FLEETWOOD AREA SCHOOL DISTRICT

Fleetwood, Pennsylvania

BOARD MEETING AGENDA

May 17, 2016 • Tuesday, 7 p.m.

The Fleetwood Area School District, in partnership with families and community, is committed to excellence in providing the educational resources and opportunities which empower all students to become life-long learners and responsible citizens in a dynamic global environment.

"Few things can help an individual more than to place responsibility on him, and to let him know that you trust him."

- Booker T. Washington



High School Auditorium @ 7:00 p.m.

Cheerleading, Cross Country, Field Hockey, FBLA, Mock Trial, Orchestra, Science Olympiad, Soccer, Student Council, Wrestling

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

II. VISITOR RECOGNITION

During "Visitor Recognition," persons wishing to address the board are asked to stand, stating name and municipality, prior to speaking on a subject. Speakers will be allotted three minutes and will be asked to be seated after the time provided.

III. APPROVAL OF MINUTES (P. 1-5 April 19 regular meeting)

IV. TREASURER'S REPORT (P. 6-10)

V. APPROVAL OF BILLS (P. 11-39)

VI. REPORT OF THE SUPERINTENDENT OF SCHOOLS

A. UNFINISHED BUSINESS

B. INSTRUCTIONAL PROGRAM

C. PERSONNEL

1. Recommend approval of the following personnel actions:

Assignments

Co-Curricular

- Steve Gaunt, High School Assistant Football Coach, effective 5/2/16, salary to be determined pending budget approval
- Vicki Matteo, 2015-16 Middle School Musical – Choreographer, @ $300
- Cathy Reed, 2015-16 Middle School Musical – Costume Designer, @ $500
- Michele Rodriguez, 2015-16 Middle School Musical – Assistant Director, @ $1,200
- Cyndi Evans, 2015-16 Middle School Musical – Vocal Director, @ $1,200
- Michele Rodriguez, 2015-16 Middle School Musical – Set Designer, @ $500

Instructional

- Dawn Gaugler, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Cindi Levengood, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Heidi Carletti, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Jane Billig, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Rebecca Peters, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Marissa Boyer, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Leanne Nelson, Extended School Year Nurse, effective 7/5/16, @ $25/hour
- Andrea Swift, Extended School Year Tutor/Homebound Instructor, effective 7/5/16 @ $25/hour

Support Staff

- Susan Snyder, Extended School Year Non-Certified Aide, effective 7/5/16
- Lori Garman, Extended School Year Certified Aide, effective 7/5/16
- Erica Braunsberg, Extended School Year Non-Certified Aide, effective 7/5/16
- Deb Heist, Extended School Year Certified Aide, effective 7/5/16
- Janelle McAllister, Extended School Year Non-Certified Aide, effective 7/5/16
- Kathleen Kaskey, Extended School Year Non-Certified Aide, effective 7/5/16
- Susan Wagner, Extended School Year Non-Certified Aide, effective 7/5/16
- Tammy Lorish, Extended School Year Non-Certified Aide, effective 7/5/16
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/5/16
- Tina Hermany, Extended School Year Certified Aide, effective 7/5/16
- Susan Henne, Extended School Year Certified Aide, effective 7/5/16
- Scott Phillips, Maintenance Worker, effective 5/9/16, @ $12.73 /hour

Resignations

- Rachel Shigo, High School Assistant Cheerleading Coach, effective 5/2/16
- Connie Bernet, High School Non-Certified Aide, effective 5/6/16

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Amelia Spatz, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Janet Guidotto, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Christina Richard, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Amy Hilbert, Extended School Year Teacher, effective 7/5/16, @ $25/hour
- Lauren Stahl, Extended School Year Teacher, effective 7/5/16, @ $25/hour

