

STUDENT TEACHERS: 5641P

The procedures for developing and implementing a student teacher agreement are as follows:

- A. The college/university representative shall present a student teacher agreement to the Superintendent/designee for review and approval.
- B. The Superintendent/designee shall coordinate the institution's request for placement with principals to determine if placements are possible in the subject areas requested.
- C. The college/university supervisor shall be notified of placements that can be accepted during the school year.
- D. Assignments shall be made with the approval of the cooperating staff member and the principal.
- E. A student teacher shall be assigned to a teacher with no less than three (3) years of teacher experience.
- F. A supervising teacher shall not be assigned more than one (1) student teacher per school year.
- G. The supervising teacher shall be responsible for the class and should not delegate responsibilities until the student teacher has displayed the proficiency to accept them.
- H. A student teacher should assume the same conditions of employment as a regular teacher in terms of length of school day, supervision of co-curricular activities, staff meetings, and in-service training.