



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, April 27, 2023

Generated by Renai Cardillo on Friday, April 28, 2023

Members present: Courtney Barbieri, Nicholas Braccio, William Brong, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Members absent: Janet Flisak

Others present: Lisa Ball, Todd Burns, Henry Franz, John Franzen, Frank Gallagher, Tim Gilsbach (Fox Rothschild), Laura Heineck, Christopher Hey, Katie Kennedy-Reilly, Stephen Monastra, Ginny Perry, Michael Taylor, Jon Timmons, Adam Tucker, Sam Varano, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 6:59 P.M.

1.2 Meeting Protocol

Mr. Keith outlined the following meeting protocols:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet with name address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance

1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Eight board members were present.

2. Student Recognition

2.1 Recognize North Montco Technical Career Center Automotive Technology Student

High School Principal Dr. Varano introduced North Montco Technical Career Center Principal, Stephen Monastra. Mr. Monastra spoke about the achievement of senior student Troy Siegfried who was recognized for his Second Place Finish in the highly competitive Greater Philadelphia Auto Technology Competition.

2.2 Recognition of High School Art Students

Dr. Varano introduced High School art teacher, Mrs. Perry. Mrs. Perry announced the students who were recognized for their participation in the PSEA Touch the Future Student Art Show and the Scholastic Art & Writing Awards.

Katie Murray - Third Place Best in Show, PSEA Touch the Future Show

Philip Racek - Best in 2D Category, PSEA Touch the Future Show

Trinity Hobbs - Purchase Prize Winner, PSEA Touch the Future Show

Reagan Lisius - Gold Key, Scholastic Arts and Writing Awards, Philadelphia Region

2.3 Recognition of High School Unified Sports - Bocce Team

Dr. Varano introduced Leticia Clark, the coach of the Unified Bocce Team. Ms. Clark thanked the Board, the administration and the parents for their support of the program. The following students were recognized for winning the Montgomery County Unified Sports Bocce Championship:

Ava Steidle - Captain
Vincent Stevenson - Captain
Keira Drissel
Nathan Grebe
Avery Carroll
Faith Knepp
Kate Coll
Cody Herman

2.4 Recognize High School Music Students

Dr. Varano introduced the High School Choir Director, Mr. Timmons and Band Director, Mr. Tucker. Mr. Tucker explained the student participation in the PMEA (Pennsylvania Music Educators Association) festivals and performances. Mr. Tucker thanked the Board, the administration and the parents for their support and allowing the students to participate in such a unique and competitive program. The following students were recognized for their participation in the Pennsylvania Music Educators Association performances and ensembles:

Felicia Cappiello, PMEA District 11 Honor's Chorus
Hope Derr, PMEA District 11 Honor's Chorus
Emily Ulrich, PMEA District 11 Honor's Chorus
Logan Conver, PMEA District 11 Honor's Chorus
Jackson Rohrbaugh, PMEA District 11 Honor's Chorus
Mason Miller, PMEA District 11 Honor's Chorus
Cayden Johnson, PMEA District 11 Honor's Chorus
Connor Feick, PMEA District 11 and Region 6 Honor's Chorus
Anya Hradnansky, PMEA District 11 and Region 6 Honor's Chorus
Holden Finley, PMEA District 11 and Region 6 Honor's Chorus
Shannon Stover, PMEA District 11 and Region 6 Honor's Chorus
Allison Lemon, PMEA District 11, Region 6, and All-State Honor's Chorus
Ciaran Byrne, PMEA District 11, Region 6, and All-State Honor's Chorus
Joey Beck, PMEA District 11, Region 6, and All-National Honor's Chorus

Jason Masciulli, grade 12- PMEA District 11 Band and Region 6 Honor's Band
Bradley Evans, grade 11- PMEA District 11 Band and Region 6 Honor's Band

Mr. Keith thanked all of the parents for their support of their children and for choosing public education.

3. Souderton Spotlight

3.1 Franconia Elementary School

Franconia Elementary School Principal Mrs. Heineck spoke on the renovation project at the school and expressed excitement to share a glimpse into the work being completed.

A video highlighting a portion of the completed classrooms on the second floor of Franconia Elementary School was shared.

4. Report of the Student Representatives to the Board

4.1 Student Representatives Update on Activities and Events at Souderton Area High School

High School junior Emma Potter shared the recent activities at the high school including The Addams Family performances, the end of the marking period, the student Job Fair, the glow volleyball game, the athletic signing ceremony, and the junior prom. Emma also shared upcoming events; Keystone & AP testing, the continuing concert season, the Academic Decathlon team is participating in the national competition in Texas, upcoming High School Film Festival and the scholar's banquet.