Support Staff

- Christina Richard, Extended School Year Certified Aide, effective 7/5/16
- Janet Guidotto, Extended School Year Certified Aide, effective 7/5/16
- Christine Claytor, Extended School Year Non-Certified Aide, effective 7/5/16
- Marie Freeman, Extended School Year Certified Aide, effective 7/5/16
- Sharon Witman, Clerical and Non-Instructional Aide, effective 4/27/16
- Debra Ringer, Food Service Worker, effective 4/28/16
- David Fink, Non-Clerical Aide, effective 5/9/16
- Kyle Birckbichler, Certified Aide, effective 5/9/16
- Janelle McAllister, summer custodial/grounds worker, effective 6/13/16

- Karen Geisler, summer custodial/grounds worker, effective 6/13/16
- Violet Templin, summer custodial/grounds worker, effective 6/13/16
- Nathan Cammauf, summer custodial/grounds worker, effective 6/13/16
- Kyle Cochran, summer custodial/grounds worker, effective 6/13/16
- Stephanie Favata, summer custodial/grounds worker, effective 6/13/16
- April Garrett, summer custodial/grounds worker, effective 6/13/16
- Joshua Watkins, summer custodial/grounds worker, effective 6/13/16
- Ryan Schlegel, summer custodial/grounds worker, effective 6/13/16

Transfers

- Jennie Schmoyer, assignment transfer from Kindergarten Teacher to Intervention Specialist, effective 8/22/16. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Michelle Buser, assignment transfer from Life Skills Teacher to Learning Support Teacher, effective 8/22/16. Her 2016-17 assignment will be at the Middle School.
- Laura Bernhard, assignment transfer from Learning Support Teacher to Life Skills Teacher, effective 8/22/16. Her 2016-17 assignment will be at the High School.
- Stacy Redding, Intervention Specialist, 2016-17 building assignment transfer from Willow Creek Elementary School to Middle School, effective 8/22/16.
- Emily Hartman, Elementary Education Teacher, 2016-17 assignment transfer from 4th Grade Teacher to Kindergarten Teacher. Her 2016-17 building assignment will be Richmond Elementary School.
- Amanda Marsden, Elementary Education Teacher, 2016-17 assignment transfer from 3rd Grade Teacher to 2nd Grade Teacher. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Brandi Benner, Elementary Education Teacher, 2016-17 assignment transfer from Kindergarten Teacher to 2nd Grade Teacher. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Candi Gassaway, Elementary Education Teacher, 2016-17 assignment transfer from 2nd Grade Teacher to Kindergarten Teacher. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Erin Weaver, Elementary Education Teacher, 2016-17 assignment transfer from 1st Grade Teacher to Kindergarten Teacher. Her 2016-17 building assignment will be at Willow Creek Elementary School.
- Danielle Berkey, Elementary Education Teacher, 2016-17 assignment transfer from 2nd Grade Teacher to 4th Grade Teacher. Her 2016-17 building assignment will be at Richmond Elementary School.
- Ellen Miller, Elementary Education Teacher, 2016-17 building transfer from Andrew Maier Elementary School to Willow Creek Elementary School. Her 2016-17 assignment will be 3rd Grade Teacher.
- DeAnn Carroll, Elementary Education Teacher, 2016-17 assignment transfer from 4th Grade Teacher to 3rd Grade Teacher. Her 2016-17 building assignment will be at Andrew Maier Elementary School.

Volunteers

Building

- Casey Frasca
- Jeremy Harbonic
- Joseph Herndon
- Kimberly Hoare
- Patricia Hoskins
- Rickey Raifsnider
- Matthew Schlegel
- Brandy Solomon
- Keith Hallman
- Joshua Bower
- Elizabeth Menet
- Sarah Reed
- Christina Scheffler

D. BOARD POLICIES

1. Recommend approval of the following revised policy (1st reading):
   - #005 Organization
2. Recommend approval of the following policies (1st reading):
   - #626 Federal Fiscal Compliance (revised)
   - #626.1 Travel Reimbursement for Federal Programs (new)
   - #808 Food Services (revised)
   - #824 Maintaining Professional Adult/Student Boundaries (new)
   - #827 Conflict of Interest (new)

