

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: **5000**
CATEGORY: **Students**
POLICY CODE: **5131.2/Trumbull High
School Student Parking Policy**

TRUMBULL HIGH SCHOOL STUDENT PARKING POLICY

Policy Statement

Parking for Trumbull High School Students, Staff, and Visitors

While participating in and/or attending school activities at Trumbull High School, students, employees and visitors of the Board of Education may park vehicles in areas designated by the School Administration.

The Board of Education reserves the right to restrict parking on school property at any time, to withdraw the right of any person to use school property for parking, and to issue regulations governing the movement of parked vehicles whether or not school is in session. Parking at restricted times or in restricted places is subject to action by the Board of Education and/or administration.

Students parking on campus while school is in session must purchase a parking permit. Parking permits are issued only to students who have a valid Connecticut driver's license and regular use of a motor vehicle.

The Board of Education assumes no responsibility for damage to or theft of a vehicle or any item stored in or on a vehicle parked on school property.

No item, the possession of which is illegal or in violation of school regulations or which endangers the health, safety or welfare of persons shall be stored in or on a vehicle parked on school property.

If the School Administration believes that a vehicle while on school property is being used in a manner or for a purpose which may be injurious or illegal, it shall refer the matter to the police.

Adopted: August 2022

Revised: 5/23/23

References

- Connecticut General Statutes § 10-221 Boards of education to prescribe rules.

Student Driving and Parking

The student driving and parking on school premises, whether to drive or to park, is a privilege and governed by Board of Education policy.

In order for the student's vehicle to be driven and/or parked on school grounds, a parking permit will be issued to eligible student drivers and is valid for the academic year, (unless the eligibility is suspended or revoked).

Students must meet and maintain the following eligibility requirements for parking at Trumbull High School:

- A. Must be a Trumbull High School student in good standing.
- B. A valid driver's license, vehicle registration, and insurance as required under CT law.
- C. Maintaining a strong attendance record in accordance with Board of Education Policy 5113/High School Attendance/Loss of Credit.
- D. Maintaining slow and safe control of the vehicle on the grounds of the school and surrounding school area.

Trumbull High School Administration may revoke or suspend parking privileges to students who no longer meet the eligibility requirements or violate this policy.

Student parking spaces are limited on campus. Student parking permits for Trumbull High School are available for seniors first, then juniors, as spaces are available. However, nothing prevents administration from assigning parking if extra student parking spaces become available.

The cost of a parking permit is set by the Board of Education. Parking fees are non-refundable.

In order for eligible students to purchase a permit, students must present their driver's license, registration for each vehicle they plan to park in their assigned space, and payment to the Dean of Students. The Dean of Students will then issue a parking tag to the student driver that must be displayed in the vehicle on the rearview mirror at all times while on school grounds. If a student uses the parking tag for a second vehicle, that second vehicle must also be registered with the Dean's office. Only one parking tag will be issued to each eligible student.

All student drivers will be held responsible for the following campus parking regulations:

1. Students park on campus at their own risk. Trumbull High School and the Board of Education assume no responsibility for damage to or theft of a vehicle or any item stored in or on a vehicle parked on school property.
2. Students must be on school grounds during the entire school day and cannot leave the campus without permission. All student drivers must follow the regular attendance procedures for signing in and out of school for appointments during the school day.

Parking Regulations (continued)

3. Students may register up to three (3) vehicles with the one **permit** but only one (1) vehicle **may park** on campus at a time in the designated spot. Each student must maintain the same eligibility requirements above and follow all Connecticut State Statutes regarding motor vehicle use and transportation of others. The permit is the property of the student whose Infinite Campus Account is connected to the purchase.
4. Students shall park only in their designated/numbered parking space. Should a student arrive on campus and find an unauthorized vehicle parked in their parking space, the permitted student shall temporarily park their vehicle in a visitor's space in the front of Trumbull High School and immediately inform security and/or the Dean of Students.
5. Unless authorized as a shared permit, under no circumstances shall a student transfer or convey use of a parking permit or designated parking space to another student or individual for use during school hours.
6. Unless otherwise directed, students may not park in a faculty parking space, visitor parking space, in another student parking space, fire lane, grass area or sidewalk. Violators will be subject to a monetary fine and/or towing at their own expense. Students with repeated parking offenses will also be subjected to additional disciplinary consequences.
7. Trailers, campers, or other towed items are not permitted by students on the Trumbull High School campus.
8. Any vehicle not displaying a valid campus parking permit is subject to disciplinary actions and/or fines, which may include towing, at the owner's expense.
9. Any student who is involved in a motor vehicle accident must report the accident to security and/or the Dean of Students as soon as possible.
10. All students are expected to follow all state of Connecticut motor vehicle laws.

Code of Conduct Discipline Chart for Student Parking Violations

Examples of Conduct Requiring Discipline	Discipline Options	
Student parks in a: A) staff parking space B) space assigned to another student C) handicapped space D) visitor space E) maintenance space F) other unauthorized areas	Student may receive a parking violation fine After school detention Saturday detention Suspension of parking privileges	Student may receive a parking violation fine Car may be towed at the student's expense 1-5 day in-school suspension 1-10 days out-of-school suspension
Student transfers/sells/loans parking pass to another student	Revoking of parking privileges	
Parking on campus without a parking permit	Referral to Trumbull Police Department	