5. Public Comments on Agenda Items

5.1 Public Comment

There was no public comment on agenda items.

Mr. Keith stated that there seems to be erroneous information in the community regarding the school district budget. Mr. Keith acknowledged a very challenging budget preparation process due to escalating costs of personnel and services especially those associated with special education programs. However Mr. Keith was very clear to state that contrary to rumors there are no plans to cut or defund the school district's special education programs.

6. Report of the President

6.1 Report on Executive Session Meeting(s) held by the Board

On behalf of Mr. Keith, Dr. Hey reported that an Executive Session was held following the action meeting on March 23, 2023 to discuss legal matters. The session lasted approximately 20 minutes. He also reported that an Executive Session was held prior to tonight's meeting to discuss personnel and legal matters. The session lasted approximately 30 minutes.

7. Consent/Action Agenda

7.1 Consent/Action Agenda Protocol

7.2 Approve School Board Meeting Minutes from March 2023

Resolution: MOTION TO APPROVE THE MARCH 8 AND MARCH 23, 2023 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

7.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING MARCH 31, 2023.

7.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Colleen Schneider
Elementary Teacher - Franconia ES
Wilson Language Certification Workshop
Virtual
June 7, 8, 9, 2023
\$679.00
Funding: Curriculum / Building Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

7.5 Approve Personnel Items - Administrative Staff

RETIREMENT	
PURNELL, DAVID	School Principal, Salford Hills Elementary School Effective: June 30, 2023

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADMINISTRATIVE STAFF

7.6 Approve Personnel Items - Professional Staff

RETIREMENTS

CARANFA, ANN MARIE	Special Education Teacher, Vernfield Elementary School Effective: End of 2022-2023 School Year
GRZYWACZ, JACQUELINE	Fourth Grade Teacher, Salford Hills Elementary School Effective: End of 2022-2023 School Year
LIGHTSTONE, MERYL	Librarian, Vernfield Elementary School Effective: End of 2022-2023 School Year

MOYER, BEVERLY School Nurse, Indian Crest Middle School
Effective: End of 2022-2023 School Year

PERRICONE, KATHLEEN Math Teacher, Souderton Area High School
Effective: End of 2022-2023 School Year

PERRY, VIRGINIA Art Teacher, Souderton Area High School
Effective: End of 2022-2023 School Year

ROBERTSON, WALTER Science Teacher, Souderton Area High School
DENNIS Effective: End of 2022-2023 School Year

ROSENBERGER, CAROLYN Elementary Staff Development Coach
Effective: End of 2022-2023 School Year

RESIGNATIONS

ATKINSON, BETHANY .5 ESL Teacher, Franconia Elementary School
Effective: End of 2022-2023 School Year

BEVIL, LAURA Special Education Teacher, Souderton Area High
School
Effective: End of 2022-2023 School Year

**REQUEST FOR
COMPENSATED
PROFESSIONAL LEAVE**

ZANINE, STACY Gifted Support Teacher, Oak Ridge & Vernfield
Elementary Schools
Request for Compensated Professional Leave for the
first semester of the 2023-2024 School Year.

**REQUEST FOR
CHILDREARING LEAVE**

TARSITANO, LAUREN Second Grade Teacher, Vernfield Elementary School
Request for childrearing leave, following 12-weeks
leave under FMLA through the end of the 2023-2024
School Year. Mrs. Tarsitano plans to return at the start
of the 2024-205 school Year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

7.7 Approve Personnel Items - Support Staff

RETIREMENT

ROGERS, BARBARA Accounts Analyst/Payroll Specialist
Effective: June 30, 2023

RESIGNATIONS

BUSFIELD, JENNIFER Nurse Clerical Assistant, Indian Crest Middle School
Effective: End of 2022-2023 School Year

JOHNSON, CASSANDRA Part-Time Custodian, Vernfield Elementary School
Effective: April 18, 2023

KIEFER, MELANIE Cafeteria/Playground Aide, EMC Elementary School
Effective: March 21, 2023

KOVACH, ASHTON Part-Time Custodian, Vernfield Elementary School
Effective: April 12, 2023

MAGEE, CONNOR M. Part-Time Custodian, Salford Hills Elementary School
Effective: April 18, 2023

SNYDER, STEVEN 2nd Shift Custodian, Souderton Area High School
Effective: March 23, 2023

NEW HIRES

GOGGINS, CRAYTON 2nd Shift Custodian, Souderton Area High School
Replacement for Charles Biehn
(Deceased)
Effective: April 24, 2023
Wage: \$20.93 per hour - Hours: 8 per day