E. BUSINESS AND FINANCE

1. Recommend approval of a contract with SchoolPointe for web services for the 2016-17 school year at a cost of $5,250 (inclusive of a $1,750 initial set-up fee).
2. Recommend approval of a contract with One Call Now for rapid notification services for the 2016-17 school year at a first year cost not to exceed $4,260 (inclusive of a $750 initial set-up fee).
3. Recommend approval of a contract with American Management Advisors, Inc. to provide scholastic sports insurance for the 2016-2017 school year at a cost of $7,000. (No increase since 2010-2011.)
4. Recommend approval of wire payments due 6/1/2016 as follows:
   - Series of 2015: Principal - $980,000 Interest - $298,287.50 Total - $1,278,287.50
   - Series of 2014: Principal - $715,000 Interest - $ 37,312.50 Total - $ 752,312.50
   - Series of 2013: Principal - $220,000 Interest - $110,515.00 Total - $ 330,515.00
5. Recommend approval of a contract with Central Susquehanna Intermediate Unit to provide fund accounting, payroll, and personnel software services for the 2016-2017 fiscal year at an estimated cost of $23,500.
6. Recommend approval of an agreement with Therapy Source for therapy and school psychological services (to supplement those services provided by our school district personnel to ensure the district meets state requirements). Therapist rate is $70/hour and school psychologist rate is $88/hour (no increase), effective 7/1/16 – 6/30/17 (automatic yearly renewal at no increase).
7. Recommend approval of a contract with New Story to provide extended school year services at their North Wyomissing Blvd., Wyomissing, PA facility for special education students in the amount of $375/day. (Significant increase in the daily rate due to the inclusion of all related services into the price.)
8. Recommend approval of a contract with Colonial Intermediate Unit to host a teacher and student learning management system (Moodle) at a cost not to exceed $800 for the 2015-16 school year. (A cost reduction of $400 from the 2014-2015 school year.)
9. Recommend approval of a three-year contract with Austill's to provide speech, occupational, and physical therapy services, effective 7/1/16 – 6/30/19 (no increase for the 2016-17 school year and an approximate 1% increase for each of the remaining two years).
10. Recommend approval of the proposed final budget for the 2016-2017 fiscal year in the amount of $44,807,570, including a .85 mill tax increase and the use of $500,000 of the retirement stabilization fund balance, and further authorize submission of the required PDE 2028 form to the PA Department of Education.
11. Recommend approval of a transfer from general fund to capital reserve fund in the amount of $234,353.
12. Recommend approval of a contract with Caron Foundation for middle school and high school Student Assistance Program services for the 2016-17 school year in the amount of $14,784. (An approximate 1% increase from the 2015-16 school year.)

F. MISCELLANEOUS

1. Recommend approval to elect Heidi Orth as Board Treasurer (one-year term) beginning 7/1/16.
2. Recommend approval to elect Michael Noll as Board Secretary (four-year term) beginning 7/1/16.
3. Recommend approval of a high school student internship program beginning during the 2016-17 school year.

G. DISCUSSION

1. Schedule for AP Classes

H. USE OF SCHOOL FACILITIES

1. Recommended approval of the following requests for use of facilities:
   - Willow Creek Elementary, by Fleetwood Police Department for trainings/drills, 8/10/16

Use of School Facilities to be Billed:

- Walnuttown Soccer Fields, by Deka Batteries/Reading United for a soccer camp, 7/11/16 through 7/15/16, at a fee of $200.
- Andrew Maier Elementary Gymnasium, by Cub Scout Pack #183 for a pack meeting, 4/15/16, at a fee of $12.
- Andrew Maier Elementary Cafeteria, by Cub Scout Pack #183 for a pack meetings, 4/13, 4/27, 5/11, and 5/25/16, at a fee of $60.
- High School Auditorium, by PA All-State Lions Band for the state convention rehearsal, 5/21/16, at a fee of $68.

I. FEDERAL PROGRAMS

1. Public Comment

VII. COMMUNICATIONS

VIII. ADJOURNMENT