



## Lakes International Language Academy General Board Meeting

The monthly meeting of the Board of Directors will be held on Monday, June 5, 2023 at 6:00 pm at Lakes International Language Academy Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025

Please click the link below to join the webinar:

<https://mylila.zoom.us/j/89634958772?pwd=UnZ4RVpEWUNoSWs0THozT1ZlMEImZz09>

Passcode: Dragons

### AGENDA

#### A. General Business

1. Call to Order
  - a. LILA Mission Statement: *LILA prepares tomorrow's critical thinkers and global citizens through language acquisition and inquiry-driven study.*
2. Community Input (Please request speaker's card [here](#) or contact [jsheldon@mylila.org](mailto:jsheldon@mylila.org))

Any member of the public wishing to address the School Board may do so at this time by requesting a speaker's card. Each person will be allowed 3 minutes to speak. Though board protocol does not allow us to engage in discussion about your concern at this time, we appreciate your taking the time to share your feedback with us. Items may be referred to administration or to a future meeting for further consideration.
3. Review of Agenda
4. Conflict of Interest Disclosure:
5. School/Community Presentation:
6. Invited Presenter:
7. Celebrate LILA:

#### B. School Update

1. Shannon Peterson, Executive Director

#### C. Action Items

1. Treasurer's Report (April 2023 financials)

2. FY24 Budget
3. Audit and tax services agreement for FY23 audit
4. Business services agreement for FY24
5. Resolution of MSHSL membership 2023-2024
6. 108: Fixed Assets
7. 110: Internal Control
8. 116: Depository and Electronic Transfers Authority
9. 220: Purchasing Guide
10. 118: Valuation of Contributed Capital Assets
11. 138: Code of Ethics]
12. Executive Director Contract

**D. Dialog/Discussion Items**

1. Follow up teacher input/surveys/budget

**E. Reports**

1. Finance Committee meeting minutes, 6/5/23 (for review and file)
2. Executive Committee meeting minutes 6/5/23 (for review and file)
3. Policy Committee meeting minutes 6/1/2023 (for review and file)
4. Executive Director Evaluation Committee meeting minutes 5/9/2021 (for review and file)
5. Executive Director Evaluation Committee minutes 5/31/2023 (for review and file)

**F. Consent Agenda (Chair)**

1. Secretary's Report (5/9/23 board meeting)
2. Approval of Recent New Hires / Terminations
3. Donations report (in folder)

**G. Announcements (Chair)**

1. Community Updates
  - a. 5/24/23 visit to LILA by MDE Deputy Commissioner Stephanie Graf
  - b. 5/24/23 visit to LILA by State Representative Nolan West
2. Board Member Training Updates--Please note these (description, date, who provided it) at the meeting each month.
  - a. CFO Lundgren: Minnesota Education Grant System (MEGS) training sessions on 5/16/23 (Central Data Collection) and 5/24/23 (ESEA Applications), delivered by MDE via webex.

**H. Reflection on Board Performance (Chair)**

**I. Adjourn (Chair)**