HELMICK, JAMES Part-Time Custodian, Indian Crest Middle School
Replacement for Connor Barronett
(Resigned)
Effective: April 11, 2023
Wage: \$13.25 per hour - Hours: 4 per day

HIMES, TYLER Replacement for Ayden Watson (Resigned)	Part-Time Custodian, Oak Ridge Elementary School Effective: March 29, 2023 Wage: \$13.25 per hour - Hours: 4 per day
JEFFERSON, JOSHUA Replacement for agency filled position	Special Education Instructional Assistant, Indian Valley Middle School Effective: April 17, 2023 Wage: \$16.31 per hour - Hours: 6.75 per day
MEYERS, JULIE Replacement for Herself (Previously Resigned)	Part-Time Custodian, Indian Valley Middle School Effective: March 27, 2023 Wage: \$13.25 per hour - Hours: 4 per day
MIORELLI, THERESA	Substitute Cafeteria/Playground Aide, Franconia Elementary School Effective: April 20, 2023 Wage: \$12.94 per hour - Hours: As Needed
REILLY, MARILYN Replacement for Mary Carpenter (Retired)	Assistant Registrar/Student Accounting Specialist Effective: April 11, 2023 Wage: \$17.10 per hour - Hours: 7.5 per day, 261 days per year
WELSH, CHASE	Lifeguard, Aquatics Program Effective: March 22, 2023 Wage: \$12.00 per hour - Hours: As Needed
WELSH, CHASE	Swim Instructor, Aquatics Program Effective: March 22, 2023 Wage: \$13.00 per hour - Hours: As Needed
TRANSFER	
THOMPSON, PETER Replacement for Jose Castro (Retired)	From: 2nd Shift Custodian, Souderton Area High School To: 3rd Shift Custodian, Souderton Area High School Effective: May 1, 2023 Wage: \$21.28 per hour - Hours: 8 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

7.8 Approve Personnel Items - Additions to Substitute Teacher List

The following persons have been added to the substitute teacher list:

Drew Gardner
Jacob Gooding
Jaden Hannings
Lynn Hurd
Christine Kerns
Kayla May
Jessica Wirt

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO SUBSTITUTE TEACHER LIST

7.9 Second Reading of Policy 140 Charter Schools

Administration is seeking a Second Reading of new Policy 140 - Charter Schools. The new policy will align District practices with recommendations from the Pennsylvania School Board Association.

Resolution: MOTION TO APPROVE THE SECOND READING TO POLICY 140 - CHARTER SCHOOLS

7.10 Approve First Reading of Policy 137 - Home Education Programs

The Administration is seeking a First Reading of Policy No. 137 - Home Education Programs. The policy language was revised to reflect the need for additional recordkeeping based on the new participation provisions for home education students, as well as including references to the new policies. Additional policy language was added to clarify existing School Code requirements for certifications submitted with the notarized affidavit, written evaluation provisions, and programs determined to be out of compliance and transfer letters.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 137 - HOME EDUCATION PROGRAMS

7.11 Approve First Reading of Policy No. 137.1 - Extracurricular Participation by Home Education Students

Administration is seeking a First Reading of Policy No. 137.1 - Extracurricular Participation by Home Education Students. This new policy guides participation in cocurricular activities/academic courses and career and technical education programs for Home Education Students. Policy language on posting of information regarding extracurricular activities, eligibility criteria and dates and times of physical examinations or medical tests was updated for clarity, in accordance with School Code provisions.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. 137.1 - EXTRACURRICULAR PARTICIPATION BY HOME EDUCATION STUDENTS

7.12 Approve First Reading of Policy 137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students

Administration is seeking a First Reading of Policy No. 137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students. This is a new policy guide addressing the updated requirements of PA School Code Section 1327.1 pertaining to participation by home education students in district cocurricular activities and academic courses. The policy states that students attending home education programs shall be given an equal opportunity to compete for positions and participate in district cocurricular activities and academic courses in accordance with board policy on the same basis as other students enrolled full-time in the district. It outlines the conditions for eligibility and participation, and addresses transportation in accordance with law.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY NO. - 137.2 - PARTICIPATION IN COCURRICULAR ACTIVITIES AND ACADEMIC COURSES BY HOME EDUCATION STUDENTS

7.13 Approve First Reading of Policy 137.3 - Participation in Career and Technical Education Programs by Home Education Students

Administration is seeking a First Reading on Policy No. 137.3 - Participation in Career and Technical Education Programs by Home Education Students. This is a new policy guide addressing the updated requirements of PA School Code Section 1327.1 pertaining to participation by home education students in career and technical education programs that are either at an area career and technology center in which the district participates, or district-operated career and technical education programs or centers. The policy states that students attending home education programs shall be given an equal opportunity to apply for participation in career and technical education programs in accordance with board policy on the same basis as other students enrolled full-time in the district. It outlines the conditions for eligibility and participation, addresses transportation in accordance with law.

