FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

May 17, 2016 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 8:05 p.m. (following Student Recognition Awards). Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, Jason E. Valick, Mark T. Watkins, James M. Younker

Absent: None

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E Cucciuffo, Thomas D. DeAngelo, Matthew Q. Diehl, Paul B. Eaken, Stephen A. Herman, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Natalie E. Trace

Absent: Michelle D. Jackson, Lori M. Koehler

Solicitor: John M. Stott, Esquire and James E. Mancuso, Esquire Secretary: Michael D. Noll

Visitor Recognition: Lacrosse Group – seeking authorization regarding entering into a lacrosse co-op agreement with Schuylkill Valley Area School District for the 2016-17 school year.

A motion was made by Dr. Kaskey, seconded by Mr. Gore, to approve the minutes of the April 19 regular meeting — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Manmiller, seconded by Mr. Reinert, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the following personnel actions: — Personnel

Assignments

Co-Curricular

- Steve Gaunt, High School Assistant Football Coach, effective 5/2/16, salary to be determined pending budget approval
- Vicki Matteo, 2015-16 Middle School Musical – Choreographer, @ $300
- Cathy Reed, 2015-16 Middle School Musical – Costume Designer, @ $500
- Michele Rodriguez, 2015-16 Middle School Musical – Assistant Director, @ $1,200
- Cyndi Evans, 2015-16 Middle School Musical – Vocal Director, @ $1,200
- Michele Rodriguez, 2015-16 Middle School Musical – Set Designer, @ $500

Instructional

- Dawn Gaugler, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Cindi Levengood, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Heidi Carletti, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Jane Billig, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Rebecca Peters, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Marissa Boyer, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Leanne Nelson, Extended School Year Nurse, effective 7/5/16, @ $25/hour
- Andrea Swift, Extended School Year Tutor/Homebound Instructor, effective 7/5/16 @ $25/hour

Support Staff

- Susan Snyder, Extended School Year Non-Certified Aide, effective 7/5/16
- Lori Garman, Extended School Year Certified Aide, effective 7/5/16
- Erica Braunsberg, Extended School Year Non-Certified Aide, effective 7/5/16
- Deb Heist, Extended School Year Certified Aide, effective 7/5/16
- Janelle McAllister, Extended School Year Non-Certified Aide, effective 7/5/16
- Susan Wagner, Extended School Year Non-Certified Aide, effective 7/5/16
- Tammy Lorish, Extended School Year Non-Certified Aide, effective 7/5/16
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/5/16
- Tina Hermany, Extended School Year Certified Aide, effective 7/5/16
- Susan Henne, Extended School Year Certified Aide, effective 7/5/16
- Scott Phillips, Maintenance Worker, effective 5/9/16, @ $12.73 /hour

Resignations

- Rachel Shigo, High School Assistant Cheerleading Coach, effective 5/2/16
- Connie Bernet, High School Non-Certified Aide, effective 5/6/16
- Joshua Werstler, High School Certified Aide, effective 5/16/16
- Donald Vinciguerra, Boys' JV Basketball Coach, effective 5/17/16

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Amelia Spatz, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Janet Guidotto, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Christina Richard, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Amy Hilbert, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Lauren Stahl, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Luis Vanderhorst

Support Staff

- Christina Richard, Extended School Year Certified Aide, effective 7/5/16
- Janet Guidotto, Extended School Year Certified Aide, effective 7/5/16
- Christine Claytor, Extended School Year Non-Certified Aide, effective 7/5/16
- Veronica Marie Freeman, Extended School Year Certified Aide, effective 7/5/16
- Sharon Witman, Clerical and Non-Instructional Aide, effective 4/27/16
- Debra Ringer, Food Service Worker, effective 4/28/16
- David Fink, Non-Certified Aide, effective 5/9/16
- Kyle Birckbichler, Certified Aide, effective 5/9/16
- Janelle McAllister, summer custodial/grounds worker, effective 6/13/16
- Karen Geisler, summer custodial/grounds worker, effective 6/13/16
- Violet Templin, summer custodial/grounds worker, effective 6/13/16
- Nathan Cammauf, summer custodial/grounds worker, effective 6/13/16
- Kyle Cochran, summer custodial/grounds worker, effective 6/13/16
- Stephanie Favata, summer custodial/grounds worker, effective 6/13/16

- April Garrett, summer custodial/grounds worker, effective 6/13/16
- Ryan Schlegel, summer custodial/grounds worker, effective 6/13/16

