1 Parent Information Meeting during the fall semester and feedback is solicited

3. Mission Meadows Elementary School shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.

- Title 1 Parent Information Meeting held at the annual Back to School Night or within the beginning of the fall semester to explain Title 1 status, report on school-wide test scores, and share the categorical fund budget.
- Title 1 Parent Information meeting during Parent Conference Week to explain Title 1 requirements and the rights of parents to be involved in their child's education, in addition to the Parent Compact.

4. Mission Meadows Elementary School shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

- Back to School Night per Principal's comments
- ELAC Meetings
- SSC Meetings
- PTA Parent Meetings
- Trimester Progress Reports Proficiency Standards

5. Mission Meadows Elementary School shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Afternoon SSC Meetings
- Evening ELAC Meetings
- Afternoon and Evening PTA Meetings
- Evening DLAC meetings several times per year
- Evening DPAC meetings several times per year

6. Mission Meadows Elementary School shall provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Mailing SBAC student performance data home to families
- Placing SBAC student performance data in the students' cumulative file
- Explain SBAC student performance data at the fall Title 1 meeting and parent conferences
- IEP meetings
- Informal meetings
- Parent/Teacher Conferences

7. Mission Meadows Elementary School shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below:

- the state's Common Core academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I Part A,
- how to monitor their child's progress, and,
- how to work with educators:
- Title 1 meeting during Parent/Teacher conference week explains the Progress Reports, Common Core Standards, and District common assessments
- Parent information sessions on how to access student's independent reading (Accelerated Reader: AR) progress
- Parent information sessions on how to access envision math online via SuccessNet

- PTA monthly newsletter “Mustang Messenger”
- Parent/Student information sessions led by teachers on how to practice reading fluency, reading comprehension, and writing at home (literacy) as presented at Back to School night
- Parent/Student training sessions on math games to play at home as presented at the Family Math Night

8. **Mission Meadows Elementary School** shall provide materials and training to help parents work with their children in the areas of improving student achievement, (including literacy training and using technology) child development and additional topics parents may request.

- Parent/Student information sessions provided on how to access student’s independent reading monitoring progress (AR)
- Parent/Student training on how to access envision math online via SuccessNet
- Parent/Student trainings led by teachers on how to practice fluency, reading comprehension, and writing at home (literacy) as presented at Back to School Night
- ELAC trainings on online resources to improve literacy, computer-based skills, and Kinder-to-College readiness as presented by ELD resource teacher and SDCOE presenters
- Family Literacy Nights
- Literacy Night Book Fairs

9. **Mission Meadows Elementary School** shall, with the assistance of its parents, educate its teachers, student services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- By discussing customer service and servant leadership characteristics at a staff meeting prior to the arrival of students in the fall
- SSC meetings with 50% parents and 50% staff
- ELAC meetings with parents and staff members
- PTA meetings with parents and staff members
- Monitoring and supporting parent volunteers

10. **Mission Meadows Elementary School** shall, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- Communicating through School Messenger to parents’ cell phones and emails to keep all parents informed on school-wide student events
- Meet with interested ELD parents of English Language Learners to help support their efforts as a school and/or classroom parent volunteer
- Monthly student recognitions at the once monthly Friday Morning Sing (FMS)
- Drug Awareness information night held in conjunction with Red Ribbon Week
- Presenting an anti-bullying assembly in the fall to help students handle student-to-student conflict more appropriately
- Classroom parent volunteers
- Parent volunteers at school-wide events

11. Mission Meadows Elementary School shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Program Improvement Letter mailed home in English and Spanish according to home language survey
- School Messenger phone calls in Spanish and English according to home language survey
- Family/Student Handbook printed in Spanish and English
- Translators arranged for IEP meetings as necessary
- Title 1 Parent Involvement Policy distributed in Spanish and English
- Bulletin Board posted outside office
- ELAC meeting agendas posted on office front door window
- Kiosk
- Website
- Peachjar
- Twitter
- SARC report written in English and Spanish

PART IV. POLICY ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by SSC minutes/agenda, ELAC minutes/agenda, and PTA minutes/agenda.

This policy was adopted by the **Mission Meadows Elementary School** on **May 7, 2018**, and will be in effect for the period of one year. The school will distribute this policy to all parents of participating Title I, Part A children on or before **November 30, 2019**.



Dr. William Porter

May 7, 2018