Resolution: MOTION TO APPROVE FIRST READING OF POLICY 137.3 - PARTICIPATION IN CAREER AND TECHNICAL EDUCATION PROGRAMS BY HOME EDUCATION STUDENTS

7.14 Approve 2023-2024 Board Meeting Calendar

The administration is seeking the annual approval of the Board of School Directors Meeting calendar.

Resolution: MOTION TO APPROVE 2023-2024 BOARD MEETING CALENDAR

7.15 Approve School Club for 2022-2023 School Year

The Administration recommends the approval of (1) student club at the Souderton Area High School for the 2022-2023 school year.

- **Coder's Cave Club** - To foster learning, fun, and a little competition by enhancing students' coding abilities.

Resolution: MOTION TO APPROVE SCHOOL CLUB FOR THE 2022-2023 SCHOOL YEAR

7.16 Approve a Donation to the SAHS Football Program

The Administration recommends approving a monetary donation to the Souderton Area High School football program as per Policy #702, Gifts, Grants and Donations.

Resolution: MOTION TO APPROVE A DONATION TO THE SAHS FOOTBALL PROGRAM

7.17 Approve a Donation to the Food Service Department

The Administration recommends approving a monetary donation from a local business to the Food Service Department as per Policy #702, Gifts, Grants and Donations.

Resolution: MOTION TO APPROVE A DONATION TO THE FOOD SERVICE DEPARTMENT

7.18 Approve 2023-2024 Proposed Final Budget

The Administration recommends approval of the 2023-2024 Proposed Final General Fund Budget in accordance with Special Session Act 1 of 2006. The Board further directs the Administration to make the Proposed Final Budget document available on its website in the form required by the Department of Education.

Resolution: MOTION TO APPROVE THE 2023-2024 PROPOSED GENERAL FUND BUDGET

7.19 Approve the 2023-2024 North Montco Technical Career Center Budget

The Administration recommends approval of the 2023-2024 North Montco Technical Career Center Budget.

Resolution: MOTION TO APPROVE THE 2023-2024 NORTH MONTCO TECHNICAL CAREER CENTER BUDGET

7.20 Approve Student Expulsion

The Administration is seeking approval for one student expulsion. Pursuant to the laws of Pennsylvania, it is recommended that the Souderton Area School District Board of Directors approve the expulsion of Student ID# 321491 from the Souderton Area School District from April, 2023 through April, 2024.

Resolution: MOTION TO APPROVE (1) STUDENT EXPULSION FROM SOUDERTON AREA SCHOOL DISTRICT

7.21 Approve Confidential Settlement Agreement and Release

The Administration is seeking approval for Confidential Settlement Agreement and Release for (1) Souderton Area School District student.

Resolution: MOTION TO APPROVE CONFIDENTIAL SETTLEMENT AGREEMENT AND RELEASE

7.22 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

8. Discussion/Action Agenda

There were no Discussion/Action agenda items.

9. Future Meetings

9.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday May 10 2023	SASD Board Committee Meetings	6:30 PM	District Administrative Office 760 Lower Road Souderton

Wednesday May 17 2023	North Montco Technical Career Center Joint Operating Committee Meeting	7:00 PM	North Montco Technical Career Center 1265 Sumneytown Pike Lansdale
Wednesday May 24 2023	MCIU School Directors Meeting	6:45 PM	MCIU 2 West Lafayette Street Norristown
Thursday May 25 2023	SASD Board of School Directors Meeting	7:00 PM	District Administrative Office 760 Lower Road Souderton

10. Report of the Solicitor

10.1 Report of the Solicitor

11. Unfinished/New Business of the Board

11.1 Unfinished/New Business from the Board

Mr. Brong reported on the recent success of the North Montco Technical Career Center Car Show Fundraiser.

Dr. Gallagher expressed appreciation for the support shown to him by the community, the Board and administration on the recent loss of his wife.

12. Public Comments

12.1 Public Comments

Ms. Nangle inquired about the second reading of Policy 140 and its impact to the renewal of the charter for the Souderton Charter School Collaborative.

Dr. Gallagher responded that communication has occurred with the President of the SCSC and upon the final adoption of the policy, the school district will meet with the SCSC to review the specific guidelines of the policy.

13. Adjournment

13.1 Adjournment of the Meeting

The meeting was adjourned at 8:13 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Stephen Nelson, second by Courtney Barbieri.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs