

VISTA UNIFIED SCHOOL DISTRICT

REQUEST FOR SALARY COLUMN CHANGE

Name(Print)	Employee ID	Work Location	Date

Please list the College / University and attach a copy of an official transcript:

College/University	Semester Units	Quarter Units (1qtr unit = 2/3 semester)

☐

I am submitting completion of a Master' Degree. Date of Conferral: _____

☐

I am submitting completion of a Doctorate Degree. Date of Conferral: _____

CERTIFICATED HUMAN RELATIONS

Current # Units: _____

Eligible for Master's Stipend: _____

Units Submitted: _____

Eligible For Doctorate Stipend: _____

Total Semester Units: _____

Current Salary Column: _____

New Salary Column: _____

Effective Date of Salary Column Change: _____