



FEDERAL WAY PUBLIC SCHOOLS
ATTENDANCE CONFERENCE AGREEMENT

School: _____

Name of Scholar: _____ Age: _____ DOB: _____ SID: _____

Grade: _____ Parents/Guardians: _____

Interpreter needed in _____ language. Updated Contact information: _____

Considerations: [] Probation [] IEP [] ELL [] CHINS/ARY Petition [] Other: _____

Probation Counselor: _____

In attendance: Scholar* [] _____ *Elementary aged children do not have to attend.

Parents/Guardians [] _____

School Representative [] _____ Title: _____

School Representative [] _____ Title: _____

Reasons given for excused/unexcused absences: [] Needs to help at home [] Transportation [] Medical [] Parenting

[] Trouble Sleeping/Waking Up in the Morning [] Discouraged about being behind [] Peer Conflict [] Employment [] Housing

[] Other: _____

School Staff Identified by Student for Support: _____

Student's Goals and Interests: _____

Recommendations: [] Tutoring: _____ [] School Counselor [] Career Counselor [] School Nurse

[] Daily Check Ins with _____ [] Counseling/Support: _____

[] Attendance Log [] Wakeup Call (Student's Cell Phone: _____ Time: _____)

[] Teacher Assistance Request [] Adjusted classes/schedule: _____ [] Late Arrival

[] Alternative Educational Options/Programs: _____

[] Independent Study/Credit Retrieval (Please list): _____

[] Other: _____

Intervention Plan:

Student will: _____

Parent will: _____

School will: _____

I, _____ participated in the discussion of my unexcused absences and agree to participate in the above interventions. I agree to attend school every day without unexcused absences or tardies, and I understand that continued absences will result in a BECCA Petition being filed with the Juvenile Court.

Scholar Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Signature of School Official: _____ Date: _____

Title of School Official: _____