

DRIVER TRAINING AND RESPONSIBILITY: 6630

School bus operators shall observe all state statutes and administrative rules governing traffic safety and school bus operation. The District shall, at the beginning of each school year, verify that each school bus driver has been provided a copy of the OSPI School Bus Driver Handbook, the District's policy and procedure on the Prohibition of Harassment, Intimidation and Bullying, any additional laws and/or rules which apply to school bus drivers, and the District's written rules for student conduct on buses.

Bus Driver Qualifications

Prior to on-the-road training, the District will verify that each driver holds a commercial driver's license instruction permit and a valid Department of Transportation (DOT) medical examiner's certificate, and the District will conduct a pre-employment drug screening pursuant to federal regulations. The school district shall verify a negative result of such test prior to allowing the driver to operate a school bus on public roads, regardless of whether or not students are on board.

A. Initial Authorization

Prior to transporting students, each school bus driver must have a school bus driver's authorization issued by the Superintendent of Public Instruction; a commercial drivers license appropriate for the size vehicle they will drive, including a passenger endorsement; and a school bus endorsement (with the air brake restriction removed if they drive a bus with air brakes). A school bus driver shall also hold a valid and current first-aid card (unless the driver has a temporary school bus driver authorization). A school bus driver is required to maintain and carry a valid Department of Transportation (DOT) medical examiner's certificate and to demonstrate annually their continued ability to pass the Superintendent of Public Instruction school bus driver physical certification requirement. The school district retains the right to request more frequent medical examinations or demonstration of the physical ability requirement.

B. Continuing Compliance

At least once each school year, school bus drivers must submit to his or her supervisor a photocopy of the following: a valid commercial driver's license indicating the appropriate endorsements, a valid DOT medical examiner's certificate and a current first-aid card. Annually school bus drivers shall make a written disclosure verifying that he or she meets the continuing requirements for school bus drivers and verifying that his or her driving and criminal records do not indicate any disqualifying conditions.

At least annually, the District will obtain an original, current and complete school bus driver abstract directly from the Department of Licensing verifying that each school bus driver is in compliance with all continuing bus driver qualifications and that his or her driving record does not indicate any disqualifying conditions.

Employees are responsible for reporting any potentially disqualifying offenses to the school district or their supervisor within twenty (20) days. Within twenty (20) days of receiving notice, the District shall notify OSPI in writing of the disqualifying offense.

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Alcohol Testing Program

Legal References:	RCW 28A.160.210	School bus drivers, training and qualifications–Rules
	RCW 46.25	Uniform Commercial Drivers Act
	WAC 392-144	School bus driver qualifications
	WAC 392-145-015	General operating regulations
	WAC 392-145-020 through 030	Rules for school bus drivers; Rules for students riding school buses
	49 CFR 382	FHWA CDL Drug Testing Requirements
Management Resources:	<i>Policy News</i> , <i>Policy News</i> ,	April 2007 October 2006
		School Bus Driver Qualifications OSPI Updates Bus Driver Rules