Transfers

- Jennie Schmoyer, assignment transfer from Kindergarten Teacher to Intervention Specialist, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Michelle Buser, assignment transfer from Life Skills Teacher to Learning Support Teacher, effective 8/22/16. Her 2016-17 assignment will be at the Middle School.
- Laura Bernhard, assignment transfer from Learning Support Teacher to Life Skills Teacher, effective 8/22/16. Her 2016-17 assignment will be at the High School.
- Stacy Redding, Intervention Specialist, 2016-17 building assignment transfer from Willow Creek Elementary School to Middle School, effective 8/22/16.
- Emily Hartman, Elementary Education Teacher, 2016-17 assignment transfer from 4th Grade Teacher to Kindergarten Teacher, effective 8/22/16. Her 2016-17 building assignment will be Richmond Elementary School.
- Amanda Marsden, Elementary Education Teacher, 2016-17 assignment transfer from 3rd Grade Teacher to 2nd Grade Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Brandi Benner, Elementary Education Teacher, 2016-17 assignment transfer from Kindergarten Teacher to 2nd Grade Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Candi Gassaway, Elementary Education Teacher, 2016-17 assignment transfer from 2nd Grade Teacher to Kindergarten Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Erin Weaver, Elementary Education Teacher, 2016-17 assignment transfer from 1st Grade Teacher to Kindergarten Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Danielle Berkey, Elementary Education Teacher, 2016-17 assignment transfer from 2nd Grade Teacher to 4th Grade Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Richmond Elementary School.
- Ellen Miller, Elementary Education Teacher, 2016-17 building transfer from Andrew Maier Elementary School to Willow Creek Elementary School, effective 8/22/16. Her 2016-17 assignment will be 3rd Grade Teacher.
- DeAnn Carroll, Elementary Education Teacher, 2016-17 assignment transfer from 4th Grade Teacher to 3rd Grade Teacher, effective 8/22/16. Her 2016-17 building assignment will be at Andrew Maier Elementary School.
- Kristin Kaucher, K-12 ESL Teacher, 2016-17 building transfer from Middle School to High School, effective 8/22/16.
- Kimberly Schmidt, ESL/Spanish/Secondary English Teacher, 2016-17 assignment transfer from ESL/Spanish Teacher to Secondary English Teacher, effective 8/22/16. Her 2016-17 building assignment will be at the High School.

Volunteers

Building

- Casey Frasca
- Jeremy Harbonic
- Joseph Herndon
- Kimberly Hoare
- Patricia Hoskins
- Rickey Raifsnider
- Matthew Schlegel
- Brandy Solomon
- Keith Hallman
- Joshua Bower
- Elizabeth Menet
- Sarah Reed

- Christina Scheffler

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Watkins, to approve Kathleen Kaskey as an Extended School Year Non-Certified Aide, effective 7/5/16.

Kathleen Kaskey

Question, Roll Call Vote
Ayes: Gore, Heffner, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Abstention: Kaskey
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve Joshua Watkins as a summer custodial/grounds worker, effective 6/13/16.

Joshua Watkins

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Abstention: Watkins
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the following Board policy (1st reading):

- #005 Organization (revised)

Board Policy
#005 Organization
(first reading)

Question, Roll Call Vote
Ayes: Heffner, Kaskey, Manmiller, Noll, Reinert, Watkins
Nays: Gore, Valick, Younker Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Reinert, to amend Policy #005 changing the amount of time the Board President may serve to no less than two (2) consecutive years.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins
Nays: Younker Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Noll, for a second amendment to Policy #005 changing the amount of time the Board President may serve from two (2) consecutive years to four (4) consecutive years.

Question, Roll Call Vote
Ayes: Heffner, Kaskey, Manmiller, Noll, Reinert, Watkins, Younker
Nays: Gore, Valick Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the following Board policies (1st reading):

- #626 Federal Fiscal Compliance (revised)
- #626.1 Travel Reimbursement for Federal Programs (new)
- #808 Food Services (revised)
- #824 Maintaining Professional Adult/Student Boundaries (new)
- #827 Conflict of Interest (new)

Board Policies
(first reading)

Question, Voice Vote-Unanimous, Motion Carried
A motion was made by Mr. Watkins, seconded by Mr. Noll, to approve a contract with SchoolPointe for web services for the 2016-17 school year at a cost of $5,250 (inclusive of

Business and Finance
SchoolPointe

a $1,750 initial set-up fee).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Gore, to approve a contract with One Call Now for rapid notification services for the 2016-17 school year at a first year cost not to exceed $4,260 (inclusive of a $750 initial set-up fee). One Call Now

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve a contract with American Management Advisors, Inc. to provide scholastic sports insurance for the 2016-2017 school year at a cost of $7,000. (No increase since 2010-2011.) 2016-17 Scholastic Sports Insurance

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to approve wire payments due 6/1/2016 as follows: Wire Payments

- Series of 2015: Principal - $980,000 Interest - $298,287.50
  Total - $1,278,287.50
- Series of 2014: Principal - $715,000 Interest - $ 37,312.50
  Total - $ 752,312.50
- Series of 2013: Principal - $220,000 Interest - $110,515.00
  Total - $ 330,515.00

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Gore, to approve a contract with Central Susquehanna Intermediate Unit to provide fund accounting, payroll, and personnel software services for the 2016-2017 fiscal year at an estimated cost of $23,500. CSIU

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Gore, to approve an agreement with Therapy Source for therapy and school psychological services (to supplement those services provided by our school district personnel to ensure the district meets state requirements). Therapist rate is $70/hour and school psychologist rate is $88/hour (no increase), effective 7/1/16 – 6/30/17 (automatic yearly renewal at no increase). Therapy Source

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to approve a contract with New Story to provide extended school year services at their North Wyomissing Blvd., New Story – Extended School Year

Wyomissing, PA facility for special education students in the amount of $375/day. (Significant increase in the daily rate due to the inclusion of all related services into the price.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Colonial Intermediate Unit

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve a contract with Colonial Intermediate Unit to host a teacher and student learning management system (Moodle) at a cost not to exceed $800 for the 2015-16 school year. (A cost reduction of $400 from the 2014-2015 school year.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Austill's

A motion was made by Mr. Manmiller, seconded by Mr. Reinert, to approve a three-year contract with Austill's to provide speech, occupational, and physical therapy services, effective 7/1/16 – 6/30/19 (no increase for the 2016-17 school year and an approximate 1% increase for each of the remaining two years).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

2016-17 Final Budget

A motion was made by Dr. Kaskey, seconded by Mr. Noll, to approve the proposed final budget for the 2016-2017 fiscal year in the amount of $44,807,570, including a .85 mill tax increase and the use of $500,000 of the retirement stabilization fund balance, and further authorize submission of the required PDE 2028 form to the PA Department of Education.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

General Fund Transfer

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve a transfer from general fund to capital reserve fund in the amount of $234,353.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Caron Foundation - SAP

A motion was made by Mr. Valick, seconded by Mr. Manmiller, to approve a contract with Caron Foundation for middle school and high school Student Assistance Program services (3 days per week) for the 2016-17 school year in the amount of $22,066. (An approximate 1% increase from the 2015-16 school year.)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Miscellaneous
Board Treasurer and

A motion was made by Mr. Reinert, seconded by Mr. Manmiller, to elect Heidi Orth as Board Treasurer (one-year term) and Michael Noll as Board Secretary (four-year term)

beginning 7/1/16. Secretary

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a high school student internship program beginning during the 2016-17 school year. High School Student Internship Program

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Watkins, to approve the following requests for use of facilities: Use of School Facilities

- Willow Creek Elementary, by Fleetwood Police Department for trainings/drills, 8/10/16

Use of School Facilities to be Billed:

- Walnuttown Soccer Fields, by Deka Batteries/Reading United for a soccer camp, 7/11/16 through 7/15/16, at a fee of $200.
- Andrew Maier Elementary Gymnasium, by Cub Scout Pack #183 for a pack meeting, 4/15/16, at a fee of $12.
- Andrew Maier Elementary Cafeteria, by Cub Scout Pack #183 for a pack meetings, 4/13, 4/27, 5/11, and 5/25/16, at a fee of $60.
- High School Auditorium, by PA All-State Lions Band for the state convention rehearsal, 5/21/16, at a fee of $68.
- High School Auditorium and Cafeteria (without kitchen), by the Fleetwood Community Theatre for performances, 7/21 – 7/23/16, at a fee of $1,840 (cost of Pit opening to be billed, if needed).

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs. Federal Programs

A motion was made by Mr. Gore, seconded by Mr. Watkins, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 9:50 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION – Student Issue