

Hanford Elementary School District
Minutes of the Regular Board Meeting
April 26, 2023

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on April 26, 2023, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Garner and Hernandez were present. Trustee Strickland was absent.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, David Endo, Javier Espindola, Ramiro Flores, Amy Fochetti, Matt Gamble, David Goldsmith, Lucy Gomez, Robert Heugly, Jennifer Levinson, Jaime Martinez, Karen McConnell, William Potter, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.

CLOSED SESSION

Closed Session Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Open Session Trustees returned to open session at 6:17 p.m.

Case #23-26 Trustee Hernandez moved to accept the Findings of Facts and expel Case #23-26 for the remainder of the 2022-2023 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 24, 2023. Parents may apply for readmission on or after June 2, 2023. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

Case #23 Trustee Hernandez moved to accept the Findings of Facts expel Case #23-27 and #23-28 for the remainder of the 2022-2023 school year and the first semester of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 24, 2023. Parents may apply for readmission on or after June 2, 2023. If readmission is granted, student may return to regular school in probationary status on a Behavior Conditions Plan through December 15, 2023. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Strickland – Absent

Public Hearing At 6:19 p.m. President Revious opened the Public Hearing: Instructional Materials Funding Realignment Program.

Jill Rubalcava, Assistant Superintendent, stated this is an annual public hearing to determine if each student in Hanford Elementary School District has sufficient instructional material. Jill attest that each student has a textbook required by law. The resolution will get approved later in the meeting.

President Revious called for questions from the public, there being none the Public Hearing was closed at 6:19 p.m.

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments Jennifer Costamanga, parent of Woodrow Wilson Jr High School, stated she is a concerned parent due to all the fights happening at WW. She would like to know what can be done and if there are intervention programs that can be offered after school. She understands it goes back to parenting but this is happening at the schools. Students get suspended for 3 days and come back to do it again. She knows we are in a society where we can't do a lot. She doesn't know the answer but believes there must be a solution.

Board and Staff Comments Trustee Garner stated he had the opportunity to attend a couple of track meets. It was good to see the participation and school pride. He also attended field trips with Jefferson Academy, and it was a wonderful experience. Regarding the parent that spoke, he stated we need to continue to have this conversation and try to fully understand and do our homework. Superintendent Joy Gabler stated she would reach out to the parent and set-up a time to meet, along with Matt Gamble, and discuss her concerns.

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: HESD Annual Track Meet – April 29th; Regular Board Meeting – May 10th.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "d" together. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

Trustee Garcia then made a motion to approve consent items "a" through "d".
Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

The items approved are as follows:

- a) Warrant listings dated March 17, 2023; March 24, 2023; March 31, 2023; April 11, 2023 and April 14, 2023.
- b) Approve minutes of Regular Board Meeting held on March 22, 2023.
- c) Interdistrict transfers as recommended.
- d) Donation of \$3,986.52 from Jefferson Parent Teacher Club

Trustee Garcia thanked Jefferson PTC for donation.

INFORMATION ITEMS

ActVnet

- a) Joy Gabler, Superintendent, presented Jason Dixon and Daniel from Tulare County Office of Education. Jason presented a PowerPoint presentation on ActVnet. ActVnet was created to connect law enforcement with a school from the beginning to the end of the crisis. Personnel from TOCE met with law enforcement to get input on what they need from them to have an effective response. Jason reviewed how ActVnet works and how it benefits schools. Trustee Garner asked if they have met with local law enforcement and what was their response. Jason answered yes, they loved it, and they haven't had any issues that they are aware of. Trustee Garner asked how long does it take to have it set up. Jason answered anywhere between 60-90 days, depends on when training can get done for staff. David Endo asked how many schools are signed up. Jason sated 77 with 44 live. Jason Strickland asked how many staff are with ActVnet. Jason answered 18. David Endo asked what happens when one of you leaves. Jason stated they are cross-trained, and the coding for the app is being done out of LA.

Williams Uniform Complaint

- b) Joy Gabler, Superintendent, presented for information the third quarterly Williams Uniform Complaint for 01/01/23 – 03/31/23. It's a good report with no complaints.

PAC

- c) Robert Heugly, Director of Program Development, presented for information a report from the District Parent Advisory Committee from the meeting held on February 7, 2023. The PAC gives input for the LCAP. The superintendent conquers with the list of recommendation from the LPAC. He highlighted number 9. The PAC recommends expanding the PAL program to the Junior High. This has already started taking place.

- DELAC** d) Lucy Gomez, Director of Curriculum, presented for information a report from the District English Learner Advisory Committee from the meeting held on February 9, 2023. Similar to the PAC, DELAC monitors the services and progress of English learners. The superintendent concurs with the recommendation from DELAC.
- 2023 Summer Program** e) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information the HESD 2023 Summer Program. She presented a PowerPoint presentation. The summer program will focus on creating experiences and building connections. It will run for 3 weeks from June 12-30. For the elementary it will be located at Martin Luther King Elementary, Monroe Elementary, and Richmond Elementary. Each week will focus on a different subject: Art, Fitness, and Science. For junior high it will run at JFK. It will have 2 sessions, session 1 will focus on Science Battlebots and session 2 will be West Hills 5C Experience. The program is lottery based. Trustee Garner asked how many students will get to enroll. Jill stated for elementary is 600 students, for junior high is 60 for session 1 and 80 for session 2.
- Monthly Financial Reports** f) David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2022-03/31/2023. Everything is going according to plan.
- HETA's Initial Proposal** g) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the Hanford Elementary Teachers Association's (HETA) initial proposal for successor agreement between HETA and HESD. He made a minor clarification; it is not a successor agreement it is a reopener.
- District's Initial Proposal** h) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the District's initial proposal for a successor agreement between HESD and HETA. He made the same correct to the District's proposal.
- BP/AR 6142.2** i) Karen McConnell, Assistant Superintendent to Special Services, presented for information the deleted Board Policy and Administrative Regulation 6142.2 – AIDS prevention Instruction.
- BP 6177** j) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the revised Board Policy 6177 – Summer Learning Programs.
- AR 6186** k) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the deleted Administrative Regulation 6186 – Dual Language Immersion Education: Foreign Language Institute.
- BP 6191.3** l) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the deleted Board Policy 6191.3 – Evaluation of the English Language Arts and Math Programs Status.

BP 5112.5 m) Jason Strickland, Director of Child Welfare and Attendance, presented for information the revised Board Policy 5112.5 – Open/Closed Campus.

BP/BB List n) Joy Gabler, Superintendent, presented for information the renaming and renumbering of Board Policies and Board Bylaws (attached list).

BOARD POLICIES AND ADMINISTRATION

Resolution #27-a) Trustee Garcia made a motion to adopt Resolution #27-23: Regarding Absent Board Member Compensation – J. Garner. Trustee Revious seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Abstain
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

STEM Organization b) Trustee Hernandez made a motion to approve the consultant contact with STEM Organization, Bricks 4 Kids to provide 14 days of STEM instruction and activities for elementary students attending 2023 summer program. Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

Resolution #25-c) Trustee Garcia made a motion to adopt Resolution #25-23 pertaining to the sufficiency of instructional materials. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

Change Order #3 - Richmond d) Trustee Garcia made a motion to approve the change order 3 for the Richmond Modernization Project Phase 2. Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

Surplus Property e) Trustee Garner made a motion to approve the declaration of surplus property. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "j" together.
Trustee Garner seconded; the motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

Trustee Garcia then made a motion to approve Personnel items "a" through "j".
Trustee Garner seconded; the motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

The following items were approved:

Item "a" – Employment

Classified

- Wendy Avila, Yard Supervisor – 3.5 hrs., Monroe, effective 2/27/23
- Olivia Gebhart, Special Education Aide – 5.0 hrs., Washington, effective 3/30/23
- Taisha Green, READY Program Tutor – 4.5 hrs., Washington, effective 4/13/23
- Elizabeth Jackson, Licensed Vocational Nurse – 8.0 hrs., District Office, effective 3/27/23
- Alejandra Leon, Food Service Worker II – 2.5 hrs., Kennedy, effective 3/24/23
- Marisa Martinez, READY Program Tutor – 4.5 hrs., Hamilton, effective 4/11/23
- Alyssa Medina, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/22/23

Classified Management

- Ariel Barrios, School Operations Officer – 8.0 hrs., King, effective 8/1/23

Classified Management Transfer

- Yadira Castrejon, from School Operations Officer – 8.0 hrs., King, to School Operations Officer – 8.0 hrs., Richmond, effective 8/1/23
- Monica Kraemer, from School Operations Officer – 8.0 hrs., Roosevelt, to School Operations Officer – 8.0 hrs., Wilson, effective 8/1/23

More Hours/Days

- Lori Urrutia, from Yard Supervisor – 2.25 hrs., Richmond, to Yard Supervisor – 3.5 hrs., Richmond, effective 3/9/23
- Melisa Wakefield, from Special Circumstances Aide – 4.75 hrs., King, to Special Circumstances Aide – 5.75 hrs., King, effective 3/23/23

Classified Temps/Subs

- Queila Alarcon, Substitute Yard Supervisor, effective 4/11/23
- Patricia Castellanos, Substitute Yard Supervisor, effective 4/11/23
- Cristina Castorena, Substitute Food Service Worker I, effective 3/28/23
- Mireya Gomez, Substitute Yard Supervisor, effective 4/11/23
- Edgar Lopez, Substitute Groundskeeper I and Maintenance Worker I, effective 4/3/23
- Mercedes Misch, Substitute Educational Tutor (K-8), effective 4/11/23
- Griselda Padron, Substitute Bilingual Clerk Typist I, Translator: Oral Interpreter, Translator: Written Translator and Yard Supervisor, effective 4/12/23

**Item "b" –
Promotions**

Certificated Management

- Jason Strickland, from Director, Child Welfare and Attendance, District Office, to Assistant Superintendent, Student Services, District Office effective 7/1/23

Classified Management

- Linda Cruz, from DSF Work Control Technician – 8 hrs., DSF, to School Operations Officer – 8 hrs., Roosevelt, effective 8/1/23

Classified

- Tim Weddeburn, from Groundskeeper II – 8.0 hrs, DSF-Grounds, to Maintenance Worker II – 8.0 hrs., DSF-Maintenance, effective 4/17/23

**Item "c" –
Resignations**

Classified

- Naldy Clothier, Substitute Yard Supervisor, effective 3/23/23
- Zayna Cruz, READY Program Tutor – 4.5 hrs., King, effective 3/22/23
- Mireya Gomez, Substitute Yard Supervisor, effective 4/11/23
- Shelia Harvey, Substitute READY Program Tutor, effective 10/4/22
- Matthew Knevelbaard, Custodian II – 8.0 hrs., Washington, effective 4/14/23
- Noremy Kilgore, Substitute READY Program Tutor, effective 2/7/23
- Brentny Miller, Yard Supervisor – 1.5 hrs., Roosevelt, effective 3/13/23
- Alexius Ramirez, Substitute Food Service Utility Worker, effective 8/9/22
- Deisy Sandoval Placencia, Substitute Special Education Aide and Paraprofessional (TK/K), effective 3/8/23
- Jennifer Robles, Yard Supervisor – 2.5 hrs., Hamilton, effective 3/15/23
- Charmon Valenzuela, Yard Supervisor – 2.0 hrs., King, effective 4/28/23

Certificated

- Erica D'Souza, Teacher, King, effective 2/6/23

Retirement

- Amy Garcia, Yard Supervisor – 3.0 hrs., Jefferson, effective 6/2/23
- Gary Rosaroso, Custodian II – 8.0 hrs., Simas, effective 6/30/23
- Rebecca Silva, Special Education Aide – 5.0 hrs., Hamilton, effective 6/2/23

Termination due to lack of availability

- Allen Christian Altamirano, Substitute READY Program, Special Circumstances Aide, Special Education and Yard Supervisor, effective 9/2/22
- Mariah Benitez, Substitute Yard Supervisor, effective 8/9/22
- Kim Cole, Substitute Yard Supervisor, effective 3/4/22
- Ashley Sosa, Substitute Special Circumstances Aide and Special Education Aide, effective 12/1/22

Item "d" – Need for Fully Qualified Educators Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Educators**
- Veronica Godines, Girls 4-6th Track, Hamilton, effective 2/16/23-4/29/23

Item "e" – 30-Day Substitute Teaching Permits Adopt Declaration of Need for Fully Qualified Educators for 2023-2024 School Year (Title 5, 80026) – Attached

Item "f" – Annual Statement of Need for 30-Day Substitute Teaching Permits

- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2023-2024 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-day Substitute Permit holders to fill day-to-day substitute needs.

Item "g" – Job Descriptions

- Assistant Superintendent of Student Services (title change and revised)
- Program Specialist – Special Education (revised)

Item "h" – Salary Wage Schedule

- 2022-23 Management Salary Schedule (revised)

Item "i" – TCOE Consider approval of Co-Sponsor Partnership Agreement between the Tulare County Office of Education IMPACT Intern Program and the Hanford Elementary School District

- Authorize agreement to collaborate with Tulare County Office of Education by developing and delivering a quality teacher preparation program through PROJECT IMPACT; New teacher and leadership development IMPACT Intern Program. This is a one-year agreement effective August 1, 2022 through June 30, 2023.

Item "j" – Volunteers

<u>Name</u>	<u>School</u>
Rashnet Jones	Hamilton
Rene Esparza	Hamilton
Darlene Osuna Munoz	Hamilton
Yuselmi Gonzalez Gutierrez	Hamilton
Gilberto Garcia-Durante	Hamilton
Alexandra Martinez	Hamilton
Anna Madrigal	Jefferson
Rosalba Cabral	Jefferson
Rigoberto Durante	Jefferson
Wendy Carcamo	JFK
Tiffany Paredes	JFK
Roberto Vargas	JFK
Yvette Perez	JFK/Monroe
Cesar Cazares	King

<u>Name</u>	<u>School</u>
Jasmin Martinez	Lincoln
Jose Blanco	Monroe
James Wilkinson	Monroe
Marcilina Ocampo	Monroe
Jennifer Aguirre	Monroe
Adrian Young	Richmond
Daniel Morales	Richmond
Jennifer Zavala	Roosevelt
Brenda Figueroa	Roosevelt
Terry Johnson	Roosevelt
Johnisha Hendrix	Roosevelt
Rudy Lopez	Simas
Denise Martin	Simas
Sharon Maggio	Simas
Micalla Penton	Simas
Mayra Garcia Piceno	Simas
Brady Adams	Simas
Jaide Balbina	Simas
Yajahira Perez	Simas
Melissa Guy	Washington
Rosa Talancon	Washington
Jennifer Carrillo	Washington

FINANCIAL

Comprehensive Maintenance Plan a) Trustee Garcia made a motion to approve the 2023-2024 Local Control accountability Plan (LCAP) and the District's Budget Hearing date of June 14, 2023 at 5:30 pm. Trustee Garner seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

Resolution #26-23-b) Trustee Garcia made a motion to adopt the Resolution # 26-23: Commitment of Fund Balance. Trustee Garner seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Absent

Adjournment There being no further business, President Revious adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Timothy Revious, President


Lupe Hernandez, Clerk