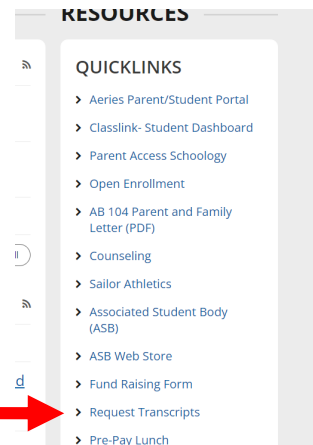


1) Go to NHHS Website (NHHS.nmusd.us)

2) then right hand side "QuickLinks"



23) Select "Request Transcripts"

4) Select "Request my student records"

Student Records

The Student Records Department processes, maintain's, and archive's all Pre-school, K-12, Special Education, and Adult Education records. Please use the options below to request your records.

General Education Record Requests:

[Request my student records](#)

5) Select "Current Student"

Select To Get Started:



CLICK HERE if you are a **CURRENT STUDENT** and would like to order your student record or transcript.

6) Fill out all the information required and scroll down to select the correct box

7) *Tip – After you click the blue button "add delivery address", select educational institution from the address type drop down. As you begin typing in the name of the college, you can select it from the drop down and the address will automatically populate.

Reason(s) for Request of Student Record:

Employment

College

Select The Information Type(s) Requested:

Official Transcripts (\$0.00 ea. + \$0.00 copy)

Add An Address

* Address Type: Educational Institution

* Agency, College, Employer, or Student Name: University of Southern California

Attention: Admissions

* Address Line 1: USC Office of Admission

Address Line 2: University Park Campus

* City: Los Angeles

* State: (region) California

* Zip Code: (postal code) 90089-0911

* Country: United States

8) Upload a copy of parent/guardian's current photo ID

Records Request Step 2, Please Provide Documentation

Release Information Required

Current Student Requests - Please upload a parent or guardians unexpired government issued photo ID. **Alumni Requests** - Please upload an unexpired government issued photo ID. **Corporate Requests** - Please upload a signed release form.

Please upload the required documents.

+ Add files...