

Any staff member shall be permitted, during normal District business hours, to review the contents of his/her personnel file or of any files containing his/her health or medical history, in the presence of an authorized staff member.

Cross Reference: Administrative Policy – 4040 Public Access to District Records
 Administrative Policy – 6574 Records Management and Retention

Legal References:	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against—Right to inspect personnel file
	42.56.230(2)	Certain personal and other records exempt (from public inspection)
	49.12.240-260	Employee inspection of personnel file