ARCHITECT AND ENGINEERING SERVICES: 6925

When considering the acquisition of architectural and engineering services the Board of Directors shall issue a notice in publications(s) of general circulation stating the general scope and nature of project(s) for which services are required.

Interested firms will be requested to submit a statement of qualifications and performance data to enable the Board to determine which architectural or engineering firm will best serve the needs of the District. Criteria for selection of a firm shall include, but not be limited to, quality and breadth of staff, design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates and budget control.

The Superintendent/designee shall recommend one or more firms to the Board for its consideration. The Board and the successful architectural or engineering firm shall enter into a contract for the necessary services. In the event of an emergency, the Board may waive this selection process and secure such services as needed.

Cross References:	Administrative Policy – 6220	Bids and Contracts
Legal References:	RCW 28A.330.100(3)	Additional powers of boards (1st class)
	RCW 39.80	Contracts for architectural and engineering services
	AGO 57-59 No. 68	Architects' contracts