

PART-TIME STAFF: 5221

Depending upon the needs of the District, part-time staff shall be hired. The Superintendent shall be responsible for recommending to the Board the number of part-time certificated positions required, if any, and nominees to fill such positions.

Wages and benefits, including but not limited to, sick leave and premiums paid by the District for medical and dental insurance, shall be pro-rated according to the percentage of the regular work-week, or in accordance with the provisions of applicable collective bargaining agreements.

Part-time certificated staff shall receive educational experience credits at the rates established in WAC 392-121. If the part-time staff moves to a full-time position, the part-time service will be converted to full-time, full-year experience for salary schedule purposes. When teaching experience is compiled the total years of service shall be determined in accordance with State S-275 reporting requirements. Part-time staff shall be entitled to credit on the salary schedule for any educational increments earned.

Legal References:	WAC 392-121-215	Definition – Full-time equivalent (FTE) basic education certificates instructional staff
	392-121-245	Definition – certificated years of experience
	392-121-270	Placement of basic education certificated employees on leap salary allocation documents
	391-121-295	Definition – District staff mix factor for basic education certificated instructional staff