

USE OF SCHOOL FACILITIES: 4260

The District subscribes to the belief that the facilities and fields of the Federal Way Public Schools are owned by and operated for its patrons and is primarily for public school purposes.

The community is encouraged to use District facilities and fields. To insure that funds intended for K-12 education are not used for other purposes, the user will reimburse the District according to the published fee schedule.

The Superintendent/designee shall establish procedures for use of District properties, including rental fees, supervisory requirements, restrictions, and security. When facilities are used outside of regular school hours, or the District incurs extra utility, cleaning or supervision costs, a fee, to be established by the Superintendent/Designee shall be charged to recoup those costs. Such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes, or the Superintendent/designee determines that the activity significantly enhances the educational mission of the District.

Non-district youth organizations, clubs, or other entities engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as stated in RCW 28A.600.190. As stated in accompanying Procedures – 4260P, all user organizations or applicants must assume liability and may be required to have liability insurance (see User Liability in Procedure – 4260P for full statement pertaining to liability).

District sponsored curricular and co-curricular activities retain first priority in the use of facilities and fields. In addition, authorization for use of any District property shall not be considered an approval or endorsement of the activity, organization or purposes represented. The District further reserves the right to withhold authorization of any application for use, if in its sole opinion, the use is determined to be detrimental to the District's best interest.

For rental fee purposes, people seeking the use of District facilities and fields have been divided into three categories.

- Category 1 - School-related, community-betterment or non-profit organizations whose main purpose is to promote the welfare of youth or to improve the quality of life for the community will pay a fee based upon Category 1 of the District rental schedules.
- Category 2 – Community, non-community, non-profit and minimal profit organizations who use District facilities or fields to provide/promote instruction or entertainment, or other activities for which public or commercial facilities are generally rented, will pay a fee based upon Category 2 of the District rental schedules.
- Category 3 – All other organizations, including but not limited to profit-making groups and business related enterprises, will pay a fee based upon Category 3 of the District rental schedules. While the District would prefer profit-making organizations use commercial or private facilities, facilities may be rented at the prevailing rate charged by commercial facilities in the area.

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Legal References: RCW 28A.320.510 Night schools, summer schools, meetings, use of facilities for
RCW 28A.335.150 Permitting use and rental of playgrounds, athletic fields, or athletic facilities
RCW 28A.335.155 Use of buildings for youth programs–Limited immunity

EHB 1824 Chapter 475 Laws of 2009 Youth Sports–Head Injuries Policies

AGO 1973 No. 26, Initiative No. 276 School districts–Use of school facilities for presentation of programs–Legislature–Elections

Management Resources: *Policy News*, August 2009 Concussion and Head Injuries